



Minutes of the Parish Council Meeting held at Reydon Village Hall on 20th August 2026

1 Present and Opening

Present:

Chair, Cllr Linda Coe, Vice-Chair, Cllr Dominic Knight, Cllr Kalvyn Friend, Cllr Kim Harvey, Cllr David Panther, Cllr Chris Dixon, Cllr David Eccles, Cllr Sarah Jerman, Cllr Dale Goldsmith, SCC Cllr John Matthews (Part)
Clerk – Ann Dobson.

There was one member of the public present.

The Chair opened the meeting and welcomed everyone.

2 Apologies for Absence

There were apologies for absence from Cllr Dexter Kirk, and Cllr Mike Medland and these were duly accepted by the Chair and Councillors.

3 Public Forum and Councillor Reports

SCC Cllr John Matthews said that the Dunwich Heath Fire had dominated the national and local news over the last few weeks and the environment devastation would be felt for a long time to come. He said that there had been a very good effort from all involved and that lessons could be learned for future planning. He also said that local people, and volunteers had been so good at helping those evicted from their homes providing hot meals etc.

Cllr Matthews went on to say that the new Reform administration were challenging the decision re local government reorganisation but that they would work to make it a success and carry on serving its constituents.

Cllr Matthews finished by saying that there had been a recent meeting regarding the proposed 20mph speed limit in Southwold town centre.

4 Declarations of Interest

Cllr David Panther declared an interest in the Planning Application for 29 Windsor Road. This was accepted by the Councillors.

5 Minutes of Last Meeting

The Minutes of the Parish Council Meeting of 23rd July were unanimously agreed to be authorised by the Chair and were duly signed.

6 Matters Arising from the Minutes

There were no matters arising.

7

Clerk's Report

Crime Figures for June 2026

The Firs – 1 x Violence and Sexual Offence – Under Investigation

Moyse Avenue – 2 x Violence and Sexual Offences – Under Investigation

Adamson Road – 1 x Violence and Sexual Offence – Under Investigation

Mount Pleasant – 1 x Public Order Offence – Unable to Prosecute Suspect

Barbrook Green – 1 x Other Crime – Under Investigation

Green Lane Close – 1 x Robbery – Under Investigation

Green Lane – 1 x Criminal Damage – Awaiting Court Outcome, 1 x Drugs – Awaiting Court Outcome, 1 x Other Crime – Under Investigation

The Clerk said that the Audit Documents were all on the Website, including the Conclusion of Audit sign off.

She said that the Survey Document had been prepared and printed by Southwold Press, along with Packs for the Fun Day Colouring Competition.

8

Consideration of New Councillor (LC)

Natalie Jones attended the meeting as a member of the public, with a view to being co-opted as a Reydon Councillor. She gave an account of her recent volunteer work within Reydon and Southwold. Miss Jones was asked to leave the room while the Councillors discussed her appointment as a Councillor. The motion to do so was proposed by Cllr David Panther and seconded by Cllr Kalvyn Friend with all in favour. Miss Jones was called back, co-opted as a Reydon Parish Councillor and invited to join the other Councillors for the rest of the Meeting.

9

Highways Committee (DP)

Cllr David Panther said that there had not been a Highways Meeting since the last RPC Meeting. He went on to say that he had received the results of the recent traffic survey on the Halesworth Road which was undertaken primarily to see if a re-application for a 40 mph limit from Mights Bridge to St Felix would be successful. The two points used for the survey were at the entrance to the Adnams Distribution Centre and at the Shepherds Lane/Halesworth Road junction. The results for each location were very similar and it was agreed that this would be discussed in more detail at the next Highways Meeting.

Cllr Linda Coe said she had received information about a local resident who had a white stick and was partially sighted. This resident was struggling with the pavements just before Mights Bridge which were in a terrible state. Cllr Natalie Jones agreed to take some photos and pass to Cllr David Panther so this could be added to the next Highways Meeting.

ACTION: Cllr Jones to take photos and pass to Cllr Panther.

10

Finance Committee (RFO/DK)

Madeline Senior had emailed the Clerk to ask for a donation for the 26/27 Feed All Children project. The Clerk said that £5,000 had been set aside in the budget for this purpose. It was proposed by Cllr Dominic Knight that this money be made available to the project and the motion was seconded by Cllr David Eccles, with all in favour.

ACTION: Clerk to notify Madeline Senior.

Cllr David Eccles asked about the current position for CIL money that had been allocated. The Clerk said that Jude's Corner had been allocated £500.00 with Asa Rush coming to the October Meeting to talk about the work of the group, and a positive response had been received from the Arts Centre who had been told that RPC would match STC up to £5,000. £2,000 had been paid to CAB and a response to this was awaited. It was confirmed that there were no current plans to allocate any money to the Sports Pavilion for finishing off their building or to St Felix for the Leisure Centre.

11

Green Spaces Working Group

Cllr Michael Medland was on holiday so there was no report this month.

Cllr Kim Harvey said that she had received complaints re wastage of water at the allotments. The Clerk said she had received similar complaints from allotment holders and that one of the possible culprits had been named. She had been in communication with the appropriate parent/guardian and it was hoped that this would stop. Cllr Dale Goldsmith was asked to be vigilant when he was at the allotments and if there was still a problem to report to the Clerk.

ACTION: Cllr Dale Goldsmith to monitor the situation.

12

WW1 Pillbox Working Group (CD)

Cllr Laurence Vulliamy had sent in a report as follows:

“Cooper and Denny’s re-building phase, begun in June, came to an end on 14th August, when the last original block was mortared into place. The monument is now structurally secure, and it has never been stronger.

New concrete footings were laid all around and the walls rebuilt. The north-facing doorway was secured with the original lintel back in place, and a new re-inforced concrete floor has been laid.

Fewer new blocks had to be cast than expected, and new steel beams, specified internally to support the original roof, are no longer required.

This is due to the concrete roof being fully supported all around, with no new signs of stress or fracture. The final re-construction phase includes fitting the toughened glass window, which is on order, and new (replica) steel doors, still to be specified. Thought is being given to internal lighting and securing the building with (removable) internal plate glass covers to all loop holes, to prevent wild animals nesting inside or casual vandalism”.

The Councillors were all very pleased to hear of this great progress.

Cllr David Eccles raised the question of the website again as he had received an email from Laurence Vulliamy following the last meeting. He said he had no objection to a Facebook page being created which may attract extra donations but he thought it was decided at the last meeting that the website should wait until the renovation was complete and most of the councillors were in favour of this.

Cllr Linda Coe went on to say that she had met the day before with Philip O’Hear and Laurence Vulliamy, with the Clerk in attendance, regarding the Pillbox and had mooted the possible idea of the Pillbox Working Group becoming instead a Charitable Trust where, going forward, it would be managed by the Trust members and volunteers and not by the Parish Council. Cllr David Panther said that it made sense for this to become a Charity but it would need to be set up carefully. Cllr Linda Coe said that a solicitor would be asked to draw up a simple agreement ensuring that Reydon Parish Council kept their ownership and could make certain decisions should they need to do so. This was just a possible idea at this point though and would need the full Council to approve it before it could be taken further.

Cllr David Eccles said he thought that it should stay as a Working Group until it was fully renovated, with lighting, boards outside etc, and then when that point was reached the idea of an independent Trust could be thought about again. Cllr Kim Harvey agreed and the other Councillors were all in favour of this approach.

13

Cost of Living and Community Pantry (LC) (report already circulated)

Cllr Linda Coe had sent her report as follows:

“A very quiet month for the Pantry so far. The amount we have been able to collect is lower than usual but not atypical for the middle of the busy tourist season. Some Fridays we have had to close early because we have run out of food and items available. On the plus side, I have been contacted by a charity called the Country Trust and we have been able to secure monthly deliveries of minced venison, which will boost our ‘stock’. I am waiting for a start date for those deliveries.

The planning application for the new Pantry has now been submitted. We have had to go ahead with this, despite not knowing full building costs because the build won't go out to building companies for quotes before planning permission has been obtained. Something of a chicken and egg situation.

We have a couple of new volunteers in the pipeline, so hopefully the rotas won't be too difficult for Kim, going forward.

Thanks as always to all our volunteers and drivers for continuing to support the Community Pantry."

Cllr Kim Harvey said it had been a tricky few weeks with the pantry shutting early on many occasions.

It was questioned by Cllr Kalvyn Friend whether a new Pantry was necessary if trends were changing. It was thought this would be more necessary if the Food Bank could be added in too, and Cllr Linda Coe said she would investigate.

14 Footpaths Working Group (CD)

Cllr Chris Dixon said that the Footpath Map was at the printers. She said that everyone had worked very hard and Cllr David Panther proposed a Vote of Thanks to Chris for all her hard work. There was a round of applause for Cllr Dixon.

It was noted that the barbed wire and the quad bike issues were being addressed.

The Clerk was asked to contact St Felix to say that as the Parish Council had been waiting for over a year to deliver some aggregate for Footpath 3, the Council would organise the laying of this themselves.

ACTION: Clerk to contact St Felix.

15 Reydon Village Hall (KH/DE/KF) Update

There had been no RVH Meeting since the last RPC Meeting. Cllr Kim Harvey said that there was a coffee morning in September.

16 Reydon Robin (DomK)

Cllr Dominic Knight said that the Colouring Competition would hopefully produce the back page picture for the Christmas Robin. He was asked if it would be possible to distribute the maps with this Robin. He said it should be possible but it was decided to wait till nearer the time to decide.

17 Website (DomK)

Cllr Dominic Knight said there was nothing new to report on the website apart from the addition of an electronic version of the Residents Survey being uploaded to add an additional way of filling it in and submitting online.

18 Neighbourhood Watch (LC)

This was discussed by the Councillors and it was found that a few areas of Reydon already had their own Neighbourhood Watch scheme in operation. Cllr Linda Coe said she would speak to the lady who ran the Lakeside Park Avenue Neighbourhood Watch Scheme and that this would be looked at again at a future date.

ACTION: Cllr Linda Coe to contact the Lakeside Park Avenue organiser.

19 Clerk - Annual Appraisal (LC)

Cllr Linda Coe said that she, Cllr David Panther and Cllr Dominic Knight had met with the Clerk for her Annual Appraisal. They were very pleased with her work over the year and proposed a salary increase from Point 18 to Point 20 on the Scale, an increase of 55p an hour. This was unanimously agreed by all the Councillors and Cllr David Panther proposed a Vote of Thanks for the Clerk. It was noted that the Clerk and Cllr Dominic Knight would be booked on to a Word Press Course to help with the administration of the RPC website.

20

Reydon Fun Day and Residents Surveys (LC)

Colouring Competition Packs had been prepared along with the Residents Surveys to give out at the Randolph Fun Day on Bank Holiday Monday 31st August. The Parish Council were joining the Cats Protection Stand which was being manned by Cllr Kim Harvey and Cllr Chris Dixon. Cllr Sarah Jerman said she would take some Surveys to the Sports Pavilion Sunday Fun Day too which was the previous day. 250 copies of the Survey had been printed so it was thought there would be enough for both events. Cllr Panther asked if there was the possibility of packets of wildflowers being given out too and was told that these would be a welcome addition if he was able to make up the packets in time.

21

Correspondence (Clerk)

The Clerk said she had received correspondence from a local resident regarding the petition for the Pump Track which had attracted over 130 signatures. He felt that the petition should mean automatic acceptance of this proposal. The Clerk said she had advised the resident that this petition would be discussed along with the results of the Residents Surveys later in the year, so the Council could be sure that any CIL decisions reflected the views of all the community.

Correspondence had also been received from a small village in Oklahoma called Reydon. It was agreed that the Clerk should go back to the gentleman with a couple of copies of the Reydon Robin so that the Reydon Oklahoma residents would be able to get a feel of the Reydon UK village.

ACTION: Clerk to make contact.

22

Planning Committee (DomK)

Cllr Dominic Knight said there had been a few important planning updates during the month. Firstly, the ESC Planning Committee had discussed the proposed McCarthy & Stone retirement apartments in Teal Close. Cllr David Beavan had been very vocal at this meeting with the result that the application had been deferred. He went on to say that the Easton Bavents appeal had been upheld with ESC having to pay costs. Finally, the Hurn Crag application was likely to be approved despite opposition from local residents and the Parish Council.

The dumping of rubbish off Easton Bavents was continuing with ESC keeping an eye on events.

New Applications:

Ref: DC/26/2770/FUL – Demolition of front storm porch and rear sub-standard extension. Alterations to front entrance and erection of rear extension to form bedroom and shower. 29 Windsor Road, Reydon IP18 6PQ

Respond by 2nd September 2026

Ref: DC/26/2798/FUL – New building for Southwold and Reydon Community Pantry, Village Hall, Lowestoft Road, Reydon IP18 6RF

Respond by 2nd September 2026

Ref: DC/26/2919/VOC – Variation of Condition No 2 of DC/24/2390/FUL – Single storey rear and side extension. New front and rear dormers – Enlarge ground floor section and remove dormer window aspect. 10 Evans Close, Reydon, IP18 6PU

Respond by 11th September 2026

Decided Application:

Ref: DC/26/1778/FUL – Replacement Entry Porch – Croft Cottage, Rissemere Lane East, Reydon IP18 6SW
Application Permitted.

24

Finance – (RFO)**a) Invoices already paid**

CAS – Annual Email hosting etc	£351.00
Asa Rush – CIL Grant for Jude's Corner	£500.00
Cooper & Denny – Pillbox work	£9,600.00
Gillian Graham – Salary	£171.59
CAB – CIL Grant	£2,000.00
Southwold Design and Consultancy – Submitting Plans for Pantry	£936.00
Ann Dobson – Colouring Packs for FunDay	£47.50
E-on Electricity Jubilee Green	£20.29

b) Invoices to be paid

Southwold Press – Residents Survey	£90.00
SN Groundcare Ltd – Recreation Ground Mowing, strimming etc,	£200.00
Cooper & Denny – Recreation Ground, basketball court etc	£4,524.20
Pantry Driving	£205.70
Pantry Electricity	£137.98
Kalvyn Friend – ESC Planning Meeting expenses	£26.40
Cooper & Denny Pillbox Interim Payment	£14,400
The Leaf Press – Logo and Village Map	£570.00
Laurence Vulliamy – Gift for Pillbox Talk	£10.99
Ann Dobson – Salary at end of month	

c) Bank Balances and Reconciliation as at 31st July 2026

Commercial Instant Access Account as at 31st July 2026	£	343,509.89
Community Account as at 31st July 2026	£	601.00
TOTAL	£	344,110.89
TOTAL JUNE PLUS JULY RECEIPTS MINUS JULY PAYMENTS	£	344,110.89

d) CIL Money Remaining as at end July 2026 - £271,251.49**e) Working Budget (circulated prior to meeting)****25 Any Other Business**

There was no other business.

26 Date of Next Meeting

The next Meeting would be held on Thursday 17th September 2026 at 6.30 pm at Reydon Village Hall.
The Chair closed the Meeting at 8.20 pm.