

Reydon Parish Council

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Minutes of the Parish Meeting held in the Village Hall on 15th August 2024 at 6.30 pm.

Please note that directly before this meeting took place, the Chair, Vice-Chair, Deputy Vice Chair and the Finance Group met with Mr Graham Langley the Treasurer of the Reydon Sports and Community Hall with regard to possible forward CIL funding for their changing rooms project. See Item 10.

1 Present and Opening

Present:

Chair, Cllr Pam Cyprien, Vice-Chair Cllr David Panther, Deputy Vice-Chair Linda Coe, Cllr Dominic Knight, Cllr Sarah Jerman, Cllr Mell Birch, Cllr Kim Harvey, Cllr Dexter Kirk, Cllr Mike Medland, Cllr Kalvyn Friend. District Cllr David Beavan, Suffolk County Councillor Michael Ladd.

Clerk – Ann Dobson.

There were two members of the public present.

The Chair welcomed everyone to the meeting which began at 6.30 pm.

2 Apologies for Absence

Apologies had been received from Cllr Mellory Birch and these were duly accepted by the councillors.

3 Public Forum

After the Public Forum, the Representative from Playdale gave his presentation – see below in item 11.

Cllr Michael Ladd gave his report. He said that the Devolution deal consultation ended in May and good things had come out of that. He had a couple of issues to raise that had been reported by Trading Standards. First of all, exploding batteries as demonstrated by the recent Great Blakenham fire which had raised the awareness of this and how important it was not to put batteries in the recycling bin. There had also been a spate of cold callers ripping off the public and he emphasised the importance of using the Trusty Trader scheme when checking out tradespeople. There had been some blue badge abusers and spot checks were being done to expose these. Finally he said that Suffolk County Council were formally objecting to the SeaLink Project.

Cllr David Beavan gave his report. He said that there had been an issue with dog bin waste not being collected but this was now resolved. He went on to say that the LionLink investigations were progressing but that it would be unlikely these could be stopped. With regard to the Village Hall and Recreation Ground projects, Cllr Beavan said that these should be able to qualify for forward funding from ESC CIL if necessary as there was a strong business case and Cllr Kirk said he would liaise with Cllr Beavan.

4 Declarations of Interest

There were no declarations of interest.

5 Minutes of Last Meeting

The Minutes of the last Parish Council Meeting on 18th July 2024 were unanimously agreed to be authorised by the Chair and duly signed.

6 **Matters Arising from the Minutes**

All matters still outstanding were to be followed up under their respective headings later in the meeting.

7 **Clerk's Report**

Crimes – May 2024 – 1 Reydon, burglary. 7 Southwold, 5 burglary, 1 public order, 1 other.

The Clerk reported that the External Audit had been completed and circulated and was on the website for the public to view, along with the Notice of Conclusion of Audit duly signed.

8 **Resignation of Councillor (PC)**

The Chair, Cllr Pam Cyprien, confirmed that Cllr Laurence Vulliamy had resigned due to family health reasons. She said that he had been very involved with so many projects including Reydon Village Hall, Reydon Robin etc and his input would be sorely missed. All the Councillors unanimously gave a huge vote of thanks to Cllr Vulliamy for all his work over the years.

Cllr Pam Cyprien went on to ask the Clerk to arrange the Casual Vacancy Notice and added that there were, in fact, two vacancies to fill and with a lot of work to do it would be good to be able to fill both.

ACTION: Clerk to contact ESC for the Casual Vacancy Notice and to advertise both vacancies.

9 **Highways Committee (DP)**

Cllr David Panther began by saying there had not been a Highways Committee Meeting since the last PC Meeting so he would just give an overview.

Firstly, with regard to Quay Lane, the report had shown that the system itself was fine and the problem was silt washing along the road. It was questioned whether this would improve and if not what the next course of action would be. It was reported that two different landowners were involved and the pigs had moved from one location to another recently so it was hard to know which one was involved. Cllr Kalvyn Friend said he knew one of the landowners and would have a word with him. The Clerk confirmed that she had asked for additional sweeping to take place by the Council and this was being done. If the problem continued Cllr Ladd said that Suffolk Highways may need to be further involved in the future.

ACTION: Cllr Friend to speak informally with the landowner.

Cllr Panther said that the quest for two more SID poles in Wangford Road was still being pursued.

10 **Finance Working Group (DomK and Dexter K)**

Funding Requests:

Village Hall – Blinds and Curtains, Request for Payment to be discussed. Also future purchases and where the responsibility for payment lies.

An email from the new RVHMC Chairman had been circulated along with estimates for the refurbishment of the Village Hall. It was agreed that this was a very important project to fund and that Reydon Parish Council would do all they could financially from CIL but that each part of the project would need three quotes and agreement as things progressed. As far as ownership was concerned it was agreed that The Pantry was part of Reydon Parish Council and any expenses in connection with The Pantry would be met by Reydon Parish Council and not by Reydon Village Hall. Cllr Friend pointed out that The Pantry was really important to the community.

Reydon Sports and Community Hall CIL Request

A Meeting had taken place immediately before the RPC Meeting with Graham Langley the Treasurer for the Sports and Community Hall. They were requesting RPC CIL Money to go towards the changing rooms at the Sports Hall as forward funding from ESC from the CIL obtained from the Copperwheat Development. It had been pointed out that it was very early days for this development as it had not yet started and Cllr Kirk had said to Mr Langley that he wanted to see a more detailed business plan, where other funding would come from etc, before the Parish Council could consider this. As a first step Cllr Kirk would work with Mr Langley on this.

Feed All Children Project – Further £2,000 requested and to be discussed.

It was agreed by all the Councillors that this was indeed a worthwhile cause and very worthy of further Parish Council Funds to help support it, but that the first half year budget figures would need to be in first, so a decision on this was deferred until the October meeting.

New Leaf – Brush Cutter Course and funding for bench at Lakeside Avenue to be discussed.

It was agreed by the Councillors that there was regrettably no money currently available to fund this.

ACTION: Clerk to contact the relevant people and inform them of the Council's decision.

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Green Spaces Working Group (PC)

Cllr Pam Cyprien reported that a meeting had taken place with Steven Westlake with regard to transforming The Drive and Halesworth Road area with spring bulbs on the right-hand side of the road and a wildflower mix on the other side of the road. The wildflower mix would be free. Cllr Cyprien had spoken to the resident who would be affected and they were keen to give it a go. Mr Westlake would need to be paid to prepare it all and East Suffolk Council would need to be informed. The Councillors all agreed to go ahead with the plan and Cllr Cyprien said this would all take place in October/November time. Cllr Kim Harvey suggested that young people could be involved in all the planting, ie, the Scouts or Brownies etc which everyone thought was a good idea. Cllr Cyprien suggested that the ESC Community Liaison Officer should be involved and asked the Clerk to contact her.

ACTION: Clerk to contact the ESC Community Liaison Officer.

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Community Pantry (LC)

Cllr Linda Coe gave her report as follows:

“There is little to report this month, with the Pantry continuing to open every Friday.

We are welcoming new clients each week, which is very heartening. At this time of year, our local allotment holders are swelling our offerings with all sorts of home-grown goodies, for which we are very grateful, as are our clients. After a meeting with the new Chair of the Village Hall management committee, Charlotte Clark, and the treasurer, Ray Rogers, Cllr Kim Harvey agreed to join the committee to represent the Pantry. We continue to thank our wonderful band of volunteers, both in the Pantry and driving to collect from our local supermarkets every evening”.

It was generally discussed amongst the Councillors as to how long the Pantry would go on for and whether the Village Hall was the best location for it. It was decided it would continue as is for now, however, and that further funding could be sought as and when necessary. Cllr Kim Harvey said that she had agreed to be the Pantry Rep on the Village Hall Management Committee.

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Village Hall (LV)

The Notes on the meeting of the Reydon Village Hall Management Committee had been circulated in advance of the Parish Council Meeting. These were fully discussed by the Councillors and largely fell in line with previous discussion points during the Parish Council Meeting.

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Reydon Robin (DomK)

Cllr Dominic Knight said that sponsorship was still being sought for the October edition and ideas were put forward by various Councillors. It was thought that sponsorship for the Christmas and Spring Edition could be covered though.

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Website (DomK)

Cllr Dominic Knight said he was currently in the process of going through the website and checking that everything was up to date and fully functioning.

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Latest Developments with Nautilus and LionLink and Sealink (PC/DomK)

Philip O’Hear and Cllr Knight had put together responses for all three of these projects and these had been circulated in advance of the meeting. It was agreed by all the Councillors to send these in and a Vote of Thanks was proposed and unanimously agreed to Mr O’Hear and Cllr Knight for all their hard work on this.

17 **Correspondence (Clerk)**

There was no correspondence to discuss.

18 **Planning (DomK)**

Planning Report and Minutes (already circulated) by the Planning Committee

Planning Decisions:

DC/24/2348/DRC. Discharge of Condition No 9 of DC/22/o462/ARM – Approval of Reserved Matters of DC/15/3288/OUT – Outline application to enable improvements to Sain Felix School to include residential development, public open space and associated infrastructure on the former playing field at Saint Felix School. Appearance, landscaping, layout and scale, pursuant to outline permission DC/15/3288/OUT for the development of 55 dwellings – lighting design strategy for biodiversity – Land South of Halesworth Road, Reydon, Suffolk. Application Permitted

DC/24/1597/DRC. Discharge of Condition No. 3 of DC/19/1141/OUT – Outline Application – Development of up to 220 dwellings with associated open space – Phasing Plan – Land to the West of Copperwheat Avenue, Reydon, Suffolk. Application Permitted

DC/24/1908/FUL. Construction of new single storey dwelling and fur new parking spaces on land adjacent to No. 32 Jermyn's Road, Reydon – 32 Jermyns Road, Reydon IP18 6QB Application Refused

DC/24/2646/AME – Non Material Amendment of DC/23/2401/FUL – Phased development, including creation of a new outdoor bowling green, demolition of front part of bowls club building, creation new side extensions to the bowls club building, creation of new bowls club car park, development of changing facilities, development of eight homes, creation of new vehicular access and alternations to existing vehicular access, demolition of three existing buildings – To include a plan/machinery shed, move 5000lt oil tank, replace existing wooden windows and entrance door with UPVC or metal doors and windows and extend the northern section of the proposed car park – 50 Halesworth Road, Reydon, IP18 6NR Application Permitted

New Applications:

First three were submitted before Meeting having been previously circulated to all the Councillors for any comments.

DC/24/2509/FUL

Single storey extension comprising entrance hall and additional bedroom, 11 Three Marsh Lane, Reydon IP18 6NP

The Planning Committee recommended approval.

DC/24/2507/FUL

Convert single storey bungalow to two storey chalet bungalow, 1 Nicholas Drive Reydon IP18 6RE

The Planning Committee was not against this site being redeveloped – it had been vacant for a few years and had been allowed to deteriorate – but recommended refusal of this application on the grounds of overdevelopment (specifically being two storeys, proposed roof height and being potentially overbearing because of its location at the entrance to Covert Road); being out of character with the rest of the neighbourhood; and potential loss of amenity, namely neighbours' privacy. It was to be noted that the plans submitted did not show the measurements clearly, particularly roof height. A neighbour had also indicated in communications with Reydon Parish Council that the site plan had boundary errors plus showed incorrect sewerage flow. The latter was concerning given there had been issues with this property's sewerage in the past, particularly bearing in mind the proposed size of the development. The Committee therefore suggested that these plans be resubmitted with a single storey design plus dormer, similar to next door, the dimensions given more plainly, plus the site-plan errors corrected. It also suggested the applicants should look more closely at the site's sewerage.

DC/24/2547/FUL

Flat roof extension to the side. Frierns, Mount Pleasant, Reydon IP18 6QQ.

The Planning Committee recommended approval.

DC/24/2535/P14J

Prior Notification – install 16 solar panels to the east facing roof pitch and 16 to the west facing roof pitch, battery and inverter, Lytton Tree Lodge, 72A Halesworth Road, Reydon IP18 6NS

DC/24/2665/LBC

The Planning Committee recommended approval and all agreed.

Listed Building Consent – To make good as far as possible some destructive alterations. To create new bathroom facilities that will properly serve the needs of a 4/5 bedroom family home. To replace a sub-standard kitchen fit out with new units and appliances. To upgrade the inadequate heating and hot water system throughout the house. 59 Wangford Road, Reydon.

The Planning Committee recommended approval and all agreed.

DC/24/2471/FUL

A phased development of 8 no dwellings with associated landscaping and infrastructure, and creation of 3 no vehicular accesses (Plot 1 to be a self build home) Land south of Sole Bay Health Centre, Teal Close, Reydon, Suffolk.

ACTION: This was discussed amongst the Councillors and Cllr Knight was to put together a response and circulate to all Councillors before deadline of 3rd September.

DC/23/2454/FUL – Doreens Cottage, 3 Bridge Road, Reydon IP18 6RR

An appeal had been made by the owners of Doreens Cottage, to this refusal by the ESC Planning Committee. The Reydon Parish Councillors decided not to make any further response as everything that needed to be said already had been.

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Finance (RFO)

a) Invoices already paid

HMRC (June PAYE – A Dobson)	£115.12
Arts Centre Donation (agreed previously)	£1,000.00
CAB Donation (agreed previously)	£200.00
Feed all Children (agreed previously)	£3,000.00

b) Invoices to be paid

E-On Electricity Jubilee Green (D/D)	£20.12
Ann Dobson – Printer Ink	£28.99
Wills – Grass Bridgefoot and Reydon Cnr	£145.00
Gillian Graham Litter Picking	£114.40
Pantry Driving	£79.20
Keith Seaman – Jubilee Green, Rec plus	
Hole repair in front of swings	£290.00
Kalvyn Friend Planning Mtg	£7.50
PKF Littlejohn – External Audit	£378.00

Ann Dobson Clerk Salary (end of month)

c) Bank Balances and Reconciliation as at 31st July 2024

Starting Balances:

Business Account as at 30 th June	£96,534.31
Treasurers Account as at 30 th June	£601.00
TOTAL	£97,135.32
Business Account as at 31 st July 2024	£90,535.98
Treasurers Account as at 31 st July 2024	£601.00
TOTAL	£91,136.98
Receipts July 2024	£853.05
Expenditure June 2024	£6,851.39
TOTAL JUNE PLUS JULY RECEIPTS	
MINUS JULY PAYMENTS	£91,136.98

d) CIL Money

CIL Balance as at end of July 2024
retrospectively)

£30,178.28 (More allocations may be made

e) Working Budget (circulated prior to meeting)

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Any Other Business

Honours Boards for Reydon Village Hall – quote to discuss.

The Councillors agreed to go ahead with this in the sum of £293.

ACTION: Clerk to let Laurence Vulliamy know.

Safety of Lithium-Ion Batteries Support Campaign – next steps.

The next step was to inform our local MP that we agreed with the Campaign.

ACTION: Clerk to inform local MP/

New Rep for Harbour Management Committee.

Cllr David Panther agreed to take on this position.

Possible Affiliation with East Suffolk Planning Alliance.

All the Councillors agreed that affiliation was a good idea.

ACTION: Clerk to inform ES Planning Alliance.

Sign on Tree on Bridge Road (KF)

Cllr Friend said this was being dealt with.

New dog bin request (DomK)

Cllr Friend said this request had been withdrawn.

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Date of Next Meeting

It was confirmed that the next Parish Council Meeting would be on Thursday 19th September at 6.30 pm in the Village Hall.

The Chair closed the Meeting at 8.25 pm

Laurel Pyp