Reydon Parish Council

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Minutes of the Parish Council Meeting held at Reydon Village Hall on 23rd July 2026

1 Present and Opening

Present:

Chair, Cllr Linda Coe, Vice-Chair, Cllr Dominic Knight, Cllr Kalvyn Friend, Cllr Kim Harvey, Cllr David Panther, Cllr Chris Dixon, Cllr David Eccles, Cllr Mike Medland, Cllr Dexter Kirk.
Clerk – Ann Dobson.
There were no members of the public present.
The Chair opened the meeting and welcomed everyone.

2 Apologies for Absence

There were apologies for absence from Cllr Dale Goldsmith, and Cllr Sarah Jerman and these were duly accepted by the Chair and Councillors.

3 Public Forum and Councillor Reports

Neither the ESC Councillor or the SCC Councillor were present, and there were no Councillor Reports.

4 Declarations of Interest

There were no declarations of interest.

5 Minutes of Last Meeting

The Minutes of the Parish Council Meetings on 18th June and 1st July were unanimously agreed to be authorised by the Chair and were duly signed.

6 Matters Arising from the Minutes

There were no matters arising.

7 Clerk's Report

Crime Figures for May 2026

A total of 2 crimes:
Queens Road – violence/sexual offence – under investigation
Hill Road – burglary – no suspect identified
The Clerk reported that the External Audit had been concluded with no issues and that the completed AGAR would be displayed on the website along with the Conclusion of Audit Document.

8 Highways Committee (DP)

The Minutes from the Meeting held earlier in the week were yet to be circulated so Cllr David Panther highlighted the main points.
He said that the multi-agency Meeting re Potters Bridge had been attended by Cllr Linda Coe and Cllr Kalvyn Friend and both said that Jenny Riddell-Carpenter had been very proactive and was pushing for a full survey.
A local resident had complained about speeding cars at Mount Pleasant and the Community Engineer had looked to see if anything could be done to stop this. It was thought that speed bumps would not be popular with other residents and that possibly the best plan of action would be to advise the resident to advise the police with the registration plate, should this situation continue.

Cllr Panther finished by saying The Holme Oaks by St Felix had grown so tall that Highways had said they couldn't cut them. Not only were they blocking the light from the lamps, but perhaps most importantly they were blocking the lamps themselves, which were the only indication of the 30 mph speed limit in that location in the absence of repeater signs. This was being looked into by the Community Engineer.

9 Finance Committee (RFO/DK)

Minutes of Finance Committee Meeting already circulated

The Minutes had not yet been circulated but Cllr Dominic Knight said that the budget was on target and that the Committee had looked at the various CIL applications with a view to offering suggestions at the Parish Council Meeting.

CIL Applications Received:

Southwold Scout Hut

It was unanimously decided to pledge £5,000 to this project at such a time as the total was almost reached and the project was definitely going ahead.

Arts Centre

Cllr David Panther proposed that RPC would match whatever Southwold Town Council gave to the refurbishment project up to a maximum of £5,000. This was seconded by Cllr Chris Dixon and there was one abstention and one against, with the rest in favour. This motion was therefore carried.

Jude's Corner

Cllr Kim Harvey proposed that RPC would donate £500 to this mental wellbeing group and this was seconded by Cllr David Eccles. All were in favour and the Clerk was to ask the organiser of the group if he would like to attend a future meeting to let the Councillors know more about the project.

Citizen's Advice Bureau

Cllr Mike Medland proposed that RPC would donate £2,000 to the work of the CAB and this was seconded by Cllr Chris Dixon. All Councillors were in favour.

The proposed new Pantry was discussed by the Councillors and it was agreed that this would need to be looked at again when costings had been obtained.

There had been an application for £75.000 funding from St Felix that would be match funded by ILG who were the parent company for the School. This would be used to upgrade the pool, gym and sports facilities so that they could all be used by the general public, rather than just by clubs as was the current position. Cllr Dexter Kirk said this would be set up as a separate company with shareholders etc, so that the money could be ringfenced from the main school.

Cllr David Panther said that the Council would be giving money to a commercial organisation who had shown no interest in honouring the original Section 106 Agreement. He also said that the landscape environment management plan, biodiversity etc, had not been carried out either. In addition work on repairing the footpath at St Felix had taken two years so far.

Cllr David Eccles said this felt like a business – the School was currently set up as a private limited company – and he thought CIL money should be used on non-profit making ventures.

It was agreed that the Clerk would check the legal status of this with SALC and report back.

ACTION: Clerk to contact the contacts for the various CIL applications and let them know the outcome. Clerk to check with SALC re the St Felix proposal.

10 Green Spaces Working Group (MM)

Cllr Michael Medland said there has been no Green Spaces Meeting, so no real updates. He reported that Keith Seaman was giving up cutting the grass at the Rec and at Jubilee Green for health reasons. He had recommended Sam Nunn and Cllr Medland had met Sam and the Clerk had followed up. Sam would be taking on the work. He had said he would like to use the tractor shed if it became available so the Clerk said she would contact the current tenant.

Cllr Medland said that some stones were needed to be laid at the entrance to the Rec once again and Cllr Kalvyn Friend said he would contact Steve Westlake to see if he could help.

The Clerk said that she had received an email from an allotment holder re Plot 5a which was very overgrown. She had written to the tenant who said she had not been able to keep it tidy recently but was getting help and that it would all improve. It was decided to keep a close eye on this.
ACTION : Clerk to contact shed tenant and liaise with Sam Nunn.

11 WW1 Pillbox Working Group (CD)

The Pillbox Working Group Minutes had been circulated prior to the meeting.
Cllr Chris Dixon said that she and Philip O'Hear had submitted the Thriving Places Application to the Council and were waiting to hear. They were also looking at other possibilities.
There was some confusion over the website for the Pillbox Working Group and this was fully discussed by the Councillors. Cllr David Eccles said that he thought it might be best to concentrate on the renovation at this stage and worry about the website later. Most of the Councillors were in agreement with this approach.
ACTION: Cllr Linda Coe to report back to the Chair of the Pillbox Working Group.

12 Cost of Living and Community Pantry (LC) (report already circulated)

Cllr Linda Coe had sent her report as follows:
"The Pantry has been especially hot during these few weeks when the temperature has soared but thank goodness for windows which open now. A strict cleaning schedule also ensures no problems with ants, which have been seen in some numbers close to the external door.
Our supplies have stayed up which is encouraging since the number of people using the Pantry shows no signs of diminishing. We have recruited two new volunteers to join our team and hopefully make Kim's job of sorting each month's rota easier than it has been".
It was added that there were a couple of new volunteers which was good news.

13 Footpaths Working Group (CD)

There had been a Meeting on 24th June and Cllr Chris Dixon said that the draft map had now been received. One complication was that if the Pillbox Website was going on hold there would not be the QR codes for the trail but it was proposed that, rather than wait, a print run of 5,000 copies was arranged and it could always be updated in the future. There were two abstentions to this plan but the motion was carried.

14 Reydon Village Hall (KH/DE/KF) Update

Cllr Kim Harvey said that the last Meeting had been very productive.
The EV charger had been switched off at the end of June and there had been one resident complaint to the Parish Council so far.
Cllr Kim Harvey said that she had been shown a quote for taking out the front and rear chargers and making good the concrete etc. She had suggested the Parish Council might help pay for this and it was proposed by Cllr David Eccles that the PC should contribute the £180.00 to take out the front charger. This was seconded by Cllr David Panther and all were in favour.
Cllr Kalvyn Friend said he was standing down as a PC representative for the Management Committee which still left Cllr Kim Harvey and Cllr David Eccles.
It was soon to be the 50th Anniversary of the Village Hall and the Councillors were being asked for any ideas for events. It was thought that there could possibly be a shared event?

15 Reydon Robin (DomK)

Cllr David Eccles felt that a report in the next Robin on the work of the Parish Council etc would be a good idea and it was agreed that this was a good way to keep up a six-monthly review.

16 **Website (DomK)**

Cllr Dominic Knight said that over the last three months there had been 2,200 active users which was up 50% on the same period last year. 1,200 of these were from the UK.

He went on to say that due to pressure of work, the Clerk, Ann Dobson, would be taking over some of the website duties in September.

17 **Vision and Strategy Document (LC)**

The draft document had been circulated in advance and Cllr Linda Coe began by saying that it was deliberately meant to be a loose document and although she had received various comments to make it more 'in depth' this was not necessarily a good plan. It was discussed that the outcome of the residents survey should be incorporated into the document, so the July version would stand for now and then it was suggested that maybe a separate Meeting should take place in the Autumn for everyone to go through it page by page.

18 **Reydon Parish Council Logo (LC)**

A suggested new logo had been circulated in advance and this was positively received by the Councillors. Cllr David Panther suggested acceptance of the new logo and Cllr Kalvyn Friend seconded, with all in favour.

ACTION: Clerk to contact The Leaf Press to let them know.

19 **East Suffolk Tree Planting Scheme (DP)**

Cllr David Panther reminded the Councillors that ESC had offered RPC the land at Barn Close for free, once the play equipment had been removed. At the time the Council declined the offer due to initial set up and maintenance costs. However, ESC had just published its tree planting strategy and it would seem there were ambitious plans to plant 250,000 native trees in East Suffolk. The Council was being asked for possible sites and Cllr Panther thought that Barn Close could be a good choice? Presumably the trees would be free and the only cost would be managing it. This was thought to be a very good idea.

ACTION: Clerk to contact ESC and report back.

20 **Reydon Fun Day (LC)**

After much discussion it was decided that the only thing to do at this late stage would be to share the Cats Protection Stand, which had been offered, at the Randolph Fun Day. At this Fun Day it was agreed that the Survey and the Colouring Competition could be given out, along with the Map, if it was printed by then. Cllr Linda Coe said she would get a raffle prize for the Randolph as a way of thanking them.

ACTION: Cllr Linda Coe to buy a raffle prize. Clerk to make sure 'colouring packs' were ready for the children.

21 **Residents Survey (LC)**

The draft survey that had been circulated was discussed in detail. There were various ideas for improvement and, in the end, it was decided that a revised version needed to be produced and circulated to all the Councillors.

ACTION: Cllr Linda Coe, Cllr Dominic Knight and the Clerk to meet and come up with an amended version of the Survey.

22 **Correspondence (Clerk)**

The Clerk said that correspondence had included a resident asking for the Copperwheat field to be cut because of fire concerns and that she had contacted Orbit who were going to do this in August.

23 **Planning Committee (DomK)**

Cllr Dominic Knight said there was nothing to add to the Minutes of the Planning Meeting. The McCarthy & Stone application was going to Committee and RPC may be asked to comment at some point.

New Application:

DC/25/2677/FUL – Redevelopment of the site to provide 36 Retirement Living (Use Class C3) apartments with associated communal facilities, parking and landscaping. Land south of Sole Bay Health Centre, Teal Close Reydon. Consultation expiry 29 July 2026 – going to Committee.

Decided Applications:

DC/26/2006/CON – Consultation – Temporary holiday site from 21/05/27 to 31/05/27 (10 nights only) with a maximum of 40 units per night, including all tents and caravans – Reydon Playing Fields, Wangford Road, Reydon. No objections

DC/26/2007/CON – Temporary Holiday Site No THS1010/2027 – From 08/06/27 to 21/06/27 (13 nights only) – Maximum number of units per night 100 including all tents and caravans – Reydon Playing Fields, Wangford Road, Reydon. No objections

DC/26/2008/CON – Temporary Holiday Site No THS1019/2027 – From 19/07/27 to 01/08/27 (13 nights only) – Maximum number of units per night 100 including all tents and caravans – Reydon Playing Fields, Wangford Road, Reydon. No objections

DC/26/1576/FUL – For reduction from approved two storey side extension to revised single storey side extension – 36 Kingfisher Crescent, Reydon IP18 6XL No objections

DC/26/1375/FUL – Extension of existing ground floor extension eastwards by 60cm, to allow for cavity wall build, replacement extension roof to pitch, incorporating inverted dormer window. Replace kitchen window with a door. Creation of new window to living room – Hyacinth Cottage, Rissemere Lane East, Reydon IP18 6SW Application permitted

DC/26/1591/FUL – Single storey side extension, Hilltop, 5 Wangford Road, Reydon, IP18 6PY Application permitted

DC/25/4539/FUL – Change of use of land for the siting of 2no glamping pods that can be relocated westward in response to coastal erosion. A rollback scheme following a previous grant of planning permission ref DC/20/1468/FUL – Land to west of easternmost Cabin, Easton Lane, Easton Bavents, Reydon IP18 6SS Application permitted

DC/26/2409/DRC – Discharge of condition No 3 of DC/26/0125/LBC – Listed Building Consent – Reconstruction of internal fireplace opening and installation of a working log burning stove – Fire surround details – Reydon Cottage, 59 Wangford Road, Reydon IP18 6QA Application permitted

DC/26/1195/FUL – Previous permission was granted with application DC/09/0559/FUL to extend property, works for this application have been partially carried out. This application seeks to amend previous permission with an extension to ground floor kitchen at rear of property. Creation of gable to front and rear of property with alteration to roofline and extension to bedroom at rear of property at first floor. Addition of garage to rear of property – The Creek House, 9 Gorse Road, Reydon IP18 6NQ Application permitted

24 **Finance – (RFO)**

a) Invoices already paid

Keith Seaman	£180.00
NWG Business (Water for Rec)	£336.20
NWG Business (Water for Reydon Corner)	£51.64
Patrick Huggins (blades)	£83.92
Debit Card – Planning Mtg	£15.40
Reydon Village Hall Annual Grant	£5,000.00
Gillian Graham	£177.94

b) Invoices agreed to be paid

Wills	£185.00
EPS Transfers (Pillbox)	£33.60
Southwold Press Leaflets (Pillbox)	£40.00
A Dobson – Meeting Costs	£9.20
K Friend – Meeting Costs	£8.15

L Vulliamy – Postage	£4.30
L Coe – Pillbox Meeting	£11.45
L Coe – Pillbox Meeting	£15.00
A Dobson – Letterbox and Bin for Jubilee Green	£53.10
Keith Seaman – Jubilee Green	£60.00
Pantry Driving	£363.00
Hall Hire	£24.00
PKF External Audit	£756.00
L Coe – Pantry Supplies	£40.97
Ann Dobson – Salary at end of month	

c) Bank Balances and Reconciliation as at 30th June 2026

Commercial Instant Access Account as at 30th June 2026		£	357,481.48
Community Account as at 30th June 2026		£	601.00
TOTAL		**£**	**358,082.48**
TOTAL APRIL PLUS MAY RECEIPTS			
MINUS MAY PAYMENTS		**£**	**358,082.48**

d) CIL Money Remaining as at end June 2026 - £284,825.09

e) Working Budget (circulated prior to meeting)

25 Any Other Business

New Bin Arrangements

It was reported that East Suffolk Council was taking East Suffolk Services to court with regard to all the issues that had arisen with the new bin arrangements.

Congratulations

Cllr Kalvyn Friend asked if an email of congratulations could be sent to Jenny Riddell-Carpenter on her ministerial appointment.

ACTION: Clerk to send an email.

26 Date of Next Meeting

The next Meeting would be held on Thursday 20th August 2026 at 6.30 pm at Reydon Village Hall.

The Chair closed the Meeting at 8.40 pm.