

Reydon Parish Council

Ann Dobson – Clerk to the Council

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You are summoned to the Parish Council Meeting of Reydon Parish Council on the 23rd
November 2023 at 7.30 pm, to be held in the Village Hall.

Members of the public are welcome to contribute during the Public Forum

- 1 **Present and Opening**
- 2 **Apologies for Absence** – Cllr Sarah Jerman.
- 3 **Public Forum** – to receive comments from Reydon electors on matters on the Agenda and reports from the County and District Councillors.
- 4 **Declarations of Interest** – to receive declarations of interest from Councillors on any items on the Agenda.
- 5 **Minutes of Last Meeting** – to read or take as read the Minutes of the meeting held on 19th October 2023 and after due consideration to authorise the Chair to sign them.
- 6 **Matters Arising from the Minutes** – any outstanding matters to be discussed later in the meeting.
- 7 **Clerk's Report**
Crimes – September 2023
Reydon- 4 (2 anti-social behaviour, 2 violence and sexual offences). Southwold – 18 (11 burglary, 2 criminal damage and arson, 2 violence and sexual offence and 3 others)
Internal Controls, Standing Orders and Freedom of Information etc, updated and circulated. To be approved by Councillors.
Dates for 2024 Meetings.
- 8 **LionLink Project**
Feedback from Public Meeting.
- 9 **Highways Working Group (DP)**
Nightingale Avenue Waiting Restrictions Update and Funding Requested
A1095 – 40mph Speed Limit
Flooding in Quay Lane
Flooding at Potters Bridge
- 10 **Finance Working Group (DxK)**
Budget to be agreed – previously circulated to Councillors
Reserves to be used for rest of this financial year – agreement from Councillors.
Precept to be confirmed by Councillors so that form can be submitted to ESC.
CIL Priorities to be decided.
- 11 **Green Spaces Working Group (FT)**
Allotment update – new quote from Redcap and discussion over community plot.
Litter and Dog Waste Bin Policy
Letter from ESC re Litter Picking
- 12 **COLC and Community Pantry Working Group (MS and LC)**
Update on COLC and Pantry.
Waveney Hygiene Group Funding Request.
- 13 **Reports from Councillors or from other Working Group Meetings (PC)**
Pill box at Might's Bridge - update from Cllr Taylor, and to seek the agreement of the Council to accept the transfer of ownership of the pill box from the landowner to the Council

- 14 **Village Hall (LV)**
Update. Also funding to be agreed by Councillors depending on earlier finance discussion.
- 15 **Reydon Robin (LV and DomK) – Update.**
- 16 **Website (DomK) – Update on new website launch.**
- 17 **Correspondence – Enquiry re dog bin on Elliot Avenue. Letter from Environment Agency re Potters Bridge.**

18 **Planning –**

To receive the Report from the Planning Working Group (already circulated)

Planning Decisions:

Variation of Condition(s) 9 of Planning Permission DC/22/2521/VOC – Variation of Condition No 11 of DC/16/3239/COU – Change of use to provide 4 No Rental Units, storage/restroom/office for Suzie’s Café/Nick Haward (Southwold) Limited and a new joinery shop in rear section of existing unit – Unit 3 Exchange House, Fountain Way, Reydon IP18 6SZ

Permitted

Conversion of the garage into habitable annexe including a bay window to the front and a small extension to form a lounge area at the rear – 57 The Drive, Reydon IP18 6PN

Permitted

Discharge of Conditions 3, 6, 9 and 11 of DC/23/1858/VOC – Proposal: Variation of Condition No. 2 of DC/21/2763/FUL – Construction of two new dwellings – House A, three bedroomed dwelling and House B, two bedroomed dwelling – modify the designs of both buildings to create better quality accommodation – plan showing tree and hedge treatments and drainage submitted – Land adjacent 30 Wangford Road, Highfield Court Reydon IP18 6RU

Permitted

New Application for Consultation:

DC/23/2454/FUL

Retrospective Application – single storey side and rear flat roofed extension. Rear first floor pitched roof extension. Doreens Cottage, 3 Bridge Road, Reydon IP18 6RR

DC/23/4317/FUL

Construction of new two storey dwelling and four new parking spaces on land adjacent to No 32 Jermins Road, Reydon IP18 6QB

19 **Finance –**

a) Invoices paid

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|--|---------|
| Clerk Salary and Expenses October | £528.06 |
| Poppy Wreath (paid to Cllr Cyprien) | £40.00 |
| Repair and refurbishment of Chair Ceremonial Chain | £921.22 |

b) Invoices to be paid

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|---|---------|
| HMRC – Tax outstanding for previous Clerk | £210.00 |
| Marcus Knight Interiors – PA System Hire | £125.00 |
| Gillian Graham Oct/Nov Litter Picking | £104.20 |
| IT Services at CAS (website hosting) | £105.00 |
| Martin Nicholls (Emergency Plan Printing) | £63.20 |
| Gail Fisher (Pantry Driving Oct/Nov) | £128.70 |
| Sarah Jerman (Pantry Driving Oct/Nov) | £19.80 |
| Natural Ranks Liverpool – WordPress Website Dev | £600.00 |
| Stamps | £16.00 |
| Sandwich bags etc for Pantry (to pay J Gregson) | £22.99 |
| Southwold Press (Community Pantry Posters) | £25.00 |
| Southwold Press LionLink Flyer | £30.00 |
| Hire of Hall for LionLink Public Meeting | £45.00 |
| Hire of Hall for Reydon PC Meeting 19 th Oct | £25.00 |

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|---|---------|
| E-on Electricity (d/d) | £23.53 |
| Social and Scribe | £300.00 |
| Wills (grass and leaves, winter bedding, compost) | £403.50 |
| K Seaman (Jubilee Green cutting on 17 th) | £50.00 |

Clerk Salary and Expenses November (at end of month)

b) Receipts

| | |
|--------------------|---|
| Allotment Rents: | £238.00 |
| CIL Money | £12,080.51 |
| Interest: | £165.40 |
| ESC | £109.59 (reimbursement for cart) |
| Sole Bay Care Fund | £600.00 (for Pantry) |
| ESC | £280.00 (School Uniform for Primary School) |

c) Bank Balances as at 15th November 2023

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|-----------------------|------------|
| Treasurers Account | £601.00 |
| Business Bank Instant | £88,525.90 |

d) CIL Money

CIL Money - £30,323.23 - £2,248.25 to be used by Oct 24

e) Bank Reconciliation and Working Budget

To be circulated to all Councillors with Agenda

20 Any Other Business – Reydon Star Awards 2024.

21 Date of Next Meeting – Next Meeting to be held on Thursday 14th December at 7.30 pm.