

Reydon Parish Council

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Minutes of the meeting held in the Village Hall on 23RD March 2023 at 7.30pm

Present

Chair – Councillor Pam Cyprien

Councillors F Taylor, J Gregson, B Bailey, L Vulliamy,

M Senior, D Panther and K Friend

District Councillor Beavan

Julie Jordan – Clerk

Mr and Mrs Huggins

Mr D Knight

1 The meeting was opened at 7.30pm

Public Forum

Mr P Huggins – New Leaf Voluntary Group

Mr Huggins attended the meeting to explain the aims of his volunteer group, which was to improve neglected areas in Reydon, they had started around the railings by Might's Bridge. He reported that there were nearly 200 volunteers involved and crowd funding had raised a considerable amount of money. He then reported that the Probation Service would be painting the railings. At present he was negotiating with the Environment Agency to arrange a way to paint the bridge. He said he was trying to find the names of the relevant land owners to get permission to put planters on the concrete blocks near the bridge.

The Clerk reported that she had looked into the Suffolk County Council Self Help Scheme and it would cover both the Southwold and Reydon side of the bridge

The Chair said she understood the self-help scheme would provide the volunteers with Hi-Viz jackets and various tools etc.

Councillors raised some concerns regarding insurance for the volunteers and this would be provided by the self help scheme but there would need to be a co-ordinator appointed for the group and Mr Huggins agreed to do this.

There followed some discussion regarding the history of the pill box which is in a dangerous condition and must not be touched. The landowner is no longer engaging with the Parish Council and he has been informed of the condition of the building. Mr Huggins was informed that it is inadvisable to carry out this sort of work during the nesting season (1st March – end of July) and it would help nesting birds to do this work from September onwards. The plant Alexanders was also discussed, and the problems dealing with a long taproot of this invasive species of plant.

Finally the Chair referred to the Strategy document for Reydon and asked that Mr Huggins referred to the Council before doing any work within the village so the groups work together. He was thanked for his work and the Clerk will complete the necessary forms for the self-help scheme.

District Councillor Beavan

District Councillor Beavan thanked Mr Huggins for starting this group and congratulated them of their success for far. He had made some progress on getting contentious planning applications referred to Committee, his was now going to the Planning cabinet meeting. The planning application at Bridge Road was ongoing as the drawings were incorrect when the application was permitted.

Potters Bridge – This was looking okay at the moment, with the beach being breached regularly and this was keeping the road clear. Mr Beavan is now working on how to keep water levels at a good level for the nesting birds on the other side of the bridge.

2. Declarations of Interest.

Councillor Taylor – Planning application DC/0581/FUL

3 Receipts and Apologies for Absence

Councillor O’Hear

Councillor Cracknell

The apologies for absence were noted and accepted by the Council

4. Minutes – To read or take as read the Minutes of the meeting held on 23rd February 2023, it was proposed, seconded and agreed to authorise the Chair to sign the minutes with the following amendment

Item 13 – Last paragraph – it was agreed that the Council would pursue both options for traffic calming.

5. Statutory Business

None

6. Clerks Report

There had been 2 crimes reported in January , 1 x Other Crime and 1 x Other Theft.

The Clerk reported that Charlotte from the Library asked if it would be possible to have some more copies of the Leisure map of Reydon. It was felt that this would be a good idea but the current one may need updating. Councillor Cyprien though she had a copy and will bring it to the next meeting.

7. Councillors Reports

Climate Crisis

Councillor Cyprien reported that at a recent Climate Forum meeting SWT informed them that they had now changed their focus from their Reserves and were concentrating more on general wildlife advice for communities and helping with green spaces within towns and villages. They also have a section to advise farmers. Councillor Cyprien had the relevant email addresses

Cuppa Event

Councillor Friend reported that he and Councillor Vulliamy attended this event and there were a number of issues raised including, the lack of bus services. Dirty bus stops, it was suggested that maybe this could be included in the coronation volunteer day or it would be an appropriate project for Mr Huggins Volunteers.

8 Cost of Living Crisis

Councillor Senior gave an update on the pantry project, both Councillors Gregson and herself had done the level 2 hygiene certificate. A quote was being done by a ventilation engineer and volunteers were busy painting and making curtains. The RSPCA had been contacted and they would provide pet food for the pantry. Connections had been made via Fare share and the co-op are happy to provide date limited food.

There had been talks with Southwold Town Council and they are very involved in the whole process.

Councillor Senior confirmed that she had an appointment with Mr Payne from the school the next day.

Councillor Gregson circulated a spreadsheet in which she had outlined the actions that were required and their target completion date. The next part of the process will be getting more volunteers to run the pantry and publicity. The Clerk asked them to make sure that all invoices are made out to the Parish Council in order to claim back the Vat.

9. Reydon Community Awards

Councillor Vulliamy presented the proof for this award, it was unanimously agreed to go ahead with this and the first presentation will be on at the Annual Parish Meeting. The Council thanks Mike Mayhew from Southwold Press for offering to print these for free.

10 Green Spaces Working Group

Councillor Taylor reported that so far, they had only one design for the Recreation Ground but she will chase up other potential supplies. Councillor Friend reported that Playdale will be updating their quote

Councillor Taylor informed the meeting that she, the Clerk and the Chair had been to look at the allotments, most were being worked with just a couple looking neglected. There was one large on empty and this may be perfect for a community allotment. A meeting will be held with the allotment holders when the costs of allotments were complete, the water meter is proving to be elusive.

The Clerk reported on a letter received regarding the planting of three oak trees it was agreed that these could go on the Recreation Ground.

11 Reydon Robin

Councillor Taylor reported that the copy deadline was 24th March and she was only short of a couple of articles. This will be submitted for printing on the 3rd or 4th April and then it would be distributed. Councillors Panther and Vulliamy agreed to help Councillor Friend with this.

12 Highway Working Group

Councillor Panther said there had been no meeting this month, the Clerk asked if the SID had arrived, as it hadn't, she will chase this

13. Website

Councillor Gregson had circulated a paper detailing a change to the role of a Content Manager this would involve appointing someone to update social media posts. There was considerable discussion about the cost of these proposals and it was agreed that Councillor Gregson would try and rework the changes to fit in with the budgets for 22/23 and 23/24.

14 Annual Parish Meeting

The Clerk reported that Mr Gooch was yet to confirm whether he would attend the APM, she will contact him again. Meanwhile when the agenda is completed posters will be designed and the information put on the website and notice boards.

15 Village Hall

Councillor Vulliamy reported that the handover was progressing slowly and a meeting of the new Management Committee had taken place. Dorcas Rogers would be managing the bookings, Ray Rogers, the Maintenance and Sally Bird is to be the Secretary. Another member is considering the post of Treasurer A report of the Planning Working Group had been circulated and approved by the Council. The full comments are available on the Reydon Parish Council website.

16 King Charles Coronation

Councillor Taylor reported that she has applied for the Temporary Events License and 12 stalls had now been confirmed. She had also booked a circus event which would be perfect for a family event. Councillor Friend had arranged for bale of hay for seating, these would be approximately £2 each. Finally, a plea was made for volunteers for the set-up, Mr Huggins agree to post this on the New Leaf site

17. Planning

A report of the Planning working group had been circulated and was approved by the Council. The full comments are available on the Reydon Parish Council website, apart from DC/23/0581

Applications

- | | | |
|------|--|--------------------|
| i) | DC/23/0710/FUL
New front porch. Conversion of existing garage to study/bedroom. Removal of existing flat roof to garage and corrugated plastic sheeted roof to carport in front of garage and replacement of both these roofs with pitched tiled roofs.
Clinterty, 5 Lupin Close | Recommend Refusal |
| ii) | DC/23/23/0581
Erection of 1 Chalet Bungalow
Land adjacent 18 Halesworth Road | Recommend Approval |
| iii) | DC/23/0686/VLA
This was a variation of the conditions relating to the S106 agreements regarding the green spaces surrounding the proposed new development
St Felix School Halesworth Road | |

There was considerable discussion about this. It was agreed Councillor Panther would draft an alternative, slightly stronger response for further consideration by the Council

Decisions

- | | | |
|------|--|-----------|
| i) | DC/23/0358/DRC Discharge of conditions No 12. Outline application to enable improvements to St Felix School to include residential development, public open space and associated infrastructure
St Felix School | Permitted |
| ii) | DC/22/43763/FUL - New dwelling constructed south of existing
59 Wangford Road | Refused |
| ii) | DC/22/4373/FUL – Two storey side extension and single storey rear extension to existing premises together with internal alterations
34 Wangford Road | Permitted |
| iii) | DC/22/0192 – Demolition of the existing bungalow dwelling house and replace with 2 new 2 storey dwelling houses and garage.
Beulah, 47 Wangford Road | Permitted |
| iv) | DC/22/0133/FUL – Proposed rear and side extension
Hill House, Covert Road | Permitted |

The Clerk read a letter from the Planning department regarding names for the streets in the new development at St Felix, it was agreed that Councillors will forward suggestions to the Clerk

18 Finance

The following accounts were approved for payment

J Jordan Salary for February 2023	£424.60
Paye	£67.00
Eon – electricity Jubilee Gn	£21.39
G Graham – Litter picking	£95.00
Mr M Nicholls – Emergency boxes	£572.40
J Gregson – Hygiene training	£24.00
Vinyl Banners	£63.92

Southwold and Reydon Recreational Council £2000
(Skateboard park donation)

Total £3228.31

The Clerk reported that the contract for electricity on Jubilee Green had ended she had therefore agreed another 1-year deal, however this has been done by direct debit.

- b) Receipts February 2023
Interest £34.24, Wayleave £52.43
- c) Bank Balances at 28th February 2023 £600, Treasurers £5198.65
- d) Bank Reconciliation – Circulated to Councillors and agreed
- e) Cil Money £9405.62 - £1171.82 by April 2023 £3048.14 by October 2024 £5155.86 April 2025
- f) Budget 2023/2024
The budget was agreed for the years 2023/2024.
- g) Asset Register
It was agreed that the asset register was correct, with the addition of 2 lights on Jubilee Green which have been installed by the Council, these will be added to the register.

19 Matters Arising from the Previous Meeting – 23rd February 2023

Pavements

A complaint had been received regarding the footpaths in Reydon, the Clerk will contact the lady and County Councillor Ladd, as there was little that the Parish Council could do. The reporting tool on SCC website needs specific sites and this problem was much more general.

Marshes

It was reported that a loose dog had killed a swan on the Marshes, and this had been reported to both the Police and the RSPCA. People were urged to keep the dogs on a lead, or if they were loose watch them carefully

Dog Bin

Councillor Friend said he had a new dog bin in his shed, it was agreed that this would go at the top of School Lane, the Clerk asked him to let her know when it is fixed and she will arrange for emptying

Hedge – Lowestoft Road

Councillor Friend said this hedge had not been cut and the Clerk will contact East Suffolk as it belongs to them.

New Councillors

It was agreed to put the notice for New Councillors on the website and notice boards.

20 Any other business duly specified

None

The meeting was closed at 9.00pm