

REYDON PARISH COUNCIL

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Minutes of the meeting held in the Village Hall on 18th May at 7.30pm

1 Present: Chair Cllr Pam Cyprien, Laurence Vulliamy, David Panther, Madeleine Senior, Dominic Knight, Fiona Taylor, Jessica Gregson and Kalvyn Friend.
District Councillor David Beavan,

Opening – The meeting was opened at 7.30

2. To Elect a Chair

It was proposed by Councillor Taylor and seconded by Councillor Vulliamy that Councillor Pam Cyprien be asked to continue in her role as Chair. She accepted this office and all were in favour.

Declaration of Office – This was duly signed.

3 To Elect a Vice Chair

It was proposed by Councillor Cyprine and seconded by Councillor Vulliamy that Councillor Taylor be appointed as Vice Chairman. She accepted this office and all were in favour.

PUBLIC FORUM

a) District Councillor Beavan

Mr Beavan updated the Council on the results of the East Suffolk Council. The Liberal democrats and the Greens have agreed to form a coalition majority, to be ratified at the next meeting. The priority will be housing. Southwold Town Council has a new Mayor, Simon Flunder. He confirmed that positive steps are being taken to change things for the better.

4. Declarations of Interest

Councillor Senior declared an interest in Planning Application DC/23/1459/Ful – Cherry Trees, Keens Lane

5. Receipt and apologies for absence

Councillor Philip O'Hear
District Councillor Ladd

6. Clerk to the Council

Following the Employment working group interview last week it was reported that Anne Dobson was successful at the interview. Anne is able to start straight away, and Julie can begin a handover. The appointment was approved by the Council and the Chair will inform Anne that she has been successful.

7. Minutes

To read or take as read the Minutes of the meeting held on 20th April 2023. It was proposed, seconded and agreed to authorise the Chair to sign the Minutes. It was noted that amendments had been made to the 23rd March and the Chair also signed the.

8. Minutes

To read take as read the Minutes of the meeting held on the 27th April 2023 and it was proposed, seconded and agreed to authorise the Chair to sign the Minutes.

9 Statutory Business.

a) Review Of Standing Orders

It was proposed, seconded and agreed to adopt the Standing Orders, all in favour.

b) Review of Financial Orders

It was proposed seconded and agreed to adopt the Financial Orders all in favour.

c) It was proposed, seconded and agreed that the Chair should sing the Annual Financial Return for 2023

10. Appointment to Statutory Bodies and Representatives.

- a) Village Hall Committee
It was proposed, seconded and agreed to appoint Councillor Vulliamy.
- b) Suffolk Association of Local Councils
It was proposed, seconded and agreed to appoint Councillor Cyprien.
- c) Blyth Estuary Partnership
Harbour Stake Holders Advisory Group
Southwold and Walberswick Flood Board
It was agreed that Councillor O'Hear would represent the Council on these groups

11. Annual Subscriptions

It was agreed to continue with the Suffolk Association of Local Councils subscription.

12. To consider Committees and Working Groups

- a) Planning Group – It was agreed Councillors Taylor, Friend, Senior, Panther will join this group and Councillor O'Hear will Chair this.
- b) Reydon Vision and Strategy Group – This document will be reviewed by Councillors O'Hear, Cyprien, Vulliamy and Knight.
- c) Highways Group – It was agreed that Councillors O'Hear, Taylor and Panther be in this group. Mr Brian Bailey will be a community representative.
- d) Employment Working Group
It was agreed that Councillors Panther, Taylor and Cyprien will be in this group
- e) Green Spaces Working Group
This will be Councillors Taylor, Panther, Friend, Cyprien, Senior, and Gregson.
- f) Community Pantry
This will be Councillors Gregson and Senior.
- g) Working Group to liaise with Southwold Town Council
Councillors O'Hear, Cyprien, Friend, Panther and Vulliamy. The function of this group was clarified as information sharing on issues in common.
- h) Finance Working Group – Councillors Cyprien, Taylor and Knight.

13. Clerk Report

The Clerk reported that there were 4 crimes reported in March 23 these were
1 x Violence and sexual behaviour
1 x Other Crime
2 x Shop lifting

14. Reports from Councillors

None

15. Cost of Living Crisis

Councillor Gregson reported that 70 people had visited the pantry last week. On Tuesday evening there was a meeting to separate the workstreams so there is a longer a long term beyond Councillors Gregson and Senior. They are currently working how to handle food donations and demand; in that they have to identify supplies according to need. This is now week 3 and very one has been very positive about the pantry. Councillor Senior reported that there would now be community engagements events in local schools, non-uniform days with focus on food waste.

The Voluntary Help Centre are also encouraging older people to donate.

The official opening will be on the 26th May, this will include a media visit and local school children have been invited to attend. The Chair of the Parish Council will officially open it at 10am. Councillor Gregson and Senior will also invite other stakeholders.

Finally, it was reported that they are now considering liaison with other community groups outside Reydon and Southwold. The priority at the moment was to get the core operations sorted with the 30 volunteers. Councillor Vulliamy asked that the back door is not photograph to maintain security.

16. Website

Councillor Gregson reported that Chris has continued to work on page design and moving content and more will be added by Cathy Yeoman. Councillor Vulliamy will review the initial version of the text, with a modern and accessible design. The Council has one other application for a digital contact manager and this will be reported at the next meeting.

17. Village Hall

Councillor Vulliamy reported that the banking is still problematic, with accounts frozen, supplier's payments delayed and committee members paying some bills. Councillor Vulliamy will be standing down due to lack of support. Councillor Senior reported that any new Chair will inherit the same issues and wondered if these tasks could be divided. The current committee needs more help and volunteers. It was agreed that the Parish Council cannot take on the running of the hall and Councillors were asked to think of any potential volunteers.

18. Recreation Ground

An e mail was received from a resident about the potholes in the car park area. The resident had noted that there were two holes which highways will not repair as it was private land. The issue will be considered by the Green Spaces working group, however Councillor Friend felt it had a possible solution whereby materials would be donated and only labour costs would be paid

19 Jubilee Green

The sign had been repaired and was not now in need of immediate repair.

20. Planning

The planning working group gave the following recommendations and it was proposed, seconded and agreed to adopt the report. Full details are attached to the minutes and can be found on the website

Planning Application

- a) DC/23/1702/DCR – Discharge of conditions Nos 3,4,6,7,8 and 10 of DC/23/0571/FUL
Erection of 1no detached chalet bungalow.
Land to West of 18 Halesworth Road
The Parish Council requests that the Local Planning Authority work with the applicant to ensure that the drawings related to discharge of Conditions 6,7,8 and 10 referred to in the application is available on the planning portal for inspection.
The PC further requests that details are provided to show how the applicant proposed to discharge Condition no 4 in relation to vehicular access, so that the application may be properly considered.
- b) DC/23/1701/FUL Single store rear extension
52 Lowestoft Road
Recommend Approval
- c) DC/23/1707/ADI Illuminated Advertisement Sign
Exchange House Fountain Way
Recommend Approval

Planning Decision

- a) DC/21/3255/FUL Non material amendment
Whimbrel Cottage, 12 Lowestoft Road
Approved
- b) DC/22/4234/FUL Reconfiguration and extension of the existing studio room
And internally connecting to the main house. The addition of a new playroom space to the front of the house.
Willow End, Bridge Road
Approved
- c) DC/23/0710/FUL New front porch, conversion of garage
Clinterty 5 Lupin Close
Approved

21 Finance

- a) Accounts awaiting payment May 2023
- | | |
|----------------------------------|---------|
| J Jordan – Pay May 23 | £356.20 |
| Paye | £135.40 |
| J Jordan – Ink | £91.83 |
| J Jordan – Infra red thermometer | £26.38 |
| G Graham Litter Picking | £104.20 |

Councillor J Gregson (Community Pantry)	£98.59
Wills Strim and cut (Reydon Corner – March)	£100.00
Wills Strim and cut (Reydon Corner – April)	£100.00
EPS Transfer (Pantry)	£30.00
Pearce and Kemp (Fan – community pantry)	£922.62
High Speed Training (Pantry)	£120.00
Southwold Press (APM Notices)	£22.00
S Townsend (Circus workshop – coronation picnic)	£300.00
J Spurden (Rodent Control allotment)	£79.37
Eastern Archers Society UK (Coronation Picnic)	£375.00
Suffolk Medical Services (Coronation Picnic)	£160.00
EON (Electricity Jubilee Green) Direct Debit	£19.87

Total £3026.15

It was proposed, seconded and agreed to pay the above accounts.

- b) Receipts –Interest £41.40 Precept £14465.67, Cil £10042.24
- c) Bank Balances at 30st April 2023
Treasurers Acc £600.00. Business Acc £87172.46
- d) CIL money - £19242.72 - £2277.24 by Oct 2024 £6155.86 – April 25, £10799.62
- e) Cil Report
This report had been circulated and the contents agreed by Councillors.
- f) Presentation of Bank reconciliation to end of April – The report had been circulated and the contents noted by Cllrs

26. Matters arising from the Minutes 20TH April 2023

None

27. Any other business (Notified to the Clerk/Chair in advance)

- a) Reydon Robin
It was confirmed that the Robin will be available on the 22nd June, with copy deadline on the 9th June. There will be an anonymous sponsor for the next edition. The Christmas one will be sponsored by Southwold Autos.
Councillor Knight will be the editor for the Autumn edition.
- b) A Board on Reydon Corner for the Randolph Hotel
The Parish Council does not feel it can support this request.
- c) The Chair of the Council reported that she had been invited to present the prizes at the Reydon Show
- d) A letter of thanks was read from Anita Freeman for her Community Star Award.
- e) Councillor Friend enquired about the suggestions to invite a representative from the Environment Agency to discuss matters around Might's Bridge, this will be included on the agenda for the next meeting.

28 Close

The Chairman declared the meeting closed.