

Reydon Parish Council

Ann Dobson – Clerk to the Council
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Minutes of the Meeting held in the Village Hall on 18th April 2024 at 6.30 pm.

1 Present and Opening

Present:

Chair, Cllr Pam Cyprien, Acting Vice-Chair Cllr David Panther, Cllr Laurence Vulliamy, Cllr Kalvyn Friend, Cllr Dominic Knight, Cllr Sarah Jerman, Cllr Linda Coe, Cllr Kim Harvey, East Suffolk Cllr David Beavan.

Clerk – Ann Dobson. One member of the public.

The Chair welcomed everyone to the meeting which began at 6.30 pm.

2 Apologies for Absence

Apologies were received from Cllr Dexter Kirk, County Cllr Michael Ladd and Cllr Mell Birch. These were duly accepted by the Council.

3 Public Forum

Report from Cllr David Beavan:

Cllr Beavan reported that Potters Bridge 'roadmap' was still ongoing, although the landowner was not thought to be clearing the outfall. He said it was time for the medium-term plan to be put in to place from the 'roadmap' and also to seriously look to funding for the real time depth warning signs at Wrentham and Reydon crossroads. Cllr Beavan said that the Environment Agency were being very co-operative though. The member of the public queried the expression 'tidal ford' that was being used in connection with Potters Bridge and what exactly did this mean. Cllr Beavan explained that it meant the road would be impassable at times but it would be able to be used most of the time.

Cllr Beavan went on to say that the Consultation was still going on regarding Southwold Harbour and the 10-15 year plan to make sure this was saved. He said that the Council planned to invest in the caravan site, although the Chair, Cllr Cyprien, commented that she had heard the caravan owners were unhappy with the proposals. Cllr Beavan said he had spent some time at a meeting with the Chair of the Owners Committee and this had proved to be satisfactory. The caravan owners were not happy about the rent increases but Cllr Beavan said that currently the rents were very low compared to elsewhere and a rise was inevitable. He reported that Suffolk County Council had not agreed to 20mph being instigated throughout Southwold but had agreed to implement it in the High Street.

Finally Councillor Beavan said that he was now a Governor of James Paget Hospital as well as being Chair of Health and Wellbeing for Waveney so any health issues could be reported to him. In connection with this, Cllr Cyprien asked about the large vacant area at Reydon Surgery that was just a waste of space and could surely be put to use. Cllr Beavan asked Cllr Cyprien to send him an email outlining the concerns and said he would investigate.

ACTION: Cllr Cyprien to email Cllr Beavan regarding Reydon Surgery.

4 Declarations of Interest

There were no declarations of interest.

5 Minutes of Last Meeting

The Minutes of the last Meeting were proposed, seconded and unanimously agreed to be authorised by the Chair and duly signed, subject to two names being added as Attendees.

6 Matters Arising from the Minutes

All matters still outstanding were to be followed up under their respective headings later in the meeting.

7 Clerk's Report

Crimes – February 2024

Reydon – 0. Southwold – 10 (3 violence & sexual offences, 2 anti-social behaviour, 2 other theft, 3 all other crime).

Further to the confirmation of the audit date for w/c 29th April at the last meeting, the Clerk circulated the year end and main audit documents, and these were agreed.

The Clerk reported that the CIL Report had been submitted and agreed by East Suffolk Council and the new CIL payment for April 24 had been received.

ACTION: Clerk to submit the relevant documents for the internal Audit.

8 Annual Parish Meeting

The draft Agenda was discussed and some amendments suggested.

ACTION: The Clerk to make the amendments and circulate the final Agenda.

9 LionLink

Cllr Cyprien reported that the scoping document had gone in on time.

Cllr Knight said that he had attended a webinar but no-one gave enough detail and it was not a satisfactory experience. He did glean, however, that due to the offshore impact, Aldeburgh had been ruled out and Southwold and Walberswick were considered to be a better choice.

10 Infrastructure Meeting with ESC

Cllr Cyprien reported that Cllr Panther, Cllr Knight, Cllr Vulliamy, Cllr Jerman and herself had attended a meeting at Riverside House with East Suffolk Council. She felt it had been a worthwhile opportunity to make the ESC team aware of a number of concerns raised by the parish councillors and local residents regarding the infrastructure in place for all the new housing that was planned, including water and sewage, the provision of doctors and nurses at the surgery, the capacity at Reydon Primary and the local roads having to take large construction vehicles.

11 Highways Working Group (DP)

Cllr Panther had already circulated the notes from the April Meeting of the Group. He said that the subject of Potters Bridge had already been discussed earlier in the meeting but that Quay Lane was now a joy to drive along! There was, however, still some further work to be done on the drains there and the silt currently moved to the side of the road may have to be removed too.

The report declining the proposal for a 40mph speed limit on the A1095 suggested low-cost speed reduction measures instead. Junction warning signs and signs warning of the presence of pedestrians and cyclists on the highway were all be investigated and if SCC funds permitted it was thought it could be useful to extend the double white lines along the A1095 by the new access for the St Felix development.

Cllr Panther said that the statutory consultation for the additional parking restrictions in Nightingale Avenue had been concluded without any difficulties and the project was to proceed.

With regard to residents' concern regarding speeding on the Wangford Road, it was thought that there were no funds available for a further speed survey but a new SID pole could be obtained if necessary. This would then allow one of the existing SIDs to be deployed periodically in the area causing concern. Cllr Panther went on to say that it was felt the existing SIDs were not being utilised fully in that the data on them was not being downloaded and used for analysis, and it was agreed that the Clerk would make enquiries as to how this could happen. New batteries were need for some of the SIDs and the Councillors unanimously approved a spend of up to £300 to purchase these as soon as the serial numbers of the devices were obtained.

ACTION: Clerk to make enquiries re downloading SID data and to order new batteries once serial numbers had been obtained.

With regard to access to the Copperwheat development for construction vehicles, Cllr Panther said that Cllr Ladd was to contact the Highways Portfolio Holder, Cllr Richard Smith, to ask about the SCC Highways role in terms of how the construction traffic was to be managed as the development proceeded.

12 Finance Working Group (DomK)

With the Audit going in at the moment and the working document having been circulated in advance, Cllr Knight had nothing further to add apart from asking if anyone would join this Group as there were currently only two working Councillors. Cllr Friend agreed to join.

13 Green Spaces Working Group (DP and PC)

Cllr Cyprien reported that notes on the Allotment Meeting had already been circulated and it had been agreed by the plot holders that they would like further meetings to take place annually rather than more frequently.

With regard to the Community Plot, the Clerk reported that there were now only three interested parties as two had dropped out. It was decided to contact the School to see if they would be interested in taking half of the Community Plot or if otherwise it should be divided up into two normal allotments. As a result of this, the decision on fencing, hedge cutting, a shed etc, was to be deferred to the next meeting.

ACTION: Clerk to contact Primary School to see if they would be interested in a part of the Community Plot.

Cllr Vulliamy said that at a recent meeting of the Vision & Strategy Group it was decided to explore the possibility of improving the natural look of the Halesworth Road/The Drive/Lakeside Avenue junction, effectively the gateway to Reydon and Southwold. It was felt that this could be done by planting bulbs and seeds and the installation of a bench as there was no bench in the adjacent bus shelter. New Leaf had agreed to fund raise for half the money and help with labour and the Councillors were asked if they were happy to go ahead on this basis once a budget and permission had been granted. Cllr Friend said he would take this up and prepare a plan as a first step so the Council could agree costings.

ACTION: Cllr Friend to prepare a simple plan and costings and present to the Councillors at a future meeting.

Cllr Vulliamy suggested it would be a good idea to form a new Working Group to look after the WW1 Pillbox now that Reydon Parish Council's ownership of the building was almost complete and going forward maintenance and fundraising opportunities would need to be put in place. The Councillors agreed to this. He went on to say that the solicitor required a new Land Registry plan to be prepared to show the Pillbox plus a 2m circumference of land as a new Title Deed. Cllr Vulliamy had found a firm who could do this for £95.00 and it was unanimously agreed that he should go ahead and ask them to produce the required plan.

ACTION; Cllr Vulliamy to arrange for the plan to be produced. New Working Group to be formed.

One of the Councillors mentioned there was still a damaged bench on the Wangford Road that was looking unsightly as it was very broken and had not been removed. Cllr Cyprien and the Clerk remembered that the person whose bench it was had written to say that a car had driven in to it and he was advised by the Parish Council to make an insurance claim. However, this was some time ago and the bench was still there so the Clerk said she would contact him again and Cllr Friend said to let him know if the bench needed removing.

ACTION: Clerk to contact the bench owner and ask if he was planning to remove it or if he would like the Council to arrange this.

14 COLC Working Group (LC)

This report had been circulated in advance and Cllr Coe said that the Foodbank and Pantry were continuing to offer their services to those who needed it. She said that Cllr Jerman had applied to Bookers for help to buy another upright freezer as they had set aside a sum of money to help those they support on a regular basis. Cllr Vulliamy said that a free-standing freezer could probably be accommodated at the back of the stage rather than make the Pantry more cramped as Cllr Coe confirmed this would be for overflow food. Cllr Coe and the other Councillors agreed this would be a good idea.

A further donation was necessary to Reydon Village Hall for electricity for the Pantry and a figure of £30 a month had been discussed. Cllr Vulliamy said that the amount of electricity used for various activities at the

Hall was currently being monitored so hopefully a more accurate figure could be obtained and then this could be discussed at the next meeting. It was confirmed that the Pantry had money being carried over from the 24-24 budget so this would be used when the figure was decided.

ACTION: Cllr Vulliamy to suggest a figure that could be paid monthly for the electricity at the next meeting.

Cllr Coe concluded by saying she had recently attended a 2-day Volunteer Management Course run by CAS at the Kirkley Centre and, as a result, she had some new procedures to implement which she thought would be beneficial for the organisation of the Pantry.

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Village Hall (LV)

Cllr Vulliamy started by thanking Cllr Cyprien as Chair, for applying for and securing the King Charles III portrait for the Village Hall, supplied by the Government. He went on to say that now the new infra-red heating had been installed and the Loftus Room had been added, as well as decorating and refurbishing the foyer and toilets, the next stage was to further fundraise for new lighting, new curtains and blinds, acoustic improvements and a wireless sound and projection system. To this end regular fundraising events were planned including a Quiz, Beetle Drives and two Ceilidhs. Cllr Vulliamy finished by saying that only half of the Village Hall Management Committee remained which was unsustainable and he asked for anyone who could help in any way to get in touch with him.

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Reydon Robin (DomK)

Cllr Knight said that the latest Robin had been printed and distributed. It was noted that currently there was no sponsorship in place for the next editions but Cllr Knight said he was making several enquiries and was waiting for responses.

17

Website (DomK)

Cllr Knight reported that there had been 260 users in the past month and 210 of those were new users. Since the new website launched numbers were up 11.4% which the Councillors agreed was very positive.

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Correspondence

There was no correspondence.

19

Planning (KF, LC DomK)

Ref No: DC/24/0256/FUL – Siting of a food and drinks concession formed from converted agricultural silo to serve guests at campsite, together with siting of a covered seating area – Glamping at Broadside Park Farm, Lowestoft Rd, Reydon, IP18 6SX. Application Permitted.

Ref No: DC/24/0562/VOC – Variation of condition No 2 of DC/22/2799/FUL – Extensions to the front of the property, out to the line of the existing garage in order to increase the size of two bedrooms and a kitchen together with a widening of the existing garage, to make it functional, out to the line of the existing rear extension behind the garage and also bringing the garage a further metre forward in order to increase the usable space within the proposed garage. At the same time this work is carried out, the existing flat roofs to the east end of the property will be replaced by sloping tiled roofs to match the existing main dwelling. A modern front porch is to be added out to the same line as the extended garage – For the elevations to be changed – 35 Halesworth Road, Reydon IP18 6NR.

Application Withdrawn.

Ref No: DC/23/4317/FUL – Construction of new two storey dwelling and four new parking spaces on land adjacent to No 32 Jermyn's Road, Reydon, IP18 6QB. Application Refused.

Ref No: DC/24/0465/FUL – Change of use of agricultural barn to Petting Barn including cladding southern side of barn - Glamping at Broadside Park Farm, Lowestoft Road, Reydon, IP18 6SX

Application Permitted.

Ref No: DC/24/0431/FUL – Small single storey extension and areas of cladding – 40 Kingfisher Crescent, Reydon, IP18 6XL. Application Permitted.

Ref No: DC/24/0561/TPO – Oak Tree Reduction. Small oak tree approximately 6 metres high. Located in the back garden. Large cavity in the main trunk. Would like to reduce the tree by approximately 1 metre

to reduce wind sail – 27 Old School Drive, Reydon, IP18 6JZ. Application Permitted.
Ref No: DC/21/3397/FUL – The proposed development of a single new build dwelling house – Beulah, 47 Wangford Road, Reydon, IP18 6PZ Application Permitted.
Ref No: DC/24/0429/VOC – Variation of conditions 2 and 3 of DC/23/4490/FUL – (Single storey side extension to kitchen) – for the proposed elevations to be changed as per the revised plans – 3 Winston Road, Reydon, IP18 6RA Application Permitted.
New Applications for Consultation:
Ref No: DC/24/0940/FUL – To build a detached garage. 14 Windsor Road, Reydon, IP18 6PQ
Ref No: DC/24/0970/FUL – Extension and internal alterations to existing property together with the formation of a new ‘in and out’ driveway and a new office/studio building in the north west corner of rear garden. 6 Three Marsh Lane, Reydon, IP18 6NP.
Planning Group recommended approval of both of these applications.
All the above was agreed unanimously by the Councillors.

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Finance

a) Invoices to be paid

E-on Electricity D/D Jubilee Green £22.65
Hire of Reydon Village Hall 21.3.24 £30.00
SALC Annual Membership £832.14
Southwold Press – Reydon Robin £580.00
Pantry Driving £95.60
G Graham Litter Picking - March £104.20
Wills – Strim and Cut Grass at Reydon Corner £120.00
Clerk’s Salary and Expenses – end of April £625.92

b) Bank Balances and Reconciliation as at 31st March 2024

Business Account as at 29th Feb 2024 £79,287.20
Treasurers Account as at 29th Feb 2024 £601.00
TOTAL £79,888.20
Business Account as at 31st March 2024 £78,944.39
Treasurers Account as at 31st March 2024 £601.00
TOTAL £79,545.39
Receipts 1st March 2024 to 31st March 2024 £128.93
Less Payments 1st March 2024 to 31st March 2024 £471.74
TOTAL £79,545.39

c) CIL Money

Please see CIL Report for the financial year circulated with this Agenda.

d) Working Budget (circulated prior to meeting)

There were no comments from the Councillors on the above and they were all passed unanimously.

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Any Other Business

Orbit Homes – New Meeting to be arranged as Reserved Matters finalised.

It was confirmed that a short meeting would be held with Orbit Homes before the Annual Parish Council Meeting on 23rd May.

Succession Planning

CLlr Cyprien said that in terms of the Vision and Strategy Document, out of necessity, some things were having to be put on hold or would not be possible. This was because more Councillors were needed and volunteers generally were difficult to find. The Village Hall Management Committee and other organisations too were all struggling to recruit volunteers and some of the Reydon Parish Councillors were currently being overstretched already in terms of the amount of work they were undertaking on behalf of the Council. She felt it was necessary to bring that to everyone’s attention so it could be considered for the future.

Brass on the Grass

Up until the meeting Cllr Cyprien said she had only had two volunteers to man a stall at this event which was not enough, but several Councillors then agreed to help, so it was agreed that a Stall would be possible after all.

ACTION: The Clerk to respond and say we would take a stand.

Contribution to Southwold Arts Centre

The Councillors unanimously agreed to a donation of £1,000 for the Southwold Arts Centre who were currently fundraising.

Dog Poo and Shelter Area on the Recreation Ground

It was reported that there was a lot of dog poo being left on the Recreation Ground and it was agreed that the Clerk would contact East Suffolk Council to see if there was any provision to deal with this and also look for some simple signs that could be put up around the playground to remind people. The area around the shelter had long grass and the contractor was to be asked to strim/cut this at the same time as the rest.

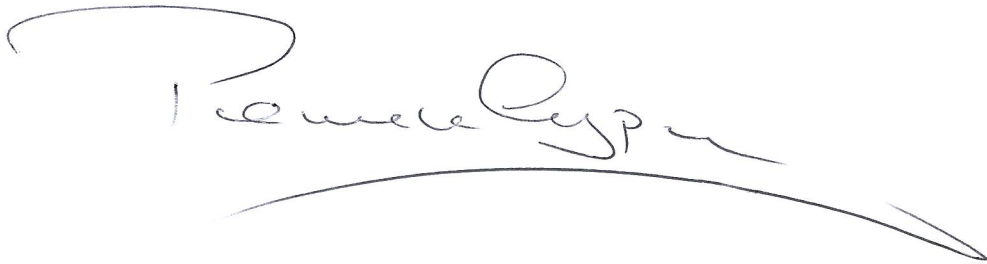
ACTION: Clerk to contact ESC and also buy some signs. Clerk to contract the contractor re long grass around shelter area.

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Date of Next Meeting

It was confirmed that the next Parish Council Meeting would be the Annual Meeting and this would be held on Thursday 23rd May at 6.30 pm in the Village Hall.

The Chair closed the Meeting at 8.30 pm.



A handwritten signature in black ink, appearing to read 'Pamela Cyprien', with a long, sweeping underline that extends to the right.