

REYDON PARISH COUNCIL

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Minutes of the meeting held in the Village Hall on 17th March at 7.30pm

1 Present: Chair Cllr Pam Cyprien

Councillors Brian Bailey, Fiona Taylor, Leigh Turner, Philip O'Hear, David Panther, Roger Cracknell, Laurence Vulliamy, Perry Djahit Dexter Kirk and Kalvyn Friend

The Clerk Julie Jordan

District Councillor Beavan

County Councillor Ladd

Opening – The meeting was opened at 7.30

PUBLIC FORUM

District Councillor Beavan

Mr Beavan updated the Council on the following matters

- He is currently campaigning to alter the way planning applications are dealt with. He is asking that all important planning applications that the Ward Councillor and Parish Council request should go to a full planning committee at ESC rather than allow the decision to be delegated to a Planning Officer. Councillor O'Hear supported this idea and asked that the Parish Council write to Mr Philip Ridley and the Chairman of the both Planning Committees asking that this suggestion is adopted, everyone present was in favour.
- Mr Beavan reported that he is still looking into Covid business grants that were paid to holiday lets, mostly second homes claiming to be businesses but not actually letting out the houses. The applications could easily be checked by finding out what taxes had been paid.
- He reported that he is currently trying to ascertain whether one of the houses in Strickland Place would be suitable for Ukraine's refugees.
- Potters Bridge – There was no flood problem at the moment but the outfall is blocked and needs to be dug out, however hopefully there will not be a problem until next winter. He added that he has given £2000 from his locality grant in the hope that some kind of sensor can be put on the road to allow residents to access live time data about the depth of water. The Clerk and Mr Beavan will look into whether any device is available to do this.
- Footpath Lowestoft Road, this is often flooded but is on the list for remedial action
- Social Housing – He confirmed that he is continuing to argue the case for more social housing in the village as there was clearly still a need.
- Anglia Water – Another meeting will be arranged the beginning of May.
- Blue Flag – There will be one on Southwold Beach this year.
- Flood Board – There will be a summer public engagement.
- Harbour Study – This is in the final stage but very good work and will hopefully move this forward.
- District Councillor Beavan reported that he is chasing the Environment Agency to improve the sea wall at Wolsey Bridge as this may be the next problems with access into Reydon if it fails in the future.

County Councillor Ladd

The following updates were given

- The County Council budget had been approved with an increase in the social care budget, flooding, drainage and footpaths.
- In the next few weeks Reydon will be next in line for replacement light bulbs, they will now be LED.
- The flooding near Elliot Ave is on the list for drainage work

- Potters Bridge – He had been working on moving this work forward and felt that it would be a good idea if a local stakeholder group was established to work on this as it was a very complex issue. County Councillor Ladd said that it would be useful if the Parish Council had a highway's working group to look at issues in the village, this had proved to work well before.
- Speeding – He agree that this was a problem and had noted the report by Mr Dunn, and the speed watch team. He will follow this up but he again noted that a Parish Highways Committee could met with SCC and discuss all the highway issues.
- The highway survey of Halesworth Road will be done between the 9th – 18th August and will give traffic data numbers and speed. Councillor O'Hear was disappointed with this as it will not help with the case regarding access at the proposed new development near St Felix, he was hoping that the decision on access could be revisited. Councillor Cracknell asked about the ANPR this had been put on the Halesworth Road but the date cannot be downloaded and will not be sent to the Police.

2. Declarations of Interest

Councillor Perry Djahit – Item 9 – Planning 21 Gorse Road

3. Receipt and apologies for absence

Absent without apology

Councillor Remblance

4. Minutes – To read or take as read the Minutes of the meeting held on 17th February 2022 and it was proposed, seconded and agreed to authorise the Chair to sign the Minutes

5 Statutory Business.

None.

6. Clerks Report

- a) The following crimes were reported
 - 7 x Violence and sexual offences
 - 2 x Other crimes
 - 2 x Other theft
 - 2 x Burglary

7. Jubilee Green

The Chair reported the everything was now in place and the next step was to organise an electricity supplier, she suggested the Council use the same one as the village hall. The Clerk will look into this and get it set up as soon as possible as it needs to be in place for the 5th June 2022.

She then reported on the community garden the raised bed will be put together on the 10th April with the help of the Rotary Club. The memorial bench for Debbie Sheppard was in place and looked really lovely there was also a cherry tree. The family will continue maintaining both the tree and the bench.

8. Green Spaces Working Group

Councillor Djahit reported that the first meeting had been held and it had been agreed that the talking bench would be located at the front of the village hall. It had also been agreed that the picnic benches will be sited at the Recreation Ground with some on the boundary with the industrial estate. The Clerk confirmed that the list originally completed regarding the gym equipment is correct and she will arrange for it to be removed.

The Clerk reported that Wicksteed claim that the play equipment was not theirs and they would not be able to repair it. She had contacted Norse to find out if they could do it or suggest anyone else. It was noted that none of the equipment was listed as requiring urgent repair.

9 Planning

The planning working group gave the following recommendations and it was proposed, seconded and agreed to adopt the report. Full details are attached to the minutes and can be found on the website.

- i) DC/22/0504/FUL
Rear single storey extension creating much needed additional kitchen and dining room space, with bi-folding doors onto an extended raised decking area with the garden. Relocation of boiler, creating a downstairs washroom currently used as utility room blocking up existing west facing window and creating new south facing window. Removal of existing rear door and two windows along the western elevation to accommodate extra open space.
13 Windsor Road Recommend Approval
- ii) DC/22/0667/FUL
Single-storey to the rear, first floor, flat roof dormers to the rear and three roof lights on the front of the rear element.
Farthings, Wangford Road Recommend Approval
- iii) DC/22/0818/FUL
Front extension
9 Evans Close Recommend Approval
- iv) DC/22/0743/FUL
Proposed single story side extension and retrospective on decking
21 Gorse Road Recommend Approval
The above application was discussed by the full Council and Councillor P Djahit did not vote or take part in the discussion
- v) DC/22/0462/ARM Approval of reserve matters DC/15/3288/OUT
DC/22/0464/DRC Discharge of conditions of 11 of DC/15/3288/OUT
DC/22/0465/DRC Discharge of conditions 5 and 6 of DC/15/3288/OUT
DC/22/0463/DRC Discharge of conditions 9 and 10 of DC/15/3288/OUT
St Felix School, Halesworth Road
The Planning working group completed a recommendation on this and it is attached to the signed minutes and on the website.

10. Planning Decisions

- i) DC/22/0044/TPO – Crown lift on 1 oak
5 Heathlands Permitted
- ii) DC/21/5741 – Proposed commercial units
Land off Fountain Way Permitted
- iii) DC/21/2765/FUL – 2 New dwellings
30 Wangford Road Permitted
- iv) DC/21/3939/FUL – Erection of 3 x 1-bedroom portable holiday let's
Land south of The Warren, Easton Bavents Permitted
- v) Single storey extension of front and side
27 Windsor Road Permitted
- vi) DC/24/5706/ARM – Reserve matters to planning permission
Land adj 1 Hall Cottages Permitted
- vii) DC/21/4797/FUL – Change of use of agricultural field to
30 pitch campsite and siting 9 glamping pods
Broadside Park Farm, Lowestoft Road Permitted
- viii) DC/21/5476/FUL – Single storey side extension, rear and side
7 Lowestoft Road Permitted
- ix) DC/TPO/9/1975 Prune back oak Tree
Keens Lane Permitted
- x) DC/22/0081/FUL – Remove shed and erect new garden shed
Quay Lane Cottage, Halesworth Road Permitted

11. Reports from Councillors

Climate Forum

The Chair reported she had attended a recent climate forum and will circulate a report.

Website

Councillor Kirk reported that he had a number of queries from Cathy and he would circulate these.

Stakeholder Advisory Group

Councillor O'Hear reported that Simon Flunder had been appointed Chair and he was Vice Chairman. The Harbour Management had money and it was hoped work on the south pier would be done. They are also exploring their remit to find out if this can be extended to include the estuary and upstream

12. Pill Box

The Clerk confirmed that she had not received any reply to the recent letter, this will be discussed at the next meeting to find out if there is any feedback from the article in the Reydon Robin.

13. Queens Platinum Jubilee Celebrations

Picnic on Jubilee Green

Councillor Taylor said she would circulate a report on this she has managed to source a sound system and this will cost £130, it was agreed to pay this.

Councillor Taylor requested that the Council buy some bunting now as the price is steadily increasing it was agreed to buy 150m as soon as possible.

Jubilee Tree – It was agreed that Councillor Taylor would apply to the Wildlife Trust for the trees that will be planted in the village. The Queens Jubilee Oak Tree will be planted in the far right corner of Jubilee Green. There was some discussion about what stalls would be allowed at the Party on the Green and whether a license was required, it was not thought necessary as this would be covered by The Randolph who were doing the bar. The Clerk will check if the necessary insurance is in place.

14. Village Hall

Councillor Vulliamy reported that the management committee had agreed to the following at the village hall, WFI, EV points, a defibrillator, new clock and sign, talking bench and jubilee oak tree. There was then a discussion regarding the hedge cutting which was £1600 and it was proposed, seconded and agreed to pay this.

Councillor O'Hear felt that a condition survey of the hall was urgent and it was agreed that this should be followed up.

15. Reydon Robin

Councillor Vulliamy gave a brief report on the recent issue which had now been circulated by volunteers and on behalf of the Parish Council he thanked them. He will be looking into sponsorship for the next edition rather than advertising. All Councillors present thanked the Councillor for the brilliant work he had done on this project.

16 Speeding

It was agreed to form a Highways Working Group to liaise with Highways at SCC, the members will be Councillors Panther, Taylor, Kirk and Cracknell, Mr Dunn speed watch co-ordinator will be asked to join.

17 .E V Charging Points

Councillor Taylor confirmed that the application had been submitted for the village hall site which will be 2 units at the front and back.

It was proposed, seconded and agreed to proceed with this in conjunction with Plug in Suffolk. It was reported that progress is also being made on sites at the Sole Bay Health Centre and the Randolph.

18. Defibrillator

Councillor Cracknell gave a report on progress made on getting the defibrillator at the village hall. After some discussion it was agreed to order this from London Hearts at the cost of £1207.00 this if for an external one. Councillor Cracknell will look into the electrical supply for the machine and how any maintenance would be covered.

19. Community Governance Review

The Paper regarding this had been circulated and it was proposed, seconded and agreed to adopt this. The paper argued for the two parishes of Reydon and Southwold to be combined, a copy of the paper is attached to the signed minutes and on the website. A copy would also be sent to the Clerk of Southwold Town Council and the Mayor.

20. Tree Warden

The Clerk had received a letter from Denise Faulkner who would like to be the new Reydon Tree warden. It was agreed that this was a great opportunity and the Clerk was asked to invite her to the next Council meeting so she could introduce herself.

21. Torch Relay

The Chairman of the Council said she would take part in this, and hopefully there will be more volunteers when the Reydon Robin is circulated.

22. Southwold and Reydon Emergency Group

There was nothing to report.

23. Café Jubilee Green

It was felt that although this is a nice idea it would be very difficult to do on the green. Councillor Turner felt that the Rural Coffee Caravan would be a good alternative and she will investigate this.

24. Community Bus

Councillor Cyprien said that there was nothing further to report, however the new timetable will be published in April. The Clerk will also ask for a report for the Annual Parish Meeting.

25. Men's Shed

Councillor Vulliamy said he was just floating this idea with the suggestion that it could be held in the village hall. There was some discussion about this and the feeling that there may already be moves to get something like this started, so this will be checked.

26. Annual Parish Meeting

It was agreed that the Clerk will do some posters and it would be advertised on the website and was already in the Reydon Robin

27. Potters Bridge

The Clerk reported that a £2000 grant had been given for the possible depth sensors and this will be investigated.

28. Footpath and Walking

Councillor Cracknell said that the group would reconvene after Easter and survey the north and west of the Parish. He went on to say that due to financial constraints within the County Council very few of the problems reported had been addressed. He then gave a report on his discussions regarding Shepherds Lane and stated that this was now okay but had not been improved. It was agreed that the group would try and meet with the Footpath Officer soon to see if any more progress could be made.

29. Sports Pavilion

Councillor Friend gave this report having just joined the committee. He outlined the problems with funding including the grant from the FA. The shortfall was between £70000 and £90000 and this was to finish the changing rooms all the rest of the building was complete. The committee was working hard and has now made contact with the Communities team at ESC and the Reydon Trust so hopefully this would move everything forward towards a late spring opening and community fun day. Councillor Friend was thanked for his work on this. Councillor Kirk said as he had considerable expertise on applying for grants and he would be happy to help them if necessary.

30. Finance

a) Clerk's Pay

The Clerk advised that NALC had recommended a pay increase from £10.65 an hour to £10.84 and hour backdated to April 21, it was agreed to accept this recommendation and back pay.

b) Accounts awaiting payment 2022

J Jordan – Pay and expenses and back pay April 21	£557.25
G Graham Litter Picking	£89.10
G Graham shopping trolley	£25.00
Pierce and Kemp	£3978.14
Salc – Training	£30.00
Kings Landscaping – Community Garden	£601.27
Smith Bros – Community Garden	£772.92
Southwold Press – Reydon Robin	£460.00
Cathy Yeoman – website	£180.00
London Hearts – Defibrillator	£1207.00
Redcap Farm Services – Hedge Village Hall	£1600.00
London Hearts Defibrillator	£1207.00

Total £10707.68

It was proposed, seconded and agreed to pay the above accounts.

c) **Receipts** –Interest February £0.48, Shed Rent £160.00.

d) Bank Balances at 28th February 2022

Treasurers Acc £601.00. Business Acc £57647.21

e) CIL money - £4986.73 - £1171.82 by April 2023, £3,814.71.14 by Oct 2024

f) Presentation of Bank reconciliation to end of February – The report had been circulated and the contents noted by Cllrs

g) To consider shed on the Recreation Ground

Councillor Leigh may be interested in renting this and will have a look at it before the next meeting, it was confirmed that the rent is £40 per month. Councillor Bailey suggested it as a site for the men's shed.

30. Matters arising from the Minutes 17th February 2022

None

31. Any other business (Notified to the Clerk/Chair in advance)

Ukraine

The problems and any help that could be given by the Council to the refugees in the war were discussed. The Clerk reported that the laws regarding the finance of the Council meant it was almost impossible for a Parish Council to give money to any organisation outside of the village. However, if any families arrived in the area, then it was within the power of the Council to help with any financial or other problems, they may have.

32 Close

The Chairman declared the meeting closed at 9.35