

Reydon Parish Council

Ann Dobson – Clerk to the Council

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Minutes of the meeting held in the Village Hall on 20th July 2023 at 7.30 pm.

1 Present and Opening

Present:

Chair, Councillor Pam Cyprien
Vice-Chair, Councillor Fiona Taylor
Councillor David Panther
Councillor Philip O'Hear
Councillor Dominic Knight
Councillor Laurence Vulliamy
District Councillor David Beavan
Clerk – Ann Dobson

Public:

Linda Coe
Dexter Kirk
Sally Anfilogoff
Ben Whiting

The Chair, Councillor Cyprien, welcomed everyone to the meeting which began at 7.30 pm.

2 Apologies for Absence

Apologies were received from Councillor Madeleine Senior, Councillor Kalvyn Friend and Councillor Jess Gregson.

3 Public Forum

District Councillor Beavan's Report

Councillor Beavan started by saying there was an £8.7m debt owed to council tenants for an overcharge of their rent from 2010 to 2020 which would cause a deficit. He went on to say that the new council was working well and was proving to be an inclusive council. There followed an extensive discussion on the local sewage problem and Councillor Beavan said that he had met with Anglian Water and there would need to be extra capacity storage and that a holding tank was also a possibility. He would be following this up further. Councillor O'Hear said that Reydon Parish Council had also met with Anglian Water and that it would be good if both Councils could meet them and if it could be managed as one issue. It was discussed that the pipe from Walberswick ran alongside Bailey Bridge so potentially Walberswick was involved too. The Bowls Club planning application was discussed and Councillor Beavan said there was technically no requirement for affordable housing but he wanted to see the costings on the project. As a representative from the developer was present, he said he would arrange this. Councillor Beavan said that Potters Bridge was okay

at the moment but from about October the flooding over the road would start again. This matter was with the Environment Agency who were liaising with the landowners but a careful eye would need to be kept on things and Councillor Cyprien said she was looking to get a meeting with Therese Coffey. The Chair thanked Councillor Beavan for his report.

4 Declarations of interest

There was a declaration of interest in Planning Application DC/232401/FUL 50 Halesworth Road, Reydon, Southwold IP18 6NR by Councillor Taylor. This was acknowledged by the Councillors.

5 Minutes of last Meeting

It was proposed, seconded and unanimously agreed to authorise the Chair to sign the minutes of the last meeting.

6 Matters Arising from the Minutes

All matters still outstanding were to be followed up under their respective headings later in the meeting.

7 Clerk's Report

There were 10 crimes reported for May 2023. 5 x violence and sexual offences, 1 criminal damage and arson and 1 other theft plus 3 'all other crimes'.

8 Reports from Parish Councillors

None.

9 Resignation of Councillor and Applications for Co-Opted Councillors to be appointed

The Chair reported that Jess Gregson had resigned as Parish Councillor but was still going to be retaining an interest in the Pantry and website. She said she hoped to be able to come back in the future. Councillor Cyprien (Chair) expressed her thanks for everything that Jess had done during her time as a Parish Councillor and the other councillors unanimously agreed.

There were three applications for co-option to the Council – Dexter Kirk (re-joining), Linda Coe and Sally Anfilogoff. All three applications were considered and their appointment was proposed by Councillor O'Hear and seconded by Councillor Panther. All other councillors unanimously agreed and the three applicants were invited to sit at the councillor table and were formally adopted. The Chair asked the Clerk to send them all appropriate documentation and they completed and signed the Declaration of Office forms.

ACTION: Clerk to send appropriate documentation and to include the list of working groups and courses for them to consider.

10 Community Emergency Planning Group

Two communications had been received regarding the Southwold and Reydon Community Planning Group and their work. They had asked for a page on the website and Councillor Vulliamy said he would liaise with Cathy Yeoman over this. It was also suggested that the Co-ordinator should be invited to the September meeting to talk about the work of the Group.

ACTION: Clerk to invite Co-ordinator to next Parish Council Meeting and Councillor Vulliamy to liaise with Cathy Yeoman re a page on the website.

11 Green Spaces Working Group

Wicksteed Inspection Reminder

It was reported that a reminder had been received for a routine inspection and it was agreed by the Councillors that this should take place.

ACTION: Clerk to arrange the inspection.

Memorial Bench Request

It was reported that a member of the public had requested to place a memorial bench on the recreation ground in memory of his father who passed away in January. It was unanimously agreed that this should be allowed and, if possible, the bench be constructed from recycled plastic that would not need any maintenance.

ACTION: Clerk to go back to the gentleman with the Council's decision.

Allotments

It was reported by Councillor Taylor that the allotments were running at a loss and, in advance of the meeting, Councillor Taylor had circulated a plan of action. This plan of action was unanimously agreed by the Councillors. Councillor Vulliamy said that the allotment group really needed a leader. Councillor Taylor said that she would contact Mike Mayhew to seek his advice.

ACTION: Councillor Taylor to arrange meetings with the plot holders and those on the waiting list and to contact Mike Mayhew.

12 Cost of Living Crisis

As Councillor Senior was not able to attend the meeting she sent her report which was circulated.

13 Village Hall Update

Councillor Vulliamy said that Dorcas Rogers was doing a very good job of streamlining the booking system and also rationalising the storage facilities at the Village Hall. Dorcas had sent two communications to all users of the hall with the new hire charges and also the charges for storage that were being introduced. Already there had been a complaint about this but it was considered completely necessary. There had also been a complaint about rubbish outside the village hall from a nearby neighbour which had been sorted. There was to be a new trial on the EV points. Councillor Vulliamy finished by saying that more members were needed on the committee if everyone could spread the word.

14 Reydon Robin

It was reported that the next edition of the Reydon Robin would be published on 5th October with a deadline of 22nd September for entries. Councillor Knight would be editing this edition. The Randolph would be sponsoring this edition and Southwold Autos the Christmas edition. It was thought that the current sponsorship amount would need to go up. Business suggestions were put forward to sponsor future editions. It was also suggested that in the

future maybe Reydon could join with Southwold for a joint communication and the Chair said she felt that shared communication would be a good idea. The Councillors congratulated Councillor Vulliamy who had edited the current edition which had been very well received.

15 Reydon Guide

It was reported that this was still under discussion and it was decided to add to the September Agenda.

ACTION: Clerk to add to September Agenda.

16 Website

It was reported that Jess Gregson had interviewed for a Junior Content Manager and a suitable candidate had come forward as a trial. It was unanimously agreed that if the person was still interested they should be taken on. It was also agreed that Councillor Knight and Councillor Vulliamy would get together over the website as it was not currently up to date and Councillor Knight said he would be willing to take this on.

ACTION: Councillor Cyprien to get back to Jess and Councillor Vulliamy and Councillor Knight to liaise re getting the website back on track and up to date. The Clerk would send the change of Councillor Details, the Agenda and Minutes to Councillor Knight to add.

17 Press Release and Update to ESPA Affiliates

It was decided to put this on hold for now.

18 Highways Working Group

Update on Mights Bridge

New Leaf with all their clearing had exposed the WW1 Pillbox and although Building Control had said previously that it was still safe, it was thought that it was being made more dangerous as each year went by and it was a very rare structure that the Councillors want to preserve. The Pillbox was on land owned by a private individual and, some time ago, the Parish Council tried to get it transferred to the Council on a long lease but this never happened. It was agreed that the Clerk would send an email to New Leaf regarding their work at Mights Bridge.

ACTION: Clerk to send an email to New Leaf once the wording had been decided upon.

Wolsey Bridge

It was reported that crossing over at Wolsey Bridge was now safer as Suffolk Wildlife Trust had cut back the undergrowth so that the road could be crossed directly rather than diagonally. There would also be new signage for pedestrians. It was reported that regrettably there would be traffic lights on the bridge at some point during the first two weeks of August for the work to take place which, as it required a licence from Natural England, could not be changed for a quieter period traffic wise.

Nightingale Avenue Parking

Councillor Panther had circulated further pictures of the parking situation at Nightingale Avenue close to the Wangford Road. This was an ongoing issue and it was agreed by the Councillors that there was not a lot that the Parish Council could do that hadn't been explored before, but that it would be raised again at the next Highways Group Meeting and Councillor Panther would forward the images to Wayne Saunders and Michael Ladd at SCC.

ACTION: Councillor Panther to forward the pictures of the parking issue to Wayne Saunders and Michael Ladd at SCC.

It was reported to the Councillors that there was an Open Meeting at the Town Hall in Southwold, on Friday 21st July to discuss traffic and parking issues in general in case anyone was able to attend.

19 Planning

The Planning Working Group had circulated their report in advance and it was proposed, seconded and agreed to adopt the report.

Details of the month's planning notifications follows below but a special discussion took place on DC/23/2401/FUL as the representative from Beaulieu Homes was in attendance. The reservations of the Parish Council were explained and discussed, in particular that no sporting facilities should be lost, and that preferably a like for like bowling green retained although it was suggested that maybe a smaller but brand new bowling green could be an advantage. It was requested that Swift Boxes be put in to preserve the wildlife. Councillor Taylor questioned the plans regarding a narrow strip leading to the viewing area and the representative from Beaulieu homes said he would investigate and come back to the Council.

a) Planning Applications

DC/23/2725/VOC – Variation of Condition No 2. Construction of 3no detached houses and associated carsheds – carports to be removed. The second floor on plot 2 is to be removed.

DC/23/0686/VLA – 55 dwellings – appended document showing proposed changes, Saint Felix School

DC/23/2419/FUL – Construction of a single storey rear extension at 38 The Drive, Reydon, Southwold IP18 6PP

DC/23/2401/FUL – Creation of a new outdoor bowling Green car park, eight homes etc, 50 Halesworth Road, Reydon, Southwold IP18 6NR

DC/23/2634/VOC – Variation of Conditions Nos. 2 and 3 of DC/21/5771/FUL – Construction of a rear dormer extension. To revise the dormer granted permission, from a flat roof design to a cat slide pitched roof covered with matching tiles and with window to match the existing. The Harbourage, Fairfield Road, Reydon, Southwold IP18 6QR

b) Planning Decisions

DC/23/1884/FUL Single Storey Extension, 26 Lowestoft Road IP18 6RJ Permitted

DC/23/1224/FUL Erection of new garage, re-cladding of existing dwelling and minor internal alterations etc, 45 Halesworth Road Reydon, Southwold IP18 6NR Permitted

DC/23/0455/DRC: Discharge of Condition 6 of DC/22/0462/ARM - Approval of Reserved Matters of DC/15/3288/OUT - Outline application to enable improvements to Saint Felix School to include residential development, public open space and associated infrastructure on the former playing field at Saint Felix School. Appearance, landscaping, layout and scale, pursuant to outline permission DC/15/3288/OUT for the development of 55 dwellings. - Land South of Halesworth Road Reydon Permitted

DC/20/4538/FUL Construction of 3no detached houses and associated carsheds – Land to west of 18 Halesworth Road Reydon, Suffolk IP18 6NH Permitted

DC/23/2083/LBC Listed building consent – to convert an existing woodstore into a utility/shower room – Tudor Cottage, 43 Wangford Road, Reydon Refused

It was discussed and agreed that the Planning Group could make appropriate urgent decisions on behalf of the Parish Council during August when there was no Parish Council meeting.

20 Finance

a) Invoices awaiting Approval

Clerk salary and expenses July

Gillian Graham Invoice July £104.20

Southwold Press Posters etc The Pantry £25.00

Payments for Bookers Drivers for The Pantry £59.40

Pantry – HSE Poster, Open and Close Sign, Paper Bags £44.95

Wills Reydon Corner Cut July £120.00

Joel Spurdens Pest Control July-Sept 2023 £79.37

Electricity – EON £19.94

Wills Remove winter bedding and supply summer plants £690.00

K Seaman Jubilee Green Cutting and Rec Cutting £175.00

b) Receipts

Interest Business Bank Instant £52.96

c) Bank Balances as at 13th July 2023

Treasurers Account £600.00

Business Bank Instant £76,873.77

d) CIL Money and discrepancy

There had been a discrepancy in the completed form sent to East Suffolk Council for the CIL return and this was being dealt with by the Clerk.

CIL Money £19242.72 - £2277 by October 2024, £6155.86 April 2025, £10799.62

e) Bank Reconciliation

This had been circulated in advance to all Councillors.

f) Councillor's Expenses

None

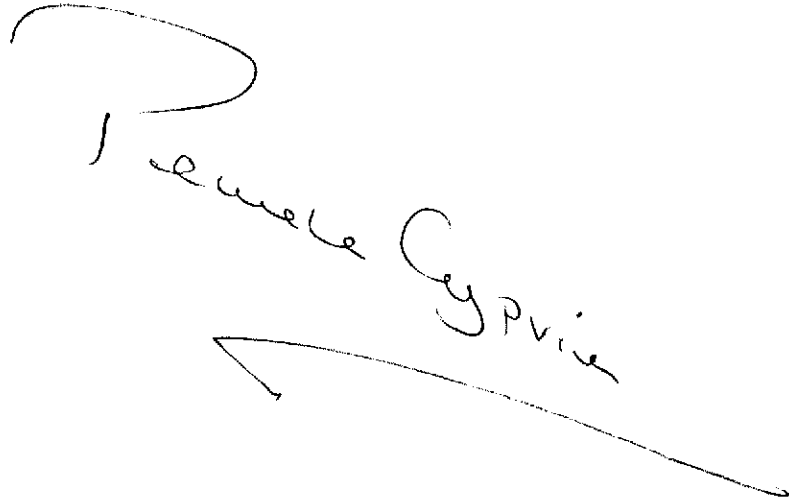
21 Any Other Business – duly noted to the Clerk or Chair in advance of the meeting.

Driving Volunteers

Councillor Cyprien said that the Voluntary Help Centre in Southwold was desperately short of volunteer drivers to take people for appointments, shopping etc, so if anyone knew someone who could be interested, please could they let them know.

22 Date of Next Meeting

It was reported that the Council would not be holding a meeting in August and the next Meeting was to be held on Thursday 21st September 2023

A handwritten signature in black ink, reading "Pamela Cyprien". The signature is written in a cursive style and is positioned diagonally across the page. Below the signature is a long, horizontal, slightly wavy line that extends to the right.