

Reydon Parish Council

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Minutes of the Parish Meeting held in the Village Hall on 12th December 2024.

1 Present and Opening

Present:

Chair, Cllr Pam Cyprien, Vice-Chair Cllr David Panther, Cllr Kim Harvey, Cllr Sarah Jerman, Cllr Mike Medland, Cllr Mell Birch, Cllr Kalvyn Friend, Cllr Chris Dixon.

Clerk – Ann Dobson.

There were no members of the public present.

The Chair welcomed everyone to the meeting.

2 Apologies for Absence

Apologies had been received from Cllr Linda Coe, Cllr Dexter Kirk, Cllr Dominic Knight, Cllr Adele Coleman, and SCC Cllr Michael Ladd, and these were accepted by the Councillors.

3 Public Forum and Councillor Reports

Neither the East Suffolk Councillor or the Suffolk County Councillor were present to give their reports and there were no members of the public.

Potters Bridge

Cllr Kalvyn Friend reported that pictures of an emergency vehicle unable to get through Potters Bridge had been sent to the local MP – Jenny Riddell-Carpenter. An all-agency meeting had taken place on 4th December and Jenny Riddell-Carpenter said this was a critical matter as the road formed a vital link for emergency vehicles. She was requesting a medium and long-term plan from Suffolk County Council.

Gov.uk Domains

Cllr Pam Cyprien said she had recently attended a webinar held by the Central Digital and Data Office regarding Gov.uk domains. She said she had made rough notes and would circulate these to all the Councillors, together with a link for more information. She had learned that it was not mandatory and there were no plans to make it so, but there could be advantages to adopting this. She suggested discussing the subject further at the January Meeting and the Councillors agreed.

ACTION: Cllr Cyprien to circulate notes and the link for more information.

Before the Meeting continued, the Chair, Cllr Pam Cyprien, invited Councillor Jerman to apologise for comments she made at the November meeting. Councillor Jerman refuted having made the comments.

4 Declarations of Interest

There were no declarations of interest.

5 Minutes of Last Meeting

The Minutes of the last Parish Council Meeting on 21st November were unanimously agreed to be authorised by the Chair and duly signed.

6 Matters Arising from the Minutes

All matters still outstanding were to be followed up under their respective headings later in the meeting.

7 Clerk's Report

Crimes – Oct 2024: Reydon 6 - 2 violence and sexual offences, 1 criminal damage and arson, 2 other theft 1 other. Southwold 7 – 3 criminal damage and arson, 1 anti-social behaviour, 1 shoplifting, 2 other.

Review of Internal Controls and Data Protection Policies – These had been circulated in advance of the meeting and all Councillors agreed that they should be adopted for a further year.

8 Highways Committee (DP)

Cllr David Panther reported that there had not been a further Highways Meeting since the last Reydon Parish Meeting and that the next one was planned for 17th December. Councillors would receive copies of these minutes when they were available.

The Community Liaison Manager at Suffolk County Council had emailed to say that the long awaited full inspection of Potters Bridge was now being delayed to 2025 as there was ‘a lot of planning involved’ in arranging this. Cllr Panther said he hoped this would be done next summer which was the best time of year to carry out such an inspection.

Finally, Cllr Panther said that Quay Lane had flooded again and this was to be discussed at the forthcoming Highways Meeting.

9 Finance Working Group

Update on Figures for Playground Quotes

Cllr Dexter Kirk was not able to be present due to illness but he had sent all the Councillors the latest figures from both suppliers favoured by the Council and these reflected their latest discounts.

Budget on website and Precept applied for

The RFO confirmed that the 2025 adopted budget was on the website and that she had applied to East Suffolk Council for the agreed precept amount.

Update on Headway Project

The RFO confirmed that she had written to the person seeking a contribution but so far had received no reply.

10 Green Spaces Working Group (PC)

Discussion and Vote on which quote to accept regarding the playground equipment at Reydon Rec.

Cllr Pam Cyprien said that, despite chasing, and contacting both our MP and NGV directly, no reply had so far been forthcoming, so there was still no certainty that any new equipment would be replaced if the LionLink project involved any channelling through Reydon Recreation Ground. She also said that as there were four Councillors absent, it did not seem the right time to take a vote on which supplier to choose. Cllr David Panther agreed and said that it was a very large amount of money being spent on this equipment, so it was very important to make the right choice.

A long discussion ensued. Cllr Sarah Jerman said that she thought the whole matter had been handled unprofessionally with both companies, in terms of each having an equal chance, but it was pointed out that, since the last meeting, both companies had been contacted by the Financial Working Group lead – Cllr Dexter Kirk – who had organised an individual Zoom meeting to make sure each company were giving their best price and to talk through any queries. Cllr Kirk was not a member of the Green Spaces Working Group and was therefore enquiring purely from the financial side of things.

Cllr Mike Medland asked whether a further delay in deciding which company to instruct would mean an increase in the agreed price as the quotes were only officially being held for 30 days.

In the end, it was decided that reluctantly the decision would be put off until the January meeting but that the vote would definitely need to take place then.

ACTION: Clerk to contact both companies, explain the situation, and see if they will hold their prices until after the January meeting. Clerk to also chase our MP and NGV again to try and get a reply. Finally, Clerk to check with SALC to see if any absentee Councillors in January could vote by being contacted by phone by the Clerk during the meeting to register their choice of company.

Goal Nets – Protocol

Cllr Mike Medland reported that Wicksteed had said they would provide the goals but not the nets and it had been established that nets were not supplied due to safety concerns.

Upkeep of Paths

Cllr Pam Cyprien said that it had come to her attention that residents had been clearing certain footpaths in Reydon as they were not being cleared often enough by Suffolk County Council. This had

led to thinking that maybe Reydon Parish Council should help with providing funds for this, but it was decided by the Councillors that this would then set a precedent and that it was the County Council's responsibility. One suggestion, however, was that perhaps the Payback Team would be able to help for specific paths.

ACTION: Clerk to contact the Payback Team and see if this was a possibility.

Bulbs

Finally, Cllr David Panther said that Steven Westlake had kindly planted 200 daffodil bulbs and 50 bluebell bulbs at the Junction of the Haleworth Road and The Drive, and that there were plans to add some seeds to this same area in February/March.

11 Cost of Living and Community Pantry (LC) (report already circulated)

Cllr Linda Coe had circulated the report as follows:

"With the onset of some truly unpleasant wintry weather, we have noticed an increase in those using the Pantry, with more new faces each week. Fortunately, we have had some good deliveries from our local supermarkets and have been able to offer fresh produce alongside our usual staples of bread, milk and KFC. We have also just started collecting from the Cornish Bakery in Southwold, so that has added to the items we can give away.

We have two new volunteers helping in the Pantry which has helped Kim as she puts together the monthly rotas. Sarah, in charge of the driver's rota, could still do with some help with her Bookers collections and we continue to put out requests on social media. Disseminating information is now somewhat easier with the setting up of a dedicated Facebook page, so we can put out up to date messages, alongside other pages based on the locality.

After talking with many of our customers, we have decided to try opening every other Tuesday for half a day, if we can find enough volunteers to man the Pantry, as well as our usual Fridays. It is a trial only, so I will report back once we have evaluated how it is working.

This Friday is the second of our collaborative Coffee Mornings with the Village Hall committee. The Morning has been expanded to include a soup and bread lunch as well as the earlier coffee and pastries. Again, we shall evaluate how successful it is, but it does give us an opportunity to offer our customers a little more".

12 Village Hall (KH)

Cllr Kim Harvey said that it was the second Warm Spaces Community Morning the next day between 9.00 am and 1.00 pm when homemade soup would be available amongst other refreshments. This was being run as a collaboration between the Pantry and Reydon Village Hall.

Cllr Mell Birch said that she would just be helping out with Reydon Village Hall events in the future rather than attending the Management Committee Meetings.

Reydon Parish Council had been approached by the RVH Committee about the possibility of changing the day of the monthly Parish Council Meetings, to free up the opportunity for more weekly bookings, but this was not thought to be a feasible request due to official policies that the Parish Council adhere to, and Councillors other commitments that are worked around the current Thursday evenings.

ACTION: Clerk to notify Reydon Village Hall Committee.

13 Reydon Robin (DomK)

As Cllr Dominic Knight was not able to be present at the Meeting, Cllr Pam Cyprien had notes from him to read out.

Cllr Knight said that the December Robin went to press on Tuesday and was now ready for distribution. He wanted to give a big thank you to Mike Mayhew at Southwold Press, to Laura Cliff at the Southwold Boating Lake for sponsoring this edition, and also to Laurence Vulliamy for his help with the edition and for also helping to distribute it. In addition, he wanted to thank everyone else who made contributions and helped ensure this edition came out. Laurence had asked if he could look after the Spring Edition of the Robin too – copy deadline 21 March for publication on 3 April. Cllr Knight said he had no objections and would be more than happy and all the Councillors agreed with this decision.

Clr Knight finished by saying it had become clear that more volunteers were needed to help distribute the Robin. It had been flagged up in the Robin, on the village website and on Facebook, so could all the Councillors please put the word out!

Clr Mell Birch said that she was happy to help out with the Robin whenever she could.

14 Website (DomK)

Again, Cllr Pam Cyprien read from Cllr Dominic Knight's notes.

Clr Knight reported that the new-look website had now been up and running for a year, and that it pretty much ran itself, such was the expertise with which it was put together. He wanted to give his thanks to Cathy Yeoman and Chris Hough for this. He went on to say that he hoped to have up to date web stats ready for the January Meeting.

Finally, Cllr Knight asked for those Councillors who had not yet supplied pictures for the website to let him have a passport type photo of themselves by email. He said a look on the website would show the type of photo that could be used.

ACTION: Councillors who had not yet sent a photo to Cllr Dominic Knight for the website, to do so as soon as possible.

15 Correspondence (Clerk)

There was no correspondence this month.

16 Planning (DomK)

Planning Decisions:

DC/24/3460/DRC – Discharge of Condition No's 9, 10, 11 and 12 of DC/21/5742/FUL – Proposed commercial units – Site Investigation, Remediation Method Statement (RMS) and Validation Report – Land off Fountain Way, Reydon IP18 6SZ. Application Permitted.

DC/24/3679/CON – Consultation – Temporary Holiday Site No: THS2346/2025 – Reydon Playing Fields Wangford Road, Reydon IP18 6PA. No Objections.

DC/24/3549/FUL – Change of use of land from agricultural to residential. Erection of double garage. Conversion of outbuilding to annexe. Cladding of existing dwelling. Relocation of greenhouse, shed and summer house – Church End Wangford Road, Reydon IP18 6PB. Application Permitted.

DC/24/3563/VOC – Variation of Condition Nos 2, 3 and 5 of DC/22/0653/FUL – Construction of a detached cartlodge and metal railings enclosure – Modifications to the design of the detached garage – Vale Farm, Frostenden Corner, Frostenden, Beccles NR34 7JA. Application Permitted.

New Applications:

DC/24/4181/FUL – Single storey front and rear extensions, Crossway, 16 Gorse Lane, Reydon IP18 6NG.

Planning Committee recommended approval.

17 Finance (RFO)

a) Invoices already paid

Keith Seaman	£240.00
David Panther (bulbs for Halesworth Road/The Drive Corner	£71.69

b) Invoices to be paid

RVH Hall Hire	£67.50
Stamps	£33.10
E-on D/D Jubilee Green	£23.61
Gillian Graham – Litter Picking	£114.40
Natural Ranks Website Domain	£30.00
RVH Pantry Electricity November	£118.24
Pantry Driving Nov	£39.60
Soup Kettle for Warm Spaces Meeting	£61.77
Southwold Press Reydon Robin	£580.00
Ann Dobson Salary and Expenses at end of Month	

c) Bank Balances and Reconciliation as at 30TH November 2024

Starting Balances:	
Business Account as at 31 st Oct 24	£ 175,801.27
Treasurers Account as at 31 st Oct 24	£ 601.00
End of Month Balances:	
Business Account as at 30 th Nov 24	£ 172,743.98
Treasurers Account as at 30 th Nov 24	£ 601.00
TOTAL	£ 173,344.98
TOTAL OCT PLUS NOV RECEIPTS	
MINUS NOV PAYMENTS	£ 173,344.98

d) CIL Money Remaining as at end November 24 £111,424.41
(Mostly set aside for Play Equipment and Village Hall Repairs)

e) Working Budget (circulated prior to meeting)

18

Any Other Business

St Felix

Cllr Pam Cyprien said that some time ago it had been discussed that it would be good to establish closer ties with St Felix School, especially with regard to community projects. She suggested that they could be invited to a meeting in the New Year, and all the Councillors agreed this would be a good idea.

ACTION: Clerk to contact the Head Teacher regarding attendance at a meeting early next year.

Possible SEAS Meeting

Cllr Pam Cyprien said that Laurence Vulliamy (on behalf of the Reydon Robin) had attended an open meeting regarding Sea Link and other projects at Westleton Village Hall. He said to Cllr Cyprien that it was a very useful meeting and was largely aimed at engaging local Town and Parish Councils to inform them of the drastic proposals NGV were proposing for our area.

The Councillors were asked if they thought it would be a good idea to hold a SEAS Public Meeting early in 2025 at Reydon Village Hall and the Councillors were in favour of this.

ACTION: Clerk to make contact with one of the main SEAS representatives to get some suitable dates and then circulate these to the Councillors so this event could be planned well in advance.

Pantry Donations

Cllr Adele Coleman, who was not able to be present at the meeting, notified the Clerk that she had organised a non-perishable food donation to be made to the Pantry via her place of work – Reydon Primary School – and that this would be dropped off next week.

Cllr Sarah Jerman added that Oaklands had said they would make a dry goods donation of £50 before Christmas too.

The Councillors expressed their thanks for these donations.

Dog Bin

Cllr Mike Medland asked what the latest position was on the moving of the dog bin at Harrison Green. Cllr Kalvyn Friend said that he was arranging this, but the person who would do it has been ill. He said he would chase it up and that it was all in hand.

ACTION: Cllr Kalvyn Friend to chase.

19

Date of Next Meeting

It was confirmed that the next Parish Council Meeting would be on Thursday 23rd January 2025 at 6.30 pm in the Village Hall.

The Chair closed the Meeting at 8.00 pm.

