

Reydon Parish Council

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You are summoned to the Annual Parish Council meeting of Reydon Parish Council on the 18th May 2023 at 7.30pm to be held in the Village Hall

Members of the public are welcome to contribute during the Public Forum

- 1 **Opening**
2. **To Elect a Chair**
Signing of Declaration of Office
3. **To Elect a Vice Chair**
- 4 **Public Forum** – To receive comments from Reydon electors on matters on the agenda and reports from County and District Councillors
- 5 **Declarations of Interest** – To receive declarations of interest from Councillors on any item on the agenda.
6. **Receipts and Apologies for absence.**
7. **Minutes** – To read or take as read the Minutes of the meeting held on the 20th April and after due consideration to authorise the Chair to sign them. To note the amendment to the Minutes of 23rd March – Item 17 decisions ii) should read 59 Windsor Road
8. **Minutes** – Annual Parish Meeting – To read or take as read the Minutes of the meeting held on the 28th April and after due consideration to authorise the Chair to sign them.
- 9 **Statutory Business**
 - a) To review and adopt Standing Orders
 - b) To review and adopt Financial Standing Orders
 - c) To authorise the Chair to sign the Annual Financial Return (circulated)
- 10 **Appointments to Statutory Bodies and Representatives**
 - i) Village Hall Committee
 - ii) SAIC
 - iii) Blyth Estuary Group and Harbour Group
 - iv) Any other
11. **To consider Annual Subscriptions - SALC**
12. **To consider Working Groups and appoint members**
 - i) Planning Group
 - ii) Group to review Reydon Vision and Strategy Document
 - iii) Green Spaces Working Group
 - iv) Highways Working Group
 - v) Community Pantry
 - vi) Working Group to liaise with Southwold Town Council
 - vii) An any other.
13. **Clerk's Report** –
There were 4 crimes reported for April March 2023 – 1 x Violence and Sexual Behaviour, 1 x Other Crime, 2 x Shop lifting.
1 x Burglary
- 14 **Reports from Councillors**
- 15 **Cost of Living Crisis** – Report regarding Community Pantry (MS / JG)
16. **Website (JG)**
- 17 **Village Hall update (LV) - To consider donation**
18. **Recreation Ground Car Parks** – To receive complaint about potholes in car park
19. **Jubilee Green** – to consider new sign
- 20 **Planning**
To receive the Report from the Planning Working Group
 - a) Planning Applications
 - i) DC/23/1459/FUL – Cherry Trees, Keens Lane
Bungalow conversion to 2 storey house

- ii) DC/23/1439/FUL -104 Wangford Road
Construction of side and rear part single stories extension. Demolition of out building
- iii) DC/23/1707/ADI – Exchange House, Fountain Way
Illuminated Advertisement Consent – single illuminated sign over west facing unit door
- iv) DC/23/1701/FUL – 52 Lowestoft Road
Single storey rear extension.
- b) Planning Decisions
 - i) DC/21/3255/FUL Non Material amendment
Whimbrel Cottage 12 Lowestoft Road Permitted
 - ii) DC/22/4234/FUL Reconfiguration and extension of the existing studio room and internally connecting it to the main house, the addition of a new playroom space to the front of the house at lower ground floor level and extension to the dining room and also to the front at upper ground level.
Willow End, Bridge Road Permitted
 - iii) DC/23/0710/FUL – New Front porch, conversion of garage
Clinterty, 5 Lupin Close Permitted

21. Finance

a) Accounts awaiting payment

Mrs J Jordan Salary May 2023

Paye

Mrs J Jordan Expenses Ink, Paper, infrared sensor for Pantry £102.90

Councillor J Gregson (Community Pantry expenses) £98.59

Wills Strim and Cut Reydon Corner (March) £100.00

Wills Trim and Cut Reydon Corner (April) £100.00

EPS Transfers (Community Pantry) £30.00

Pearce and Kemp (Food ventilation fan- Pantry) £922.62

High Speed Training (Pantry) £120.00

Southwold Press (APM notices) £22.00

S Townsend (Circus workshop – coronation picnic) £300.00

J Spurdens (Rodent Control allotment) £79.37

Eastern Archers Society UK (Coronation picnic) £375.00

Suffolk Medical Services (Coronation Picnic) £160.00

G Graham (Litter picking) £104.20

Eon (Electricity Jubilee Green) £19.87

b) Receipts

£14465.67 – Precept, £10042.24 – Cil payment, £41.40 Bank Interest.

c) Bank Balances at 28th April 2023 Business Account £600 Treasurers Account

£87172.46 Treasurers Account

d) Cil10 Money

£19242.72 - £2277.24 October 2024, £6155.86 April 2025, £10799.62

To receive Cil report – circulated to Councillors

(£1971.71 spent on Lights Jubilee Green, money had to be allocated by April 23)

e) Bank Reconciliation – Circulated to all Councillors

22. Matters arising from the Minutes of the previous meeting – 20th April 2023

23 Any other business duly notified to the Clerk or Chair in advance of the meeting

Dates of Next Meeting

22nd June, 20th July

Further information on the Parish Council can be found on the Reydon website

www.reydon.onesuffolk.net

Full copies of the Annual Parish Meeting 2023 Minutes are on the Website