

Reydon Parish Council

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Minutes of the Parish Meeting held in the Village Hall on 17th October 2024.
Before the main Meeting started at 6.30 pm, a presentation was made by Orbit representatives following the submission of the new Construction Traffic Plan.

1 Present and Opening

Present:

Chair, Cllr Pam Cyprien, Vice-Chair Cllr David Panther, Deputy Vice-Chair Linda Coe, Cllr Dominic Knight, Cllr Kim Harvey, Cllr Dexter Kirk, Cllr Mellory Birch, Cllr Sarah Jerman and East Suffolk Councillor David Beavan.

Clerk – Ann Dobson.

There was 22 members of the public present (several left after the Orbit presentation).

The Chair welcomed everyone to the meeting.

2 Apologies for Absence

Apologies had been received from Cllr Michael Medland, and Suffolk County Councillor Michael Ladd and these were accepted by the Councillors.

3 Public Forum

Rebecca Clatworthy reported that the Suffolk Coastal MP Jenny Riddell-Carpenter had attended two separate meetings with regards to Potters Bridg and appeared to be very interested in proactive in doing all she could. It was felt that the wheels were turning, albeit slowly.

It was felt that the new Orbit Construction Traffic Plan was disappointing and it was commented that it might have been better to have looked at this earlier in the planning process. Cllr David Beavan said he would speak with Joe Blackmore about it all.

Cllr Beavan went on to say that LionLink were already doing their investigations but that formal permission would be forthcoming in the next few days. This permission would set out the rules and regulations as to what they could do as part of these investigations.

Cllr Beavan reported that Reydon Pharmacy had been taken on by a new owner which was good news and there would be a dentist moving in to the Health Centre soon.

Cllr Beavan finished by saying East Suffolk Council felt their targets for new housing were too high and they were writing to ask for these targets to be checked. Cllr Sarah Jerman asked Cllr Beavan how many of the St Felix Development houses would be available for social rent and he said that 19 would be. These would be advertised on HomeChoice in due course.

4 Declarations of Interest

There were no declarations of interest.

5 Minutes of Last Meeting

The Minutes of the last Parish Council Meeting on 19th September 2024 were unanimously agreed to be authorised by the Chair and duly signed.

6 Matters Arising from the Minutes

All matters still outstanding were to be followed up under their respective headings later in the meeting.

7

Clerk's Report

Crimes – August 2024: Reydon 7 - 4 violence and sexual offences, 3 anti-social behaviour, Southwold 8 – 3 violence and sexual offences, 2 anti-social behaviour, 2 criminal damage and arson, 1 all other.

The Clerk said that she had prepared a draft budget and this was being discussed with the Finance Working Group at the beginning of November and it was hoped to be able to present it to all Councillors at the November Parish Council Meeting.

The dates for the 2025 Meetings had been circulated to Councillors and all were in agreement. There was a query over August but it was agreed to decide on whether an August Meeting was necessary nearer the time.

8

Application for New Councillor (PC)

Adele Coleman had sent in an application with regard to becoming a Councillor and had attended the last meeting to observe. Her application had been circulated to all Councillors in advance and Mrs Coleman was asked to leave the room whilst a vote was taken. Cllr David Panther approved the appointment and Cllr Mell Birch seconded with all other councillors in favour. Mrs Coleman was therefore co-opted on to Reydon Parish Council and was invited to join the Councillor table.

Cllr Pam Cyprien welcomed Cllr Adele Coleman and went on to outline the responsibilities of a Councillor, how working as a team, reading all communication, reporting to full Council for all decisions, and using the Clerk as the point of contact, were all very important to remember. She also said that all Councillors would be given a printed copy of the new Code of Conduct and that everyone should read this and abide by it.

The matter of a Gov.uk email being set up for everyone was discussed, but the Councillors felt this was not necessary with most saying they either did, or would, set up a separate email account themselves for all Parish Council business.

It was reiterated that the current What'sApp Group should only be used for non-important messages to each other rather than Council business as an email trail was needed for anything important.

9

Highways Committee (DP)

Cllr Panther reported that although a Highways Meeting had been set for 22nd October, for personal reasons, this had been postponed and would now be held on 5th November instead.

He reiterated that the new MP was now involved with Potters Bridge and any updates would be discussed at the next Highways Meeting and would definitely be on the Highways Agenda.+

The Clerk was asked to contact Jenny Riddell-Carpenter on behalf of the Parish Council to see if she would meet with the councillors to update them on the latest situation.

Cllr Panther finished by saying that the current repeat of the flooding in Quay Lane was disappointing. Suffolk Highways had insisted that the system was clear and it was sludge causing the flooding. He had been assured that Suffolk Highways were putting measures in place to clear the gulleys again.

ACTION: Clerk to contact Suffolk Coastal MP with a view to arranging a meeting with councillors.

10

Finance Working Group (DomK and Dexter K)

Cllr Dexter Kirk began by saying that the draft budget had been prepared by the Clerk and that the Finance Working Group and the Clerk were meeting on 4th November to get this finalised and ready to present to the councillors for approval.

He went on to ask for permission to spend £400 of RPC money to get a proper legal document from Spire Solicitors with regard to Reydon Village Hall and the management committee, and what could and couldn't be done. This expenditure was proposed by Cllr David Panther, seconded by Cllr Pam Cyprien with all other councillors in agreement.

Requests for funding had come in as follows:

£2,000 for Feed all Children, to make a total of £5,000 donated this financial year.

£2,000 for the new heating system at St Margaret's Church Room

£1,000 to sponsor the Community Bus for a further year.

Cllr Kim Harvey proposed the motion to support all three causes, Cllr Pam Cyprien seconded the motion and all councillors were in agreement.

11 Green Spaces Working Group (PC)

The Clerk reported to the Council that three quotes would be needed for the new play equipment at Reydon Recreation Ground and the quote that offered the best value and quality (rather than necessarily the cheapest) should be the one chosen. The details of the chosen quote would then need to go on Contracts Finder.

In view of the CIL money that was forthcoming it was felt that this could be funded from CIL and the Clerk had checked with Jen Mills at East Suffolk Council and she had confirmed this would be a good use of the money.

Cllr Kalvyn Friend questioned the need for two zip wires as contained in the latest quote but other councillors felt this would allow more children to use it at a time.

It was also felt that a MUGA could be considered as a separate project when more substantial CIL payments were received.

It was agreed by all that the quicker the project could start the better and the Clerk said she was working on getting the quotes in, now that the councillors had decided on exactly what they wanted, and would report to the councillors as soon as they were ready.

A playground inspection had recently taken place and there was some remedial work needed on the swings in particular. Cllr Kalvyn Friend said he would speak with Ben of Cooper and Denny to see if these could be fixed by them.

ACTION: Clerk to get three quotes for the work as soon as possible. Cllr Kalvyn Friend to make enquiries re getting the swings mended.

12 Community Pantry (LC)

Cllr Linda Coe gave her report as follows:

‘Following an unpleasant situation at the Pantry on September 27th, we have, sadly been forced to ban one of our customers from any further visits. Our two volunteers who were working in the Pantry at the time, dealt admirably with the situation but we were forced to close the Pantry for the rest of the day. All our fresh produce was taken to the Southwold Foodbank, so nothing was wasted.

One of our volunteers who works in corporate security is now in the process of writing us a security policy to be circulated to all our drivers and volunteers.

Other Fridays in the month have gone very well, with an increase in people using the Pantry.

We are in discussions with Dorcas and Ray at RVH about the possibility of joining together in a once a month Friday morning open house, with RVH serving teas and coffees and the Pantry supplying whatever pastries we have to offer. We feel this could be mutually beneficial.

I have completed my Volunteers and the Law CAS session, and look forward to the second course in early November.’

Cllr Coe went on to say that they were thinking about opening on a Wednesday morning as well as a Friday and that this possibility was currently being explored if there were sufficient volunteers.

Cllr Kim Harvey said she would be attending the Oaklands Event on 2nd November.

13 Village Hall (MB and KH)

Cllr Kim Harvey said that she had attended the last Village Hall Management Committee Meeting and had found it very interesting. She reminded the Councillors that the AGM was on 14th November and all were welcome. She also reported that fundraising was going well and that the planned works were beginning on 6th January 2025.

14 Reydon Robin (DomK)

Cllr Dominic Knight said that the latest Robin was out now and he thanked Laurence Vulliamy for taking ownership of this edition and doing such a good job. He reported that sponsorship was hopefully now in place for the next three editions. It was thought that some design software would help considerably

with the setting out of each edition and Cllr Dominic Knight said he would look in to the cost of this and report back to the Councillors.

ACTION; Cllr Dominic Knight to find out how much the software would cost and report at the next meeting.

15 Website (DomK)

There was nothing to report this month.

16 Reydon Stars (PC)

Cllr Pam Cyprien explained to the Councillors that ex-Councillor Laurence Vulliamy had initiated the Reydon Stars and had done all the admin work for this in the past. She said she was very pleased to be able to say that Laurence had volunteered to continue with this with the help of the RPC Clerk. Other Councillors also volunteered to help with this if needed. Cllr Cyprien also asked the Councillors to think of people they would like to nominate for an award and to send the names to Ann Dobson, the Clerk. There were already a few contenders.

17 Neighbourhood Plan (PC)

Cllr Pam Cyprien said that although the Reydon Neighbourhood Plan ran until 2036, it was due for review and she asked the Councillors to think about the best way for this to be done. Cllr David Panther wondered whether it would be best to divide it up section by section and each Councillor take a section to review. It was agreed that everyone would give thought to this and make suggestions on the best way forward.

18 Correspondence (Clerk)

There was one letter from Mr Philip Burkill to inform the councillors that he would be cleaning the war memorial ready for Remembrance Sunday. The councillors expressed their gratitude and thanks to Mr Burkill for doing this each year.

19 Planning (DomK)

Planning Report and Minutes (already circulated) by the Planning Committee

Planning Decisions:

DC/24/2390/FUL – Single storey rear and side extension. New front and rear dormers – 10 Evans Close, Reydon, IP18 6PU
Application Permitted

DC/24/3236/AME – Non Material Amendment to DC/21/5706/ARM – Reserved matters and compliance with conditions relating to a planning permission (Appeal Ref APP/X3540/W/21/32666229) for a single detached two storey dwelling with a detached double garage, store and associated grounds, utilising the existing site access, together with an amended site plan – Substitution of approved hedge type B, Carpinus Betuius (Hornbeam) on drawing no. 1821/11.A, to be replaced with Photinia x Fraseri (Red Robin) – Land adjacent to 1 Hall Cottages, Wangford Road, Reydon IP18 6SJ.
Application Withdrawn

New Applications:

Four new applications had come in very close to the meeting and the Planning Committee were going to meet the following day so these would be reported on after that Meeting in the Planning Minutes.

20 Finance (RFO)

a) Invoices already paid

A Dobson – Stamps	£17.60
E-on Electricity Jubilee Green	£21.16

b) Invoices to be paid

Gillian Graham Litter Picking	£114.40
Pantry Electricity (2 months next month)	
Pantry Driving	£108.90
RVH Curtains and Roller Blinds (CIL)	£4,756.25

A Dobson, Printer Ink, Box Printer Paper, and Files	£103.93
Southwold Press – Reydon Robin	£580.00
Remembrance Day Wreath	£40.00

Ann Dobson Clerk Salary (end of month)

These invoices were all approved by the Councillors.

c) Bank Balances and Reconciliation as at 30th September 2024

Starting Balances 31st August 2024:

Business Account	£89,016.51
Treasurers Account	£601.00
TOTAL	£89,617.51
Receipts September 2024	£14,866.67
Expenditure September 2024	£2,297.18

TOTAL AUG PLUS SEPT RECEIPTS

MINUS SEPT PAYMENTS £102,187.00

d) CIL Money

CIL Balance as at end of Sept 2024 **£30,178.28** (More allocations to be made)

e) Working Budget (circulated prior to meeting)

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Any Other Business

Anaerobic Digester

Cllr Pam Cyprien said that she had attended an Adnams Information Event regarding this and the plan was to 'rebuild' where the former one was behind Adnams Distribution Centre. There would be no waste lying about and the only real slight issue was that there would be an extra 1-2 vehicles an hour coming in and going out. This would, however, help with the repeat bid for a 40 mph limit along part of the Halesworth Road.

Reydon Leisure Map

The hard copy map and contents needed updating and Cllr Pam Cyprien asked if all the Councillors give this some thought. Cllr Dexter Kirk said he would do some research on the original map and report back to the Councillors.

ACTION: Cllr Dexter Kirk to investigate and report back to councillors.

Dog Bin at Harrison Green

It was explained to the Councillors that this bin needed moving and although ESC had been contacted with a view to doing this, it was thought to be cheaper and easier to try to do this 'in house'. It was agreed that Cllr Mellory Birch would liaise with Cllr Kalvyn Friend.

ACTION: Cllr Mellory Birch and Cllr Kalvyn Friend to liaise to get this moved.

Community Listening Meeting

Cllr Pam Cyprien said that she was attending this meeting next month.

Remembrance Service

Cllr Pam Cyprien said that this would be taking place on Sunday 10th November and she hoped that as many Councillors as possible would be able to attend and arrive between 10.30 am and 10.40 am. Cllr Kalvyn Friend was asked to put 'Tommy' up and Cllr Kim Harvey said she would decorate 'Tommy'.

ACTION: Cllr Kalvyn Friend to advise Cllr Kim Harvey when 'Tommy' was in position.

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Date of Next Meeting

It was confirmed that the next Parish Council Meeting would be on Thursday 21st November at 6.30 pm in the Village Hall.

The Chair closed the Meeting at 8.20 pm.

