

# Reydon Parish Council

Ann Dobson – Clerk to the Council

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**You are summoned to the Parish Council Meeting of Reydon Parish Council on the 21<sup>st</sup> September 2023 at 7.30 pm, to be held in the Village Hall**

**Members of the public are welcome to contribute during the Public Forum**

- 1 Present and Opening**
- 2 Apologies for Absence** – Sally Anfilogoff, Philip O’Hear, Fiona Taylor.
- 3 Public Forum** – to receive comments from Reydon electors on matters on the agenda and reports from the County and District Councillors. Ask ML and DB to report on Potters Bridge. Co-ordinator of Community Emergency Planning Group to attend – specific requests are for a permanent page on the Parish Council website and a donation towards printing the plan document, shared with Southwold Town Council.
- 4 Declarations of interest** – to receive declarations of interest from Councillors on any items on the Agenda.
- 5 Minutes of last Meeting** - To read or take as read the Minutes of the meeting held on the 20<sup>th</sup> July and after due consideration to authorise the Chair to sign them.
- 6 Matters Arising from the Minutes**
- 7 Clerk’s Report**

Crimes – July 23  
Reydon – 5 (4 violence and sexual offences, 1 burglary)  
Southwold – 12 (3 burglary, 3 criminal damage and arson, 2 antisocial behaviour and 4 all other crimes).  
Internal Audit Report (circulated to councillors in advance of meeting).  
Internal Controls for 2023/24 (circulated to councillors in advance of meeting)  
Using personal emails for Council business.  
Upgrading noticeboards.
- 8 Reports from Parish Councillors**
- 9 Resignation of two Parish Councillors**
- 10 Application for Co-Opted Councillor to be appointed**
- 11 Vision and Strategy for Reydon** – Council is asked to adopt (revised copy already circulated).
- 12 Energy Project invitation** – Extra informal PC meeting to discuss and/or public meeting.
- 13 Green Spaces Working Group (FT)**

Allotment Update including charges for next year.  
Damage at the Rec.  
Play equipment and possible funding from East Suffolk Council, plus resident’s emails.  
Possible East Suffolk Tree Grant as notified by David Beavan.
- 14 COLC and Community Pantry Working Group (MS)**

Update on the last couple of months.  
Updated leaflet for formal approval (£240).

**15 Updates from other Working Group Meetings (PC)**

**16 Village Hall Update (LV)**

Latest on EV Charging.

**17 Reydon Robin (LV and DK)**

**18 Reydon Guide (LV)**

**19 Website (Dominic K)**– update on where we are re personnel to manage this and social media. On line diary for village hall bookings.

**20 Correspondence**

Email from New Leaf Reydon and Southwold Group re Self Help Scheme and subsequent email and report from SCC.

**21 Insurance Renewal**

Circulated ahead of Meeting for consideration.

**22 Highways Working Group (DP)**

Nightingale Avenue Parking  
Wangford Quarry Southern Extension  
Wolsey Bridge

**23** The Pillbox (FT) Report circulated

**24 Planning –**

**To receive the Report from the Planning Working Group (PO’H)**

**Planning Decisions**

DC/23/1439/FUL Construction of side and rear part single storey party two stories extension. Demolition of outbuilding – 104 Wangford Road, IP18 6NZ Permitted

DC/23/2186/OUT Outline Application (all matters reserved) – construction of detached single storey dwelling – Harebell, 8 Three Marsh Lane, IP18 6NP Permitted

DC/23/1858/VOC and DC/21/2763/FUL Variation of Condition. Construction of two new dwellings – House A, three bedroomed dwelling and House B, two bedroomed dwelling – modify the designs of the buildings to create better quality accommodation – 30 Wangford Road IP18 6PY

Permitted

(Further plan to show tree and hedge treatments and drainage submitted on 4<sup>th</sup> August is pending)

DC/23/2113 and DC/22/3354/FUL Discharge of Condition No 4. Enlarge ensembles and form a new dormer window – glazing details – 10 Wangford Road IP18 6PY Permitted

DC/20/1884/FUL and DC23/2969/DRC Discharge of Condition No 8. Demolish temporary A1 Pharmacy and construct a single (1no) C3 residential dwelling house with new vehicular access and associated hard and soft landscaping works – Reydon Pharmacy, 2-4 Shearwater Way IP18 6GX

Permitted

(Further plan to vary approved drawings, along with materials and landscaping details is being considered)

DC/23/2634 VOC Variation of Condition – to revise the dormer granted permission from a flat roof design to a cat slide pitched roof covered with matching tiles and window to match existing – The Harbourage, Fairfield Rd, Reydon IP18 6QR Permitted

DC/21/4038 and DC/22/4409 VOC Variation of Condition No 2 – Single storey side and rear flat roofed extension. Rear first floor pitched roof extension – Neighbour’s property incorrectly shown/dimensioned from extent of first floor extension. Extension built to correct dimensions as approved – Doreens Cottge (Formerly Hildas Cottage) 3 Bridge Road Reydon IP18 6RR

Application Withdrawn

DC/20/4583 and DC/23/2725 – Variation of Condition No 2. – Construction of 3no. detached houses and associated carsheds – carports to be removed. The second floor on Plot 2 is to be removed. Land to West of 18 Halesworth Road, Reydon IP18 6NH

Permitted

## 25 Finance –

**From DK for discussion** – AD and DK have had a few discussions on budget, and AD has finalised a readable, easily understood, format which she is now working on. DK would like to suggest reviewing monthly the spend year to date versus budget, highlighting variances, and showing the prior year (for guidance), just to make sure PC is staying on track?

### a) Invoices for approval

Clerk salary and expenses August	£488.82
Gillian Graham Invoice August	£104.20
Gillian Graham Invoice September	£104.20
Pantry Driving	£89.55
Will’s – Strim and Cut Reydon Corner	£120.00
E-on	£7.86
E-on	£20.79
K Seaman – Jubilee Green Cutting July/Aug	£225.00
Stamps (to pay to Clerk)	£8.80
Jess Gregson – Pantry Supplies	£54.32
SALC – Internal Audit	£368.40
Hire of Hall for Allotment Meeting	£10.00

### b) Receipts

Interest Business Bank Instant	£56.30
National Grid Ventures 2 year Licence for Rec	£500.00

### c) Bank Balances as at 31<sup>st</sup> August 2023

Treasurers Account	£600.00
Business Bank Instant	£73,625.09

### d) CIL Money

CIL Money £19242.72 - £2,277 by Oct 24

### e) Bank Reconciliation

To be circulated to all Councillors

### f) Councillor’s Expenses

## 26 Any Other Business – duly noted to the Clerk or Chair in advance of the meeting.

**DK - Holocaust Memorial Day.** DK has been asked to arrange this on Jan 27<sup>th</sup> next year at Southwold Theatre, and would very much appreciate small contribution of say £100 from RPC if that is possible?

## 27 Date of Next Meeting

Next Meeting to be held on Thursday 19<sup>th</sup> October 2023 at 7.30 pm.