

# **Reydon Parish Council**

**Ann Dobson – Clerk to the Council**

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## **Minutes of the Parish Council Meeting held in the Village Hall on 18<sup>th</sup> September 2025**

### **1 Present and Opening**

#### **Present:**

Vice-Chair Cllr David Panther, Cllr Kalvyn Friend, Cllr Kim Harvey, Cllr Mike Medland, Cllr Chris Dixon, Cllr Sarah Jerman, SCC Cllr Michael Ladd

Clerk – Ann Dobson.

There were no members of the public present.

The Chair welcomed everyone to the meeting.

### **2 Apologies for Absence**

Apologies had been received from Cllr Linda Coe, Cllr Dominic Knight, Cllr Dale Goldsmith, Cllr David Eccles, Cllr Adele Coleman and these were duly accepted by all the Councillors present.

### **3 Public Forum and Councillor Reports**

Cllr Michael Ladd said that the Gullwing Bridge in Lowestoft had now been in operation for a year and this had helped to alleviate the traffic build ups around the town. However, he also said there had been 112 breaches of the red lights on the bridge, which was a worrying statistic.

Cllr Ladd went on to say that SCC were upgrading the recycling centre in Lowestoft, including the construction of a food waste reception shed, ahead of the government's simpler recycling scheme coming in to force in 2026.

SCC were formally objecting to the plan for pylons to run from Norfolk down to Tilbury.

Cllr Ladd said that a 'bump' sensation when going over Might's Bridge in a car meant that Suffolk Highways had carried out an inspection. They had reported that the bridge was perfectly safe and that expansion gaps were causing the 'bump' sensation.

Finally, Cllr Ladd reiterated that SCC were in favour of One Suffolk for the local government reorganisation, but that the government would make the final decision.

### **4 Declarations of Interest**

There were no declarations of interest.

### **5 Minutes of Last Meeting**

The Minutes of the Parish Council Meeting on 21<sup>st</sup> August were unanimously agreed to be authorised by the Chair and duly signed.

### **6 Matters Arising from the Minutes**

There were no matters Arising from the Minutes that were not being discussed later in the Meeting.

### **7 Clerk's Report**

Crime Report for June:

Reydon – 7. 2 Anti-Social Behaviour, 2 Other Theft, 1 Drugs, 2 All Other Crimes.

Southwold – 15. 6 Anti-Social Behaviour, 4 Violence and Sexual Offences, 3 Criminal Damage and Arson, 2 All Other Crime.

Cllr Mike Medland's crime stats circulated.

Conclusion of Audit had taken place and all documents uploaded to the website. Councillors happy with both the internal and external audit.

Insurance Renewal – The Clerk said that CAS had sent through the renewal which had needed a couple of amendments and the renewal price was approximately £300 more than last year. It was agreed by all the Councillors that this was an acceptable rise and the Clerk was instructed to go ahead.

New Leaf equipment renewal – The Clerk said that New Leaf had purchased new tools that were being paid for by ESC apart from gardening gloves totalling approximately £50. The Councillors agreed that it was acceptable to pay for these but that New Leaf should be reminded that ESC can provide gloves and other clothing in the future. The Terms of Reference for the new Finance Committee had been circulated in advance and were approved at the Meeting by all Councillors. The new IT Policy had been circulated in advance and was approved by all Councillors. The Internal Controls Policy had been circulated in advance and was approved by all Councillors. The Data Protection and Information Management Policy had been circulated in advance and was approved by all Councillors.

## **8 Highways Committee (DP)**

Cllr David Panther began by saying that the latest Highways Meeting had been held that afternoon so the Minutes were not yet available but would be circulated when they were.

He went on to say that with regard to Potters Bridge, SCC were showing a substantial overspend, so although an inspection would still take place in this financial year, it may have to be scaled down.

With regard to making a new application for 40 mph on the Halesworth Road from Wolsey Bridge up to the current 30mph by St Felix, Cllr Panther said this would be submitted but policies were currently changing so it had been decided to wait a little longer before doing so.

The hedging and trees on the Lowestoft Road had been discussed at the Highways Meeting and the Clerk had been asked to report the two areas separately on the Report It Tool (Stedman Terrace and Oaklands) in the hope that SCC would liaise with the landowners in question to get them cut properly.

The parking issue at Reydon Primary School had also been discussed at the Highways Meeting but Cllr Sarah Jerman said that Traffic Wardens had been in attendance at the School, so it was decided to take no further action at the present time.

Finally, Cllr Panther said that the Lowestoft Road traffic survey had shown that motorists, on average, were doing 31mph going in to Reydon and 33mph coming out. Cllr Michael Ladd had said he would forward the full stats to the Clerk for her to distribute to everyone.

## **9 Finance Working Group (RFO/SJ)**

The first meeting of the new Finance Committee was scheduled for Thursday, 9th October at 7.30 pm and the Clerk said this would include the end of quarter figures and also preliminary figures for next year's budget.

Cllr Sarah Jerman gave an overview to support the request for a £5,000 donation for the Feed All Children fund. She said that the aim was to provide free school meals for all those children in years 3-6 who did not currently qualify for them from Autumn 25 through to Spring 26.

The project was funded through three main sources:

Councillor/charitable trust contributions.

Latitude Festival fundraising

Local Business Partnerships – Durrants were giving £1,000 and DOH Pizzeria would be contributing 50p for every Diablo pizza sold when their new menu launched.

Cllr Jerman said that the free meals had improved attendance and learning ability.

The Councillors agreed that this was a very worthwhile cause and all were in favour of donating £5,000 once more.

Cllr Jerman asked whether this could be guaranteed for 26/27 as well, but it was agreed to take one year at a time.

## **10 Green Spaces Working Group (DP)**

It was confirmed that the Green Spaces Meeting would be held on 2<sup>nd</sup> October at 12 noon in the Loftus Room with the Allotment Holders Meeting to follow on 9<sup>th</sup> October at 6.30 pm also in the Loftus Room.

## **11 Cost of Living and Community Pantry (LC) (report already circulated)**

Cllr Kim Harvey said the two sessions each week in the Pantry were continuing to do well. She said the Clerk would be putting in for a further Winter Warm Spaces Grant, assuming this was offered by ESC this year, as this would fund the winter lunches and breakfasts in conjunction with Reydon Village Hall. There had been a steady stream of volunteers for the Pantry but more were needed and Cllr Jerman said that evening drivers would be especially welcomed.

**12 WW1 Pillbox Working Group (CD) - Update**

The September Meeting had been postponed due to Laurence Vulliamy, the group leader, being unwell. The next Meeting was scheduled for 17<sup>th</sup> October.

**13 Footpaths Working Group (CD)**

Cllr Chris Dixon said that Ben Heather had attended yesterday's meeting (17 September) and after the meeting everyone had gone for a walk to look at some of the footpaths. There had been an enquiry from the PE Teacher at St Felix about an overgrown footpath and Cllr David Panther had agreed to meet to discuss but this hadn't happened so the Teacher was advised to report it to SCC who would probably say it was the school's own responsibility to clear the shrubbery.

**14 Reydon Robin (DomK)**

Cllr Dominic Knight was not present but sent in his report as follows:

"The Reydon Robin is not happening this autumn as planned due to unforeseen circumstances affecting both myself and Laurence Vuillamy, making it impossible to meet the agreed schedule. My apologies to anyone who was hoping to see their content go out or their events be advertised in the autumn edition. The intention is still to go ahead with the Christmas edition. Dates will be confirmed for this at the next meeting. Thanks as always to those dedicated volunteers who distribute the Robin, although they have been stood down this time."

**15 Website (DomK/Clerk)**

Cllr Dominic Knight was not present but the Clerk had been liaising with him over the new Accessibility Regulations that were coming in for local government websites. Basically they should meet WCAG 2.2 AA standards. Chris Hough of WPBees had carried out a report and the RPC website did not currently conform. The total cost to put this right would be in the region of £800 plus VAT including the cost of the report. It was agreed by all Councillors that this was a necessity and the Clerk was asked to proceed with getting this organised.

**ACTION:** Clerk to give the go ahead to WPBees for the work to be carried out.

**16 Correspondence (Clerk)**

There was no correspondence apart from the new dog bin not having been emptied, but this had been reported to ESC and was now, hopefully, on their list.

**17 Planning Committee (DomK)**

Cllr Dominic Knight was not present but had sent in his report as follows:

"There had been no meeting this month because of the lack of applications to consider. The Committee did consider application DC/25/3355/FUL and had no objections other than flagging up concerns about the extension appearing to go up to the edge of the property. There is one other application to consider, DC/25/3322/FUL, concerning a proposal for four new buildings at Easton Bavents to replace those already or likely to be lost to coastal erosion. The committee has not yet considered this, but will do so before the deadline of 30 September, and will let councillors know its conclusions."

**New Applications:**

DC/25/3358/TPO – 1 No Oak – Reduce north stem to 1.5m from point of bifurcation, 3 Green Oaks, Reydon IP18 6RX  
No objections

DC/25/3355/FUL – Side and rear utility room extension with attached carport, Grove View Risse mere Lane East, Reydon IP18 6SP  
See above

DC/25/3322/FUL – 4 residential properties to be built to replace 3 cottages already lost to erosion and 1 house due to be lost in the next 20 years. Land to the rear of Larks Rising, Easton Lane IP18 6SS and The Warren, Easton Lane, Easton Bavents, Reydon IP18 6SU  
Response by 30 Sept 2025

**Planning Decisions:**

DC/25/1369/FUL – 9no executive glamping pods and 1no office/admin pod with associated parking and access tracks – Land adjacent to 70 Lowestoft Road, Reydon.  
Application Refused

DC/25/2756/TPO – 1no Oak – 1m whole crown reduction. Remove deadwood, suppressed and crossing branches – The Oaks, 4 Long Acre Reydon IP18 6RP  
Application Permitted

DC/25/3106/PDN – Permitted Development Notification – Temporary holiday site with a maximum of 40 units per night including tents and caravans between 28 May to 6 June 2026 – Reydon Playing Fields, Wangford Road, Reydon IP18 6PA  
Permitted Development

DC/25/3116/3120/PDN – Permitted Development Notification – Temporary Holiday Site No THS 1895/2026 with a maximum number of 100 units per night including tents and caravans between 13 June to 28 June 2026 and 27 July to 9 August 2026 – Reydon Playing Fields, Wangford Road, Reydon IP18 6PA Permitted Development  
 DC/25/2796/VOC – Variation of Condition 2 of DC/23/2725/VOC (Variation of Condition 2 of DC/20/4583/FUL) – Construction of 3no. detached houses – second floor on plot 2 is to be added (reinstated) and external materials altered on plots 1 and 2 – Land to west of 18 Halesworth Road, Reydon IP18 6NH Application Permitted

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## Finance – (RFO)

### a) Invoices already paid

CAS – New Emails and Accounts	£348.00
PKF Littlejohn – Annual External Audit	£504.00
Patrick Huggins – New Leaf Equipment (being paid back by SCC apart from £50.11)	£975.04
Linda Coe – CAS Governance Training Course	£35.00
Bank Charges	£4.25
Ann Dobson Salary and Expenses for August	

### b) Invoices to be paid

E-on Electricity D/D	£20.62
Kalvyn Friend – locks for water at allotments	£31.98
Pantry Driving	£114.30
Electricity for Pantry	
Gillian Graham – Litter Picking	£122.10
Wills – Tulip bulbs for tubs	£263.54
Keith Seaman	
CAS Annual Insurance Premium	£1,422.21
Ann Dobson Salary and Expenses at end of September	

### c) Bank Balances and Reconciliation as at 31<sup>st</sup> August 2025

Commercial Instant Access Account as at 31st August 2025	£	160,435.07
Community Account as at 31st August 2025	£	601.00
<b>TOTAL</b>	<b>£</b>	<b>161,036.07</b>
<b>TOTAL JULY PLUS AUG RECEIPTS</b>	<b>£</b>	<b>161,036.07</b>
<b>MINUS AUG PAYMENTS</b>		

d) CIL Money Remaining as at end August 25 – £115,938.36

e) Working Budget (circulated prior to meeting)

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## Any Other Business

It was noted that Laurence Vulliamy had been unwell and it was agreed by all that a card should be sent to pass on everyone's best wishes for a speedy recovery.

**ACTION:** Clerk to send a card.

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## Date of Next Meeting

The next Meeting will be held on Thursday 23<sup>rd</sup> October at 6.30 pm in the Village Hall.

**The Vice-Chair closed the meeting at 7.30 pm.**