

Reydon Parish Council

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Minutes of the Meeting held in the Village Hall on 19th October 2023 at 7.30 pm.

1 Present and Opening

Present:

Chair, Cllr Pam Cyprien, Cllr David Panther, Cllr Maddy Senior, Cllr Philip O'Hear, Cllr Dominic Knight, Cllr Laurence Vulliamy, Cllr Linda Coe, Cllr Dexter Kirk, Cllr Kalvyn Friend, Cllr Sarah Jerman (until 8.20 pm), Clerk – Ann Dobson
The Chair, Cllr Cyprien, welcomed everyone to the meeting which began at 7.30 pm.

2 Apologies for Absence

Apologies were received from Cllr Fiona Taylor, Cllr David Beavan and County Cllr Michael Ladd.

3 Public Forum

There were no comments and reports had been previously circulated.

4 Declarations of Interest

There were no declarations of interest.

5 Minutes of Last Meeting

There were two amendments notified to the Clerk and subject to these being made the Minutes were proposed, seconded and unanimously agreed to be authorised by the Chair and duly signed.

ACTION: Clerk to make the relevant amendments and then the Chair to sign them.

6 Matters Arising from the Minutes

All matters still outstanding were to be followed up under their respective headings later in the meeting.

7 Clerk's Report

The Clerk reported the crimes for August as follows:

Reydon- 12 (4 anti-social behaviour, 3 criminal damage and arson, 3 violence and sexual offences, 1 burglary and 1 other). Southwold – 2 (1 theft and 1 violence and sexual offence)

The Clerk reported that the Internal Controls and Standing Orders etc, needed to be reviewed for the current year with some minor amendments made.

ACTION: Clerk to send these to all the Councillors in advance of the next meeting so that they could be adopted by the Council.

8 LionLink Project

A Public Meeting Council Position Report had been circulated by Councillor O'Hear.

This report was discussed by the Councillors and it was agreed that the report would form the Parish Council position, subject to feedback from residents at the public meeting, and that the Chair was authorised to finalise the position in the light of any feedback and to submit this as the Council's response to the consultation.

9 Highways Working Group (DP)

A report from Cllr Panther had been circulated ahead of the meeting. Cllr Panther went through each point and the matters were discussed between the councillors. To summarise:

a) Potters Bridge

Although volunteers had dug out the beach outflow by hand, this had only been a temporary solution to the water issue and SCC Highways would conduct a survey to review the long-term future of the bridge.

b) Wolsey Bridge

WS Community Liaison Engineer had recommended that Reydon Parish Council commission a contractor to provide traffic management in order to enable Suffolk Wildlife Trust to complete the safety process by removing the ash tree adjacent to the crossing point. It was agreed that quotes would be obtained for this. SCC would fund the cost of road markings and new signage.

ACTION: Cllr Panther to put together the requirements for the Quote.

c) Proposed 40mph speed limit on A1095 from Wolsey Bridge to current 30 mph in Reydon

WS had commissioned a report which was to go to the police and could then go to consultation. It was reported that a Traffic Regulation Order would be required and that, with the cost of consultation, would be several thousand pounds for the parish council to fund. Cllr Ladd had said he would try to help with funding but Cllr Panther said that CIL money would probably need to be considered.

The Councillors did feel that CIL money had to be prioritised however, and that this, along with other projects that CIL money could be used for, should be the subject of a separate parish council discussion.

d) Nightingale Avenue Parking

Once again, CIL money could be needed for this project.

ACTION: Clerk to check the totals for CIL money and to add CIL priorities to the next Agenda.

e) 'Entrance to Reydon' Sign

The Clerk had written to Hill Developments and was assured that this would be retained.

f) Flooding in Quay Lane

It was thought that the flooding was caused by a large swathe of sand near the junction with the Halesworth Road. It was suggested by WS that the council contact ESC to ask for this to be removed.

ACTION: Highways Group to put together the details for this to happen.

10 Finance Working Group (DxK)

Budget planning for 2024-25 was discussed and it was unanimously agreed that, given the cost of living crisis, the precept amount should not be increased. Cllr Kirk and Cllr Knight had been working on the figures for next year and once the Clerk had added the expected income, the draft budget would be circulated to all the Councillors for their consideration and discussion at the next council meeting.

ACTION: Clerk to finalise draft figures and then circulate to all councillors. Add to next Agenda.

11 Green Spaces Working Group (FT)

Two quotes had been obtained for clearing the allotments and it was agreed to get the lesser quote broken down in sections so that some work could go ahead. It was reported that under the proposed community plot was a concrete substructure from the old playground, so this may not be suitable to use.

ACTION: Clerk to ask for quote for allotments to be subdivided in to sections with separate costings.

It was reported that the Pillbox was being filled with soil.

It was also reported that Southwold Town Council had offered a ramp to Reydon Parish Council to use in the Skatepark.

12 COLC and Community Pantry Working Group (MS and LC)

Cllr Senior reported that the money for free school meals had gone to Reydon and Southwold Primary Schools, letters had gone out to parents, and both headteachers had expressed their thanks. This would fund the meals from October half term through to February half term. Cllr Senior also reported that a £280 grant had been secured from ESC for school uniform and it was agreed that the parish council would liaise with ESC and raise an invoice to get the money paid.

ACTION: Clerk to raise a parish council invoice in the sum of £280.

Cllr Coe reported that the Pantry was continuing to be very successful. Due to the increasingly dark nights she proposed to the other councillors that the hours be changed to 9.00 am to 3.00 pm for the winter, run as 2 x 3-hour shifts. The opinions of some of the regular visitors had been sought and they were positive. It was unanimously agreed by all the councillors to adopt these new hours.

It was also discussed that it would be good to get some publicity for the free school meals and the pantry and this was to be explored further.

It was decided to add the funding request from Waveney Hygiene Group to the November Agenda.

ACTION: Clerk to add to November Agenda.

13 Reports from Councillors or from other Working Group Meetings (PC)

There were no other reports.

14 Village Hall (LV)

Cllr Vulliamy gave a full report on the Village Hall progress. To summarise:

The application for a new infra-red heating system had gone to the Reydon Trust and there was to be a Table Top Sale to help with funding too. The launch of the Village Hall's Golden Anniversary Appeal Fund

would take place on 31st October and everyone was welcome. This would be set in motion by Simon Loftus OBE who opened the hall in 1977. The conversion of the bar and the digital projector and microphones etc all needed money and would require additional funds. Finally Cllr Vulliamy said that they were still short of active volunteers.

It was agreed to make the annual donation to Reydon Village Hall of £5,000 and this would either be funded from the budget or CIL money.

ACTION: Invoice to be sent from Reydon Village Hall to Reydon Parish council in the sum of £5,000.

15 Reydon Robin (LV and DomK)

All the councillors gave thanks to Cllr Knight for the Autumn edition of the Reydon Robin which had been especially well received. Cllr Vulliamy said that the sponsorship for each issue was increasing from £300 to £350 due to increased costs and that Durrants had agreed to sponsor the Spring issue. Cllr Vulliamy said that any entries for the Christmas edition needed to be received by 24th November and that more volunteers were needed for distribution.

16 Website (DomK)

Cllr Knight reported that the new website launch date was 3rd November.

17 Correspondence

Cllr O’Hear said that he had received revised costings for the new leisure map. Durrants and the Randolph Hotel had agreed to give £250 each but there could be a shortfall. The councillors unanimously agreed that the council would be prepared to make up a shortfall of between £150-£200.

18 Planning

The Report from the Planning Group had already been circulated and there was just one addition which Cllr O’Hear explained to the councillors. The recommendations were approved by the Councillors for the two new planning applications.

Planning Decisions:

Variation of Condition Nos 2, 3 and 8 of DC/20/1884/FUL – Demolish temporary A1 Pharmacy and construct a single (1no) C3 residential dwelling house with new vehicular access and associated hard and soft landscaping works – Reydon Pharmacy IP18 6GX Permitted

Ref No: DC/23/3086/FUL: Photovoltaic (PV) installation in paddock behind the dwelling – Hemmant Ash, Keens Lane, Reydon IP18 6NT Permitted

Ref No: DC/22/2829 - New Artificial Grass Pitch (AGP) for Football Usage with PE level Hockey Usage including the provision of 6 no floodlight columns and installation of a dome over an existing block of tennis/netball courts – St Felix School IP18 6SD Application Withdrawn

Discharge of Condition No 8 of DC/15/3288/OUT – Outline Application to enable improvements to St Felix School to include residential development, public open space and associated infrastructure on the former playing field at St Felix School – Surface Water Management – St Felix School IP18 6SD Permitted

Discharge of Condition Nos 8 and 9 of DC/20/2191/FUL – Creation of Two Sports Pitches – St Felix School IP18 6SD Permitted

Discharge of Condition No 14 of DC/22/0462/ARM (Approval of Reserved Matters of DC/15/3288/OUT – Outline application to enable improvements to St Felix School to include residential development, public open space and associated infrastructure on the former playing field, Appearance, landscaping, layout and scale, for the development of 55 dwellings) land south of Halesworth Road. Permitted

Listed Building Consent – Ref No: DC/23/3269/LBC – to convert an existing attached woodstore into a utility/shower room – Tudor Cottage, 43 Wangford Road, Reydon IP18 6PZ. Permitted

New Applications for Consultation:

Ref No: DC/23/3742/FUL – Conversion of the garage into habitable annexe including a bay window to the front and a small extension to form a lounge area at the rear. 57 The Drive, Reydon, IP18 6PN

PC to recommend approval but with a condition that the annexe must remain ancillary to the main dwelling and not be sold or let as separate accommodation.

Ref No: DC/23/3787/FUL – Installation of an outdoor swimming pool in the garden of Reydon Grove House, Rissemere Lane East, Reydon IP18 6SN.

PC to recommend approval.

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Finance –**a) Invoices**

Holocaust Memorial Day	£200.00
Ansvar Insurance Annual	£1,037.31
Stamps	£17.90
Cooper & Denny (Repair Pipe)	£66.00
Clerk Salary & Expenses September	£510.42
Wicksteed Playground Inspection	£158.40
PKF Littlejohn – External Audit	£378.00
New Leaf – Patrick Huggins – Cart	£109.59
Stationery paid by Clerk	£26.09
Gillian Graham October	£104.20
Southwold Press Reydon Robin	£847.00
Reydon Village Hall 2023/24 Grant	£5,000.00
K Seaman – October Invoice	£210.00
EON – electricity for Jubilee Green	£21.51
Pantry Driving	£99.00
Wills incl bulbs	£831.40

b) Receipts

Allotment Rents:	£199.00
Precept (2 nd Half):	£14,465.57
Interest:	£69.27

c) Bank Balances as at 30th Sept 2023

Treasurers Account	£601.00
Business Bank Instant	£84,837.29

d) CIL Money

CIL Money - £19,242.72 - £2,277 to be used by Oct 24

e) Bank Reconciliation

Had been circulated in advance to all Councillors

A suggestion was made by Cllr O’Hear that it would be helpful to see the expenditure against budget and Cllr Kirk said that this would be part of the format for the new budget. The breakdown for the Southwold Press invoice was queried and it was confirmed that this was for the Reydon Robin and for the Better Together leaflets combined.

All the above financial information was approved unanimously by the councillors.

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Any Other BusinessThe Pantry

It was reported by Cllr Senior that the Sole Bay Care Fund had agreed a donation of £600.00 for The Pantry and the councillors agreed that this was a very generous donation.

Volunteering Summit

Due to the chronic shortage of volunteers for so many good local causes, a ‘Volunteering Summit’ had been proposed by Cllr Vulliamy between Reydon, Southwold and Walberswick. This was discussed by the councillors and it was pointed out that a Volunteer Stall was already in operation in Southwold. It was agreed to discuss this further at the next mutual meeting between Southwold and Reydon.

Remembrance Sunday 2023

The Chair, Cllr Cyprien, reported that the Remembrance Service would be held at 10.30 am on 12th November. The Parish Council wreath was £20 and the council added a £20 donation. The bugler was paid £35 to cover expenses and Cllr Cyprien said she would pay all this and reclaim the cost afterwards.

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Date of Next Meeting

The next monthly Parish Council Meeting would be held on Thursday 23rd November at 7.30 pm. The Chair closed the meeting at 9.00 pm.

Renée G.P.H.