

## REYDON PARISH COUNCIL

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### Minutes of the meeting held in the Village Hall on 21<sup>st</sup> April at 7.30pm

#### 1 Present: Chair Cllr Pam Cyprien

Councillors Brian Bailey, Fiona Taylor, Leigh Turner, Philip O'Hear, David Panther, Roger Cracknell, Laurence Vulliamy, Dexter Kirk and Kalvyn Friend  
The Clerk Julie Jordan  
District Councillor Beavan

#### Opening – The meeting was opened at 7.30

#### PUBLIC FORUM

##### Denise Faulkner

As our new tree warden, Denise introduced herself and explained her interests and aims in taking on this role. She said that her first aim was to do a survey of the older trees in the village and look at the sites within the many different habits and environments in Reydon. The role is voluntary but supported by the National Tree Council. Denise said she was happy to help plant the trees for the Queen's Jubilee and give any advice that she could. Councillor Taylor explained that some trees and hedging had been ordered for the village and any help would be great. There was some discussion about tree preservation orders and the Parish Council could put these forward if needed. The Councillors thanked Denise for taking on this role and the Clerk asked if she could forward a report occasionally on the areas that she had looked at.

##### District Councillor Beavan

Mr Beavan updated the Council on the following matters

- Potters Bridge, at the moment the breach was closed but this should not cause any problems until next winter unless we had a lot of rain. However, it was also getting drier above the bridge which may cause problems for breeding birds. He had sourced a sensor for the road which should cost less than a £1000 he also had another software engineer looking to find a solution. The sensor would give live time depth data via an app, it may also be possible to link this to the Reydon website.
- He then reported that the skateboard park in Southwold needed replacing and a public consultation day would be held on Saturday.
- The Harbour Study was ongoing however they remained worried about the estuary which they were trying to get included within the whole process
- Parish Boundary Changes – this is on the agenda for the next Southwold Town Council agenda.
- Finally, he reported that he had been appointed as Group Leader of the Green Ind. Group
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#### 2. Declarations of Interest

None

#### 3. Receipt and apologies for absence

Councillor Perry Djahit

**Absent without apology**

Councillor Remblance

#### 4. Minutes – To read or take as read the Minutes of the meeting held on 17<sup>th</sup> March 2022 and it was proposed, seconded and agreed to authorise the Chair to sign the Minutes

## 5 Statutory Business.

### a) Model Code of Conduct for Councillors 2020

There was some discussion about this and who was the monitoring officer, and what was his role. The officer is based at East Suffolk County Council and would mainly deal with complaints made against the Council or Councillors. It was also noted that there were changes to the reporting on the register of interests and the Clerk was asked to send the link to Councillors so they could review their entries.

It was proposed by Councillor O'Hear and seconded by Councillor Cyprien to adopt the new code, all in favour.

### b) Annual Governance and Accountability Return

This has been circulated to all Councillors and it was proposed by Councillor O'Hear and seconded by Councillor Cracknell to authorise the Chair to sign it, all in favour.

## 6. Clerks Report

### a) The following crimes were reported

1 x Anti-social behaviour

2 x other crimes

1 x other theft

## 7. Jubilee Green

The Clerk reported that she had managed to contact Eon and seemed to be moving forward in getting electricity on the green in time for the picnic. She said this had proved very difficult as not many companies are taking on new business, especially small ones which is apparently what they consider a Parish Council

The Clerk reported that she had received a request for a bench to be put on the green.

Councillors were a little concerned that there was now a lot of benches on the green and probably there was no room for anymore. The Clerk was asked to write back and ask if any other site would be considered including the Recreation Ground or replacing the older benches in the village. It was also suggested that the oak planters on the green could be used as a site for remembrance plaques similar to the pier.

Scarecrow – A resident had asked if she could put a scarecrow on the green for the festival in September. This was agreed but she was to be asked to bear in mind that the community gardeners would also have a scarecrow and could she contact them to agree a site.

## 8. Green Spaces Working Group

This item was deferred as Councillor Djahit was on holiday.

## 9 Planning

The planning working group gave the following recommendations and it was proposed, seconded and agreed to adopt the report. Full details are attached to the minutes and can be found on the website. Councillors also discussed the controversy regarding a house in Gorse Lane which had been painted a bright pink rather than white as stated on the planning applications. It was agreed that there was little the Council could do and it would be up to ESC planning dept.

- i) DC/22/0956/FUL – Replace rooflight with dormer to match neighbour  
Demu, Mount Pleasant Recommend Approval
- ii) DC/22/1324/TOP – Rear Garden 1x Oak – Crown reduce and shape by 30% remove  
deadwood and rubbing/crossing branches: Reason to increase light to property and  
reduce weight Recommend Approval

## 10. Planning Decisions

- i) DC/21/5636/FUL – Single storey rear extension  
2 Bridge Road Permitted
- ii) DC/22/0447/FUL – Extension and internal alterations  
59 The Drive Permitted
- iii) DC/TPO/9/1975 – A1 Reduce tree located in Keens Lane  
28 Kingfisher Cres Permitted
- iv) DC/22/0414/FUL Single storey rear extensions

30 The Firs

Permitted

- v) DC/22/0647/TPO – Tree pruning  
15 Wangford Road Permitted
- vi) DC/22/2340/FUL – Extension and alterations  
Buss Creek, Bridge Road Permitted
- vii) DC/22/2340/FUL – Extension and alterations  
13 Windsor Road Permitted

#### 11. Reports from Councillors

##### a) Wangford Quarry Liaison Group

Councillor Panther reported that this group had yet to meet but as the Parish representative he asked if he could give a report at the APM in order to gauge the opinion of the community, this was agreed. He reported that some work had been started included the footpath however this ended on the road that was used by the lorries and the only option when you reached that point was to turn around and go back the way you came.

##### b) Website

Councillor Kirk reported that everything had now been updated and usage stats were available although he was not sure how useful this was. He requested any new information regarding the village be sent to Cathy Yeoman.

#### 12. Footpath and Walking Group

The report had been circulated to all Councillors and is on the website and attached to the signed Minutes. Councillor Cracknell reported that some work had been done including tree removal however SCC has listed them by priority and some works were considered low. The group will continue to report problems and walk the paths.

#### 13. Pill Box

Councillor Taylor reported that the pillbox continued to be used as some kind of shelter, there was plastic sheeting on the roof and more blocks had been removed. There was some discussion about the health and safety of the site and it was agreed that another letter would be sent to the owners including photos reminding them of their responsibility as owner of the box.

#### 14. Queens Platinum Jubilee Celebrations

##### Picnic on Jubilee Green

Councillor Taylor has circulated a report on the progress being made on the Jubilee Green picnic and she asked if any Councillors would be able to volunteer on the day. It was hoped that stewards may be able to borrow some high vis jackets from the speed watch team. The Chair reported that Lesley Beevor from Southwold Town Council had applied and been successful in getting a Heritage Lottery Grant for events in Southwold and Reydon as the Arts Council Grant was unsuccessful. It may also be necessary to get a generator if the electricity supply is not connected; Councillor Friend will see if he can arrange to borrow one.

Bunting – The Clerk reported that she had ordered the bunting and it would be delivered in early May. Councillor Turner reported that a resident is also making some bunting and this would also be available.

Insurance – The Clerk confirmed that the Council was insured for the event if there were no more than 750 attendees and no hazardous activities, bouncy castle or fireworks. There would also have to be a risk assessment for the event.

Coins – After some discussion it was agreed to purchase commemorative coins for the school children, the Clerk will do this.

Hay Bales – Councillor Taylor would like some to provide seating and Councillors Taylor and Friend will attempt to source these.

##### Drama Workshop at School

Council Taylor will try and get some more information regarding this.

Councillors noted they're thanks to the Clerk of Southwold Town Council in her work to obtain

a

grant.

## 15. Flagpole

Councillor Vulliamy reported on the cost of a flagpole and there was some discussion about siting one at Jubilee Green. It was felt that although in principle it would be a good idea but not very practical. It was agreed to find out if one could be borrowed for the event.

## 16. Bench

The Clerk reported she had received another request for a bench within the village and it was agreed as before that it would be better if old benches were replaced or a plaque placed on the planter on the green. It was also felt that there should be a survey done of the benches and this will be put on the next agenda.

## 17 Village Hall

Councillor Vulliamy reported that he had received a price for a non-invasive survey on the village hall from Chicks of £800. This will be a limited survey and may not include the depths of the roof and walls or exactly what insulation is there. He agreed to try and get some more prices which be a more extensive survey. A new clock was now on order and the tree had been planted.

Councillor Turner reported that the Coffee Caravan could be sited at the village hall or Jubilee Green between 10-12 or 2 – 4 they would advertise this with posters around village. Councillor Turner will continue to liaise with them and they would hopefully start soon.

The Defibrillator has been ordered and will be delivered soon, Councillor Cracknell reported that he is getting some prices for installation.

## 18. E V Charging Points

It was reported that they had been installed and now the commissioning pack had been found they

will go live. This will be advertised via Plug in Suffolk and can be paid by app or contactless. This will also be advertised via the website. There was some discussion about the lighting in the area and the village hall committee are looking into this.

## 19. Southwold and Reydon Emergency Group

Councillor Friend reported that he had some further training but had nothing further to report.

## 20. Highways Working Group

There was nothing to report as there had not yet been a meeting.

## 21. Annual Parish Meeting

The agenda and posters had been done and all were aware of the reports to be given.

## 22. Seaview Road Junction

Councillor Friend reported that this junction was getting increasingly dangerous with bad parking and lorries, at the very least the yellow lines needed repainting. It was agreed that the Highways Group will look into this.

## 23. Finance

### a) Accounts awaiting payment April 2022

J Jordan – Pay April 22	£478.39
J Jordan – Bunting	£218.39
G Graham Litter Picking	£95.00
S Skinner – Community garden	£34.00
G Pepper – Community garden	£109.68
G Pepper - Community garden	£129.94
Suffolk Association of Local Councils – membership	£889.29
Cathy Yeoman – website	£150.00
K Seaman – grass cutting	£50.00
Wills – grass cutting	£150.00
Joel Spurdens – rodent control	£66.14

### **Total £2370.83**

It was proposed, seconded and agreed to pay the above accounts.

- b) Receipts –Interest March - £0.44
- c) Bank Balances at 31<sup>st</sup> March 2022  
Treasurers Acc £601.00. Business Acc £48146.97
- d) CIL money - £4986.73 - £1171.82 by April 2023, £3,814.71.14 by Oct 2024
- e) Presentation of Bank reconciliation to end of March – The report had been circulated and the contents noted by Cllrs
- f) To receive Statements of Accounts 31<sup>st</sup> March 2022  
This report had been circulated and the contents approved by the Council
- g) To receive CIL report for end of year.  
This report had been circulated and the contents approved by the Council
- h) To receive the Asset, Register 31<sup>st</sup> March 2022  
This report had been circulated and the contents approved by the Council
- i) It was noted that Councillor Turner was interested in renting the shed and would inspect it before the next meeting.

### **24. Matters arising from the Minutes 17<sup>th</sup> February 2022**

#### Housing Survey

It was agreed that a presentation could be made regarding a housing needs survey at the May meeting of the Council. The survey results will be circulated prior to the meeting.

#### Reydon Robin

Councillor Vulliamy gave a short report giving the copy deadlines and asked for any articles to be sent to him as soon as possible, this item will be an agenda item every month.

#### Ukraine

Councillor Kirk reported that there is a continued need for people to offer up homes, this was already being done by a number of residents. The Clerk was asked to find out if community charge would still be applicable to these houses.

### **25. Any other business (Notified to the Clerk/Chair in advance)**

#### Dog Bags - Southwold and Reydon Society.

The Chair reported that the society were in the process of purchasing more dog bags and had asked for a donation towards the costs. It was proposed seconded and agreed to donate £250 under Section 106

#### Footpath – from Wangford Road/Keens Lane footpath into The Crescents

A letter was received which requested that this path which is just a track be improved and made into a standard footway. The Clerk reported that this request had been received before but the land did not belong to the Parish or SCC but an individual which would mean that this would be very difficult to do. The Clerk will write back.

#### Bus Stop – Junction of Wangford Road and Green Lane

A letter was received requesting that this bus stop be removed as it was a dangerous site for pedestrians to access. It was agreed that the Clerk would write to SCC and find out if a better bus stopping place could be agreed.

### **26 Close**

The Chairman declared the meeting closed at 9.25