

# Reydon Parish Council

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Minutes of the meeting held in the Village Hall on 20<sup>th</sup> April 2023 at 7.30pm

## Present

Chair – Councillor Pam Cyprien

Councillors F Taylor, J Gregson, B Bailey, L Vulliamy, P O’Hear

M Senior, D Panther and K Friend

District Councillor Beavan

Mr D Knight

- 1 The meeting was opened at 7.30pm

Public Forum

## Village Hall

Mr Leaney who lives opposite the village hall reported that he was concerned that no consultation was provided before the car charges were installed at the village hall. He reported that the blue flashing lights were clearly visible at night and the increase traffic was also causing problems. He stated that he did not oppose the activities at the village hall, as both the community pantry and the car chargers are a positive way forward. However, he did ask that if any further proposals are made for the hall, neighbouring properties are consulted. Councillor Vulliamy reported that there was now a new Management Committee for the hall and most of the new work will be internal. It was also agreed that the Green Spaces working group would look to upgrade the front of the hall as part of their remit. Councillor Vulliamy agreed that he would look into a baffle for the lights to decrease the blue light emissions.

## District Councillor Beavan

Councillor Beavan reported that there may be a Judicial Review regarding the disputed planning application on Bridge Road. Councillor Beavan went on to express his frustration at the lack of affordable housing in the area. He reported that 31 people were competing for one house in Elliot Ave. He also reported on the old Hospital Site where he claimed that two properties were still unsold as they were unaffordable. He was also worried about the number of holidays lets in the area which means we are continually losing young people who cannot afford to stay in the area. After some debate it was agreed that this requires more discussion and this will put on an agenda in the near future.

2. **Declarations of Interest.**

Councillor Senior – Planning application

- 3 **Receipts and Apologies for Absence**

Councillor Cracknell

County Councillor Ladd

The apologies for absence were noted and accepted by the Council

4. **Minutes** – To read or take as read the Minutes of the meeting held on 23rd 2023, it was proposed, seconded and agreed to authorise the Chair to sign the minutes at the next meeting with the following amendments  
**Item 16** – To be re-written  
 Councillor Taylor reported that she had obtained the Temporary Events License and 12 stalls had been confirmed. She has found someone to do a circus workshop, this would cost £300 but would be a fun activity. After taking into account the grant of £1000, this would result in expenditure by the Council of around £350 to £400 to put on the event. The budgeted reserves for the event are £2000. Agreed that this expenditure of up to £400 should be incurred. Councillor Friend had arranged for bales of hay for seating these would be approximately £2 each. Finally, a plea was made for volunteers for the set-up, Mr Huggins agreed to post this on his New Leaf Site.  
**Item 17 Decisions** – Amend Item 111) DC/23/0192 and iv) DC/23/0133
5. **Statutory Business**  
 The Statement of Uncontested Election was received, and it was noted that there would be 2 vacancies on the Council. It was agreed that these would be advertised after 5<sup>th</sup> May and it was felt that it may be useful if Councillors could contact anyone, they felt may be interested in joining the Council.
6. **Clerks Report**  
 There had been 2 crimes reported in January , 1 x Anti-social behaviour and 1 of Public Order.
7. **Councillors Reports**  
**Chair**  
 The Chair of the Council reported that she had attended the Lions Charter Lunch and they have offered to provide support as long as it is not religious or political  
 Wangford Quarry  
 Councillor Panther reported that a formal application for the Wangford Quarry is likely to be made by the end of May  
 Blyth Estuary Group  
 Councillor O’Hear reported that this has now reconvened and he is currently the Chair. He gave a brief update on the currently situation at the harbour and the Harbour Management Group which have a remit to manage up to the Bailey Bridge. There is a lot of work that needs doing and it will cost about £11 million, but grants are available.
8. **Litter Picker**  
 It was agreed to increase the hourly pay of the Litter Picker to £10.42 an hour, in line with the minimum wage.
- 9 **Cost of Living Crisis**  
 Councillor Senior advised that all shelving and fittings are in place. The RSPCA have delivered cat and dog food. The pantry is signed up to receive out of date food from Tesco, the Co-op and other local shops, individuals can also donate goods. There will need to be collection points for collection for food from the public The marketing was being done via Facebook and chit chat. Spring Agency has produced a poster for display locally and are offering additional advice and content. The food hygiene course is in place for the volunteers and a number have already completed them. It was agreed that the Parish Council would provide a budget to cover reasonable costs for the pantry. It was all coming along very well, the Chair congratulated Councillors Senior and Gregson for their achievement in setting this up so quickly. There was some discussion about Charitable status and whether voluntary direct debits to fund it would be sensible. It was felt that a collective approach is better at the moment and potential donations may be available through the Sole Bay Care Fund who are keen to support the Pantry. Councillor Bailey asked about fresh food waste and he was informed that recycling plans are in place.

**10. Subsidised School Meals**

Councillor Senior had spoken to both Reydon and Southwold schools, they were both keen to explore this possibility of increasing the school meal provision. The cost would be £70000 a year. Councillor Senior said that the Council potentially had £30000 already which could be ring fenced for the school meals scheme. She would also approach the Rotary Club for sponsorship. If this was started in the September it may be possible to fund the autumn and winter meals. Mr Payne the Head teacher at Reydon has spoken to staff and they felt this could have a positive benefit on attendance. It was confirmed that there is capacity in terms of kitchens and staff. Councillor O’Hear said he felt that the Council should be concentrating on Reydon School. It was however agreed that this may be a one off as school meals could not be funded indefinitely, it was a good start though.

**11. Reydon Community Star Awards**

Councillor Vulliamy reported that these awards are for local residents to acknowledge and encourage volunteering. The presentations will be made at the Annual Parish Meeting and will jointly be done by the Chair of the Council and Rev Alan Perry.

**12. Green Spaces**

Councillor Taylor reported that she is working with suppliers regarding the cost for play equipment at the Recreation Ground. The sign on Jubilee Green is in a poor condition and was removed by a resident. It was hoped that in advance of the Coronation Picnic the sign could be made good or at least improved. It was agreed to include this on the next Council agenda.

**13. Reydon Robin**

Councillor Vulliamy thanked Councillor Taylor for the spring edition and also David Panther and Elaine for organising distribution. The summer edition will be on the 22<sup>nd</sup> June a copy deadline of 6<sup>th</sup> June and distribution the 21<sup>st</sup> June. Councillor Friend will be organising the distribution and reported that he would need some help. It was agreed that Councillor Gregson will add content to the Reydon Facebook site to try and recruit. The next edition will be sponsored by an anonymous donor.

**14. Reydon Guide**

This was previously designed by Clive Tickner, Councillor O’Hear offered to co-ordinate this as it will need and update. As before they will be available free of charge but it was agreed to look for sponsorship for the costs.

**15. Highways Working Group**

Councillor Panther reported that at the last meeting potential improvements were discussed at Wolsey Bridge and also traffic calming measures at the entrance to the village. The bridge cost was in the region of £3000, more for the traffic calming. County Councillor Ladd had agreed to bear most of the cost from his locality budget, once this is agreed for the 23/24 year. The Parish Council had allocated £1500 in its reserves budget. Traffic management will be needed at Wolsey Bridge while work is carried out, road markings will be changed and new signage put in place SWT this would improve visibility will some tree clearing. All were in favour of proceeding with this.

There was some discussion about the access into the new St Felix development which will increase traffic however it was agreed that this could not longer be challenged.

Councillor Taylor reported that the Reydon Sign needs to be relocated .

**16. Annual Parish Meeting**

Councillors Cyprien and Vulliamy have issued invitations to this meeting. It was confirmed that Matt Gooch from the SWT would be attending to discuss bird life at the Hen Reed Beds and Reydon Wood. It was agreed that a Parish Liaison Committee would benefit the village and this needs to be established, this will be on the next agenda.

**17 Website**

Councillor Gregson confirmed that she not had a web developer helping the process . There is also a need for a content developer and this will be advertised although there is already some interest in the role. The new website will be coming soon.

**18. Village Hall**

Councillor Vulliamy requested that the Parish Council consider making a donation to the village hall in order to subsidise the pantry. They are not being charged rent but will require power for the fridges etc. There are still ongoing plans to improve facilities and create robust management, however a treasurer is still required.

**19 Coronation Picnic**

Councillor Taylor reported that this will take place on the 7<sup>th</sup> May. All preparations have been completed and risk assessments and safety plans circulated. The Parish Council will have a stand and some volunteers are required to man this. Councillors Panther and Gregson agreed to do this. Splat the Rat and Whack a Mole are being fun by Councillor Friend with all monies received donated to the Community Pantry and Air Ambulance.

**20 Planning**

**A report of the Planning working group had been circulated and was approved by the Council.**

**Applications**

- |     |   |                    |
|-----|---|--------------------|
| i)  | DC/23/1224/FUL<br>Erection of new garage, re-cladding of existing dwelling and minor internal alterations and re-roofing of existing side extension<br>45 Halesworth Road   | Recommend Approval |
| ii) | DC22/4243/FUL<br>Reconfiguration and extension of he existing studio room and internally connecting it to the main house, new playroom space in front of house at lower ground floor level, replacement of existing external shed to rear.<br>Willow End, Bridge Road<br>The Parish Council recommends refusal on the grounds of overdevelopment and negative impact on privacy of nearby properties. |                    |

**Decisions**

- |      |  |            |
|------|--|------------|
| i)   | Approval of reserve matters of DC/15/3288/OUT – Outline application to enable improvements to St Felix School to include residential development, public open space and associated infrastructure on the former playing field<br>St Felix School Halesworth Road | Permitted  |
| ii)  | DC/23/0238/Ful<br>Single storey rear extension<br>5 Covert Terrace   | Permitted  |
| iii) | DC/23/0518/Ful<br>Demolition of existing garden building, construction of new timber garden Annexe with associated parking spaces<br>1 Elliot Ave  | Refused    |
| iv)  | Reshaping various trees<br>Oaklands, Halesworth Road   | Permitted. |

**Consultation on Short Term Lets**

A major consultation has been launched on proposals to create a new class for residential properties C5 Short Term Lets. The Planning Group felt that the proposals for C5 class and the ability of LPA to require planning permission are welcome changes which would address the demographic issues highlighted in the Neighbourhood Plan caused by pressure on the housing market caused by uncontrolled growth in holiday lets. On balance, we see

that the proposed permitted development to let C3 properties for a limited period is acceptable but this should be strictly limited to 30 days in a year and enforced by a requirement to register this use. Councillor Senior questioned the enforceability of any proposed times. There was considerable discussion about this and the principal residence requirement in the Neighbourhood Plan. It was agreed that the Neighbourhood Plan would be revisited as and when it was needed

## 21 Finance

The following accounts were approved for payment

J Jordan Salary for February 2023	£424.60
Paye	£67.00
Eon – electricity Jubilee Gn	£21.85
G Graham – Litter picking	£104.20
Salc Subs	£814.79
Westcotec (Speed Indicator Device)	£4108.80
FD (Fridge and freezer)	£1971.54
Southwold Press (Advert)	£39.60
Wills (Reydon Corner)	£105.00
Wills Grass Cutting	£100.00
Natural Ranks – Website developer	£600.00
K Seaman – Jubilee Green Cut March	£50.00
K Seaman – Jubilee Green Cut April	£125.00
C Yeoman ( April website)	£135.00
C Yeoman (March website)	£120.00
High Speed Training (Pantry)	£144.00
Southwold Press (Robin)	£463.00

**Total £9394.88**

- b) Receipts 31<sup>st</sup> March 2023  
Interest £31.30, Cil £1000, Suffolk County Council (Grant for SID £1000, Community Fridge £500)
- c) Bank Balances at 31<sup>st</sup> March 2023 £600, Treasurers £62789.10
- d) Bank Reconciliation – Circulated to Councillors and agreed
- e) Cil Money £10405.62 - £1171.82 by April 2023 £3048.14 by October 2024 £6155.86 April 2025
- f) Budget to Actual 31<sup>st</sup> March 2024 – this was circulated and agreed by Councillors.
- g) Statement of Accounts Year ending 31<sup>st</sup> March 2023 – these had been circulated and agreed by the Council. It was proposed, seconded and agreed that the Chairman sign them.
- h) Asset Register Accounts  
It was agreed that the asset register was correct

## 22 Matters Arising from the Previous Meeting – 23<sup>rd</sup> March 2023

None

It was agreed to put the notice for New Councillors on the website and notice boards.

## 23 Any other business duly specified

Pillbox – Might's Bridge

Councillor Taylor reported that she had received an e mail from the landowner who had been unwell. He said that he would be in contact again soon to discuss a way forward for the pillbox.

Potters Bridge – It was agreed to follow up problems with the bridge with who ever get elected as the New District Councillor

The meeting was closed at 9.15