

## Reydon Parish Council

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Minutes of the Meeting held in the Village Hall on 21<sup>st</sup> March 2024 at 7.30 pm.

### 1 Present and Opening

#### Present:

Chair, Cllr Pam Cyprien, Acting Vice-Chair Cllr David Panther, Cllr Laurence Vulliamy, Cllr Kalvyn Friend, Cllr Dominic Knight, Cllr Sarah Jerman, Cllr Linda Coe. East Suffolk Cllr David Beavan. Suffolk County Councillor Michael Ladd.

Clerk – Ann Dobson. Several members of the public.

The Chair welcomed everyone to the meeting which began at 7.30 pm.

### 2 Apologies for Absence

Apologies were received from Cllr Philip O’Hear and Cllr Dexter Kirk

### 3 Public Forum

There were several members of the public present and a local resident gave an update on the recent meeting she had with Dr Coffey where she expressed her concern that, as far as Potters Bridge was concerned, one problem seemed to be replaced by another between the landowner and the Environment Agency. Dr Coffey said that there was now a new Area Director of the Environment Agency and she felt that things would improve. The resident then raised the point that it was difficult for people to escalate any issues locally as the Environment Agency only answered to Parliament, which Dr Coffey acknowledged and said that issues could always be escalated to her.

Many other issues such as the road being kept clear, the reeds/silt on the land side of the bridge being dealt with and the possibility of sheet piling being installed on the sea side of the road were all discussed and Dr Coffey asked for pictures to be sent to her and said she would see if the sheet piling suggestion could be investigated. Dr Coffey raised the ad hoc meeting that Cllr Beavan called and implied that she thought it would be good if they could be more regularly with minutes produced and copied to her. She also said she would ask the Coastal Partnership to add Reydon to their area. The resident was expecting a formal response to this meeting from Dr Coffey. Cllr Kalvyn Friend added that the Environment Agency digger had now been removed. As the landowner now had a permit to maintain the outflow the Environment Agency could not justify the expense of leaving a digger on site.

#### Report from Cllr David Beavan:

Cllr Beavan started by saying that there was now a roadmap for Potters Bridge which was a good start and meant that work would continue all year rather than leaving the summer out. Being realistic though he said that the road would always be a tidal ford and that was why good signage at either end was important so that large vehicles could judge it okay to go through whereas small vehicles would need to find an alternative route. This was especially important for vehicles travelling along the road on dark winter nights. Cllr Beavan went on to report that the reedbed was the second largest in the country with a large number of bitterns. Finally, Cllr Beavan said that he was aware that interconnectors were a big issue locally at the moment and he wanted to work with everyone for the best outcome.

#### Report from Cllr Michael Ladd:

Cllr Ladd reported that the drainage work was underway at Potters Bridge. He then went on to talk about Quay Lane which has been closed recently due to flooding. He said that the amount of water was staggering and the water smelt very strongly of pigs from the nearby fields. He made a request for the Parish Council to intervene with the landowner as if nothing changed with the pigs the road would block again. Comments

were made that the pigs were slowly being moved but this was to be investigated further. Cllr Ladd reported that there was a consultation on Devolution running from March until May. Finally Cllr Ladd said that different products were being tried on Suffolk weeds that would be effective but wouldn't impact on the environment.

The Chair, Cllr Cyprien, thanked everyone for their reports.

**4 Declarations of Interest**

There were no declarations of interest.

**5 Minutes of Last Meeting**

The Minutes of the last Meeting were proposed, seconded and unanimously agreed to be authorised by the Chair and duly signed.

**6 Matters Arising from the Minutes**

All matters still outstanding were to be followed up under their respective headings later in the meeting.

**7 Clerk's Report**

Crimes – January 2024

Reydon – 3 (1 violence & sexual offence, 1 criminal damage & arson, 1 other theft). Southwold – 8 (5 criminal damage & arson, 2 violence & sexual offences, 1 theft from a person).

The Asset Register was reviewed and unanimously agreed, subject to some minor amendments.

The Clerk reported that the Internal Audit would be carried out by SALC during the week commencing 29<sup>th</sup> April and all documents needed to be sent through the week before that.

**8 Proposed Change of time for Meetings**

Cllr Cyprien said that she had been approached by a couple of Councillors who had suggested a time change for the monthly Parish Council Meeting and given that some of them did finish quite late she thought this could be a good idea. A start time of either 7.00 pm or 6.30 pm was discussed instead of the current 7.30 pm and the Councillors unanimously agreed on 6.30 pm as from next month, although the Annual Parish Meeting on 25<sup>th</sup> April would stay at 7.30 pm.

**ACTION: Clerk to produce updated dates and times of meetings for 2024 for the website and notice boards.**

**9 Councillor Update**

Cllr Cyprien reported that there were two Councillor changes:

Cllr Dexter Kirk was stepping away for a few months, although he would continue to help with the budget and accounting side of things. He would return fully as soon as he could.

Cllr Philip O'Hear had taken the decision to resign as a Parish Councillor and Chair of Planning, although he said he would continue to help with LionLink if the Councillors would like him to. A vote of thanks was given by all the Councillors to Cllr O'Hear for being such a great asset to the Parish Council as Chair of Planning and in Chairing the development of the Neighbourhood Plan and driving it through to completion. It was agreed that the Casual Vacancy for Cllr O'Hear would be displayed in due course and Cllr Cyprien asked that all the Councillors think about suggestions for a future Chair of Planning.

**ACTION: Clerk to notify East Suffolk Council of Cllr O'Hear's resignation and to arrange the display of the Casual Vacancy notice.**

**10 Meeting with Orbit Homes – Update following meeting**

The meeting with Neil Fieldhouse and Geoff Armstrong on behalf of Orbit homes had taken place directly before the Parish Council Meeting and Cllr Cyprien had raised several concerns that had been voiced by Councillors and local residents ahead of the Reserved Matters being finalised. These included:

The breakdown of type of the 44 affordable rented homes. Currently almost half were down as 1 bed properties and there were not, for example, any 4 bed homes. Orbit said that this was being looked at

currently as since the original plan had been drawn up things had changed and they would be speaking with the housing enablers to make sure the mix met the current needs, and a revised plan would be produced. The allocations policy and 'staircasing'. Although the SL106 gave priority to those in Reydon for the affordable rented etc for the first residents, Cllr Cyprien asked if this would be the case with subsequent residents as tenants left? The answer was that the vacancy would go on Home Choice in the usual way. Nothing was set in stone yet with regard to staircasing, ie, the percentage of a shared ownership house that a tenant could purchase.

Infrastructure. This was of great concern to local residents. The outline planning permission was said to have addressed this but either not adequately or things had changed since. Of particular concern were, waste water management, flooding of roads, school spaces, the routes into Reydon, especially the Wangford Road, the proposed bridleway in Keens Lane and making sure that walkers and cyclists use the planned crossing to the north of the end of Keens Lane. The representatives from Orbit replied that they would be very happy to work with the Council and local residents to solve any issues. They were currently speaking with Anglian Water, had made sure there would be adequate energy provision (no gas) with the lowest cost to customers, they were planning to enhance the open spaces, they were building a play park etc. The bridleway would be cleared and no cars would be allowed. They confirmed there were no allotments planned, or a shop (Cllr Vulliamy asked this question as he felt there was already a strain on the existing shops) as these had not been part of the original outline permission.

Orbit also confirmed it would be about a month before their Reserved Matters were finalised and they would be happy to talk everything through. Cllr Beavan suggested that residents and the Councillors looked at all this when the application went in and that it was important to keep on top of the consultation.

#### 11 **LionLink – Overview of recent events**

It was reported that there had been a couple of recent meetings, led by RAID, and Cllr Panther had represented Reydon Parish Council. Representatives of other Parish Councils wanted to work collaboratively and a response to the Scoping document comprising 740 pages and called the Environmental Impact Assessment, needed to be finalised by 4<sup>th</sup> April. It was agreed that Cllr O'Hear had worked very hard on putting this submission together and the plan now was to circulate to all Councillors ahead of the final draft being produced. Cllr Panther said that there was the need to raise any issues that should be investigated at a local level with local knowledge.

All the Councillors agreed that they were happy with Cllr O'Hear continuing as the link for LionLink and with his recommendations. Cllr Cyprien said that she wanted to share the RPC response with Sotherton who didn't know how to respond and Cllr Panther said we should be collaborating with all Parish Councils and helping where we could. It was acknowledged how lucky the area was to have RAID and SEAS working on everyone's behalf.

**ACTION: Draft to be circulated to all Councillors and the final proposal to be submitted by 4<sup>th</sup> April.**

#### 12 **Vision and Strategy Group**

Cllr Cyprien reported that the new group had met that morning. They went through the current Vision and Strategy document and this would be circulated. A future meeting was planned and this would formalise how to go about projects etc.

**ACTION: Cllr Cyprien to circulate the updated document.**

- 13 Highways Working Group**  
Cllr Panther said that Reydon Parish Council would write to the Landowner of the land in Quay Lane where the pigs were housed to ask if his tenant could be more careful in terms of keeping the road clear from contaminated water. It was also suggested that the Environment Agency should possibly be involved as it was a health and safety issue too.  
Cllr Panther said that the proposal for a Joint Highways Group had stalled somewhat but that talks would continue through the Liaison Group.  
Finally, he said the Council were still waiting on the consultation for the proposal at Nightingale Avenue.  
Cllr Friend said that he had noticed the hedges were not being cut as they should be around the village and Cllr Panther suggested he use the Council Reporting Tool to report this.  
**ACTION: Cllr Panther to prepare a letter to send to the Landowner in Quay Lane.**
- 14 Finance Working Group**  
The year end was coming up, the 24/25 budget had been approved by all the Councillors and there was no other current update.
- 15 Green Spaces Working Group**  
Cllr Cyprien said that an Allotment Holders Meeting was taking place on 26<sup>th</sup> March and an agenda was currently being put together which would be circulated shortly. It was intended to discuss the community plot, the formation of a user group, and hopefully to appoint a Volunteer Warden who would report to the Parish Council.  
It was reported that the Skatepark equipment offered by STC had been turned down in the end for various reasons.  
**ACTION: Cllr Cyprien to produce Agenda and Clerk to circulate this to allotment holders.**
- 16 COLC Working Group**  
Cllr Coe said that the Southwold Foodbank was continuing to develop its services and now had 36 families on its books impacting 110 adults and children. They currently had 10 volunteers supporting the initiative. The ESC visited once a month to help people access grants and benefits and were currently working on plans going forward to convert the empty Church space into a Community Café.  
The Pantry was also working hard to deliver to its clients. Donations and been received from Blyth Valley Rotary for £250 and Lighthouse Ladies for £200. The Pantry would be supporting the Community Breakfast in person and with food items. There had been a visit from Kim Costello of the East Suffolk Food Network and she said she was impressed with how The Pantry had developed accessibility for their clients.
- 17 Village Hall**  
Cllr Vulliamy reported that it was almost a year since the new management committee took over and many changes had taken place, with the work continuing – to raise money for the Golden Anniversary Appeal Fund, to provide new LED lighting and better acoustics and a digital sound and projection system.  
On 8<sup>th</sup> March the first Ceilidh was held raising over £400 for the Hall, after expenses. Two more were scheduled for later in the year. As part of Village Halls week, on 22<sup>nd</sup> March a Complimentary Community Breakfast was taking place. As part of their outreach, people were being invited to come in for a chat to see the good work at The Pantry and this was in collaboration with Oaklands Homes who were providing everyone with a free cake to take away. More events were taking place over the next few weeks including a Beetle Drive and Bingo.  
Cllr Vulliamy said they had now registered for Gift Aid and set up a crowd funding account on Go Fund Me. He finished with saying that they were still short of members on the Management Committee, so if anyone was interested could they please get in touch.  
Cllr Birch asked Cllr Vulliamy about the potholes in the Village Hall Car Park. Cllr Friend suggested that a colleague who had suitable material on this farm, could fill them in at labour cost only. The Councillors agreed for this to happen.  
**ACTION: Cllr Friend to speak with his colleague regarding the Village Hall Car Park.**

- 18 Reydon Robin**  
Cllr Knight said that he was in the final stages of preparing this quarter's Robin and it would be coming out on 27<sup>th</sup> March, with delivery from 28<sup>th</sup> March.
- 19 Website**  
Cllr Knight said there had been 374 users of the website in the last month and 320 were unique and new. The Community Emergency Group page had been set up and they had thanked Cllr Knight for all the hard work in setting this up and hosting the page for them.
- 20 Correspondence**  
The Clerk read out a letter received from 7 community gardeners who met approximately once a month and looked after Jubilee Green but they felt that help was needed with the hedges and surrounds etc. It was agreed by all the Councillors to firstly explore getting in more volunteers and, if that wasn't successful, then employing one of the contractors who currently look after other areas in Reydon for the Parish Council. Facebook and the Reydon Robin could be used for trying to get volunteers.  
**ACTION: Clerk to advertise on Facebook for more volunteers.**
- 21 Planning**  
The updated report and the original report from the Planning Group had already been circulated. All the comments on the report were unanimously accepted by the Councillors.
- Planning Decisions:**
- Ref No: DC/20/1468/FUL – To site 2 x mobile glamping pods in the garden of 1-3 East End Cottages which have been demolished due to coastal erosion – 1 East End Cottages, Easton Lane, Reydon.  
Application Permitted
- Ref No: DC/23/4473/AME – Non material amendment of DC/22/0462/ARM (Approval of Reserved Matters of DC/15/3288/OUT) Amendments to plots 47, 49, 50, 51, 52, 53, 54, 55. Land south of Halesworth Road, Reydon.  
Application Permitted
- Ref No: DC/24/0170/FUL – Formation of a new garden room and conversion of existing garage to a kitchen/dining room incorporating a small extension to the rear, together with re-ordering of existing roof structure. 22 Nicholas Drive, Reydon IP18 6RE.  
Application Permitted
- Ref No: DC/24/0087/FUL – Single Storey rear extension to provide an open-plan sitting/dining/kitchen area, a utility room and a study – 16 Nicholas Drive, Reydon IP18 6RE  
Application Permitted
- Ref No: DC/24/0617/DRC – Discharge of condition No 7 of DC/22/0462/ARM – Approval of Reserved Matters of DC/15/3288/OUT – Outline application to enable improvements to Saint Felix School to include residential development, public open space and associated infrastructure on the former playing field at Saint Felix School. Appearance, landscaping, layout and scale, pursuant to outline permission DC/15/3288/OUT for the development of 55 dwellings – EV Charging Points – Location Plan – Land South of Halesworth Road, Reydon, Suffolk.  
Application Permitted
- New Applications for Consultation:**
- Ref No: DC/24/0562/VOC – Variation of Condition No 2 of DC/22/2799/FUL – Extensions to the front of the property, out to the line of the existing garage in order to increase the size of two bedrooms and a kitchen together with a widening of the existing garage, to make it functional, out to the line of the existing rear extension behind the garage and also bringing the garage a further metre forward in order to increase the usable space within the proposed garage. At the same time this work is carried out, the existing flat roofs to the east end of the property will be replaced by sloping tiled roofs to match the existing main dwelling. A modern front porch is to be added out to the same line as the extended garage – For the elevations to be changed. 35 Halesworth Road, Reydon IP18 6NR
- Ref No: DC/24/0815/TPO – Reduce crown/pollard by 6m (from 15m to 9m) 28 Old School Drive, Reydon IP18 6JZ.
- Ref No: DC/24/0893/TPO – 1 x Holm Oak (T001 on plan) (TPO/121/2022 T8) – Lift crown to 6m and prune lowest south limb by 3-4 m. 59 Wangford Road, Reydon.

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**Finance –**

**a) Invoices paid**

e-on D/D Electricity at Jubilee Green - Feb £22.54

**b) Invoices to be paid**

Pantry Driving £141.75

G Graham Litter Picking - Feb £104.20

Clerk's Salary and Expenses – end of March £625.92

Loftus Room Hire x 2 £32.00

K Seaman Jubilee Green and Rec Cutting £160.00

**c) Bank Balances and Reconciliation as at 29<sup>th</sup> Feb 2024**

Business Account as at 31<sup>st</sup> January 2024 £85,874.19

Treasurers Account as at 31<sup>st</sup> January 2024 £591.10

**TOTAL £86,475.19**

Business Account as at 29<sup>th</sup> Feb 2024 £79,287.20

Treasurers Account as at 29<sup>th</sup> Feb 2024 £601.00

**TOTAL £79,888.20**

Receipts 1<sup>st</sup> Feb 2024 to 29<sup>th</sup> Feb 2024 £344.31

Less Payments 1<sup>st</sup> Feb 2024 to 29<sup>th</sup> Feb 2024 £6,931.30

**TOTAL £79,888.20**

**d) CIL Money**

CIL Money - £30,323.23 - £2,248.25 to be used by Oct 24

**e) Working Spreadsheet and Budget (already circulated)**

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**Any Other Business**

**Reydon Star Awards** – These were to be presented at the Annual Parish Meeting on 25<sup>th</sup> April and all recipients had been notified. The presentations would be made by the Chair, Cllr Pam Cyprien and Geoffrey Munn who was a Reydon resident and appeared on the Antiques Roadshow as well as having been a Royal Jeweller.

**Annual Parish Meeting** – For the benefit of those to the Council since last April, Cllr Cyprien explained the purpose of this meeting that would be taking place on 25<sup>th</sup> April at 7.30 pm. She said that it was an opportunity for the Parish Council to account to the public on what has been happening over the last year with each working group giving a report and overview. Cllr Cyprien would then give an overview of what the Council itself has been doing. Those awarded Reydon Stars had been invited to come and the event would be published on Facebook and on the website.

**ACTION:** Clerk to ensure this was publicised well on Facebook and the Website.

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**Date of Next Meeting**

The next monthly Parish Council Meeting was agreed to be held on Thursday 18<sup>th</sup> April 2024 at 6.30 pm. The Chair, Cllr Cyprien, closed the meeting at 9.15 pm.

