

Reydon Parish Council

Ann Dobson – Clerk to the Council

Woodland Ave, Worlingham, Beccles, NR34 7EF

Tel: 07927 086060 Email: reydon.pc@gmail.com



Minutes of the Parish Council Meeting held in the Village Hall on 12th April 2025

1 Present and Opening

Present:

Chair, Cllr Pam Cyprien, Vice-Chair Cllr David Panther, Cllr Dominic Knight, Cllr Kalvyn Friend, Cllr Adele Coleman, Cllr Kim Harvey, Cllr Mike Medland, Cllr Chris Dixon,
Clerk – Ann Dobson.

There were no members of the public present.

The Chair welcomed everyone to the meeting.

2 Apologies for Absence

Apologies had been received from Cllr Mell Birch, Cllr Dexter Kirk, Cllr Sarah Jerman and Cllr Linda Coe. Apologies were also received from SCC Cllr Michael Ladd, and ESC Cllr David Beavan. These apologies were duly accepted by the other Councillors.

3 Public Forum and Councillor Reports

Neither Cllr Michael Ladd or Cllr David Beavan were present to give their report.

Cllr Pam Cyprien announced that she would be standing down as a Councillor and Chair at the May Annual Parish Council Meeting and was giving the Council one month's notice. Cllr David Panther proposed a vote of thanks for all her hard work and this was seconded by Cllr Dominic Knight. Cllr Panther said she would be very much missed. It was also noted that Cllr Dexter Kirk had given in his notice as a Councillor by email to all the other Councillors and that he too would be missed.

4 Declarations of Interest

There were no declarations of interest.

5 Minutes of Last Meeting

The Minutes of the last Parish Council Meeting on 20th March 2025 were unanimously agreed to be authorised by the Chair and duly signed.

6 Matters Arising from the Minutes

There were no matters arising from the Minutes.

7 Clerk's Report

Crimes Feb 2025: Reydon – 12. Violence and Sexual Offences, 2, Criminal Damage and Arson, 1, Other Theft, 1, All Other Crime, 2, Burglary, 2, Public Order, 2, Anti Social Behaviour, 1, Bicycle Theft, 1. Southwold – 17. Criminal Damage and Arson, 2, Burglary, 6, Violence and Sexual Offences, 6, Vehicle Crime, 1, All Other Crime 2.

Cllr Mike Medland's Excel Crime Sheet also reviewed.

External Audit Papers received. Internal Audit w/c 28th April.

8 Highways Committee (DP)

Cllr David Panther began by saying that the Minutes of the Highways Committee had been circulated prior to the Meeting. He confirmed that Jo Kerridge from SCC was not able to attend every meeting but that Cllr Michael Ladd was able to attend most meetings with Jo hoping to come to alternate ones.

Cllr Panther said that the waiting restrictions at Nightingale Avenue were still waiting to happen. Initially this project had been held up by an objection from the nearby Dental Surgery but in reality, only two parking slots would be lost and everything had now gone through.

Children Playing signs had been explored and these were being ordered by the Clerk to go up near to the entrance to the recreation ground.

Cllr Panther went on to say that he had now circulated a second draft response to the Traffic Management Plan for the Adnams Anaerobic Digester and everyone agreed that this should be sent to Billy Manning, and thanked Cllr Panther for his hard work.

At the Highways Meeting it had been decided to delay putting in another application for the 40mph restriction on the A1095 as Cllr Michael Ladd had said that this was being looked at as part of the Task and Finish Group. Currently there was no way of appealing the decision, but if there was in the future then it would stop another application having to be made.

Cllr Kim Harvey mentioned speeding on the Lowestoft Road and it was agreed to add this to the next Highways Agenda.

Parking near to the Primary School was discussed once more and Cllr Adele Coleman said this had been referred to the Traffic Management Team at the school but so far there had been no more progress. It was agreed that Cllr Coleman would chase again and let the Clerk know if she still didn't hear anything as then the Parish Council would write to the Headteacher directly.

ACTION: Cllr Adele Coleman to follow up with the primary school and report back.

9 Finance Working Group (DK)

There was nothing to report apart from the circulation of the end of year budget figures which had been circulated by the Clerk to all the Councillors, showing only a small overspend on the 24/25 budget. There were no questions on this or the working financial documents.

10 Green Spaces Working Group (PC)

Recreation Ground official opening

This was taking place on 2nd May at 4.00 pm at the recreation ground and Jenny Riddell-Carpenter was opening the new playground along with the winner of the children's poster competition. The Clerk was asked to write to the EADT to see if they could attend and to get some ribbon for the event.

ACTION: Clerk to follow up on EADT and ribbon.

Allotment Meeting held on 1st April.

The Clerk said that the notes from this Meeting had been circulated and there was nothing further to add at this time.

Playground Defects (MM) – Pictures circulated.

Cllr Mike Medland said that he had taken pictures and circulated these to the other Councillors to show that there were some holes in the matting and a split post near the climbing frame, also a hole close to the zip wire. The Clerk was asked to notify Playdale and ask them to attend to rectify.

ACTION: Clerk to follow up with Playdale.

Quote for Nets.

At the last Meeting it had been agreed that nets to go with the new goals at the recreation would be a good addition as long as these were thought to be safe. The Clerk had followed up with MH Goals and they had provided a quotation for a pair of nets that had come in at under £100 for the pair, so it was decided to order these plus a spare pair. It was also decided that if these did not last there would be no more purchased.

ACTION: Clerk to order the nets and arrange for them to be sent to Cllr Kalvyn Friend for installation.

11 Cost of Living and Community Pantry (LC) (report already circulated)

Report from Cllr Kim Harvey as follows:

"The Community Pantry continues to open on a Tuesday afternoon and all day on a Friday with a steady flow of customers during each shift. We have regular customers who pop in each week and there are also new ones. Our team of drivers continue to collect each evening and during the week from Coop, Tesco, Cornish Bakery, KFC, and Bookers.

We have been lucky to have some more much needed volunteers join us to help us cover the pantry shifts which has been very much welcomed.

The pantry will be supporting the memorial service for David Woods on 11th April making the refreshments alongside the Lighthouse Ladies who have been asked to make the cakes.

The last of the warm space get togethers is taking place on 25th April in conjunction with the Village Hall Management Committee and we are currently thinking about how we can continue to provide breakfast

and a cuppa during the summer months for a couple of hours as the community have enjoyed the winter offering.”

Cllr Harvey went on to say that preparations were taking place for the Memorial Event for David Woods and that the RVHMC had given the Village Hall free to the family for the event.

In addition, she said that the winter space project had been so successful that it had been decided to carry on with a Breakfast and Coffee event for two hours each month to see how that went and it was thought this could be funded from the Pantry Budget.

12 RPC Vision and Strategy Document (PC)

The latest Draft document had been circulated and it was agreed to adopt this. The motion was proposed by Cllr David Panther and seconded by Cllr Kim Harvey .

13 Village Hall (PC and KH)

There wasn't a report as such for this meeting but some questions from Ray Rogers the Treasurer of the VHMC: He asked if the annual £5,000 was still to continue and the Councillors agreed it would for this year but further years would be assessed according to the full survey on the Village Hall that was taking place at the end of April.

There were two further bills to come in for all the refurbishments of the Village Hall that were being paid for out of the Golden Anniversary Fund and the PC were asked if they could pay the invoices and then the Management Committee would transfer the money across. This was agreed by all.

14 Reydon Robin (DomK)

Cllr Dominic Knight said that the current Robin was out and he thanked Laurence Vulliamy for editing this edition and also everyone who had distributed it.

Cllr Knight went on to say that the summer edition would be published on 19th June with a deadline of 6th June and it was being sponsored by the Bowls Club.

15 Website (DomK)

Cllr Dominic Knight read out a good number of Google Analytics all indicating the success of the new website and a big increase in users.

16 Annual Parish Meeting Preparations (PC)

A draft Agenda had been circulated to all Councillors in advance of the Meeting to be held on 24th April and the Clerk said there were a couple of other additions. Also, Cllr Chris Dixon agreed to give a report on behalf of the Footpaths Working Group. The Clerk was asked to provide name badges for the Councillors for the meeting. The Clerk said she had publicised the meeting on Facebook and Cllr Dominic Knight was adding a poster to the website.

ACTION: Clerk to prepare name badges.

17 Annual Parish Council Meeting Preparations (PC)

Again, a draft Agenda had been circulated to all Councillors for this meeting in May. Cllr Pam Cyprien explained the difference between the two Meetings and said that it was still early days for the Annual Parish Council Meeting as although there were statutory parts to the first part of the meeting, the second part would be the more topical normal Agenda items that would be added nearer the time.

18 Leisure Map and Suggested Southwold and Reydon Circular Walks

A proposal by the Southwold & Reydon Society had been circulated to the Councillors before the meeting and this proposal was for a map of circular walks in Reydon and Southwold and the Southwold & Reydon Society wanted to know whether RPC would like to be involved.

Cllr Chris Dixon said she wasn't keen on the QR codes on the map, as she felt these were not appropriate for the people most likely to be using the leaflet. The cost of this joint venture was questioned too but Cllr Pam Cyprien said that the initial print run of 1,000 would be covered by the Southwold & Reydon Society and all they wanted was to put the Reydon Parish Council logo on the document along with STC and S&RS, to show that everyone was working together.

It was noted that Southwold Town Council also wanted to reform the Public Rights of Way Group and Cllr David Panther thought this would be a good link with the Reydon Footpaths Group. Cllr Pam Cyprien said that it would also

be a good idea for a Reydon Parish Council representative to go to the Southwold & Reydon Meetings in the future as they could then be a part of this S&RS project coming to fruition and have some input into future decisions. She then asked if there was general agreement with taking this forward. Cllr Mike Medland said that if there was no cost involved there was no reason not to agree to the map and the other Councillors agreed to take this to the next stage.

A separate map just for Reydon and showing amenities, roads etc, was deferred to a future meeting.

19 Blyth Estuary Low Voltage Consultation (DP)

Cllr David Panther explained that an email from Jack Pynn, National Landscapes Officer, had been circulated to all Councillors in advance of the meeting which basically said that there was funding from Ofgem to remove overhead wires and wooden poles and replace them with underground cables in the Blyth Estuary area. Cllr Panther said that, in his opinion, this should be supported by the Parish Council and he had circulated a suggested draft letter to Jack Pynn to this effect.

The Councillors unanimously agreed that Cllr Panther had worded an excellent response and that this should be sent on without delay:

ACTION: Clerk to send this to Jack Pynn.

20 Correspondence (Clerk)

The Clerk said that the only correspondence she had directly received, apart from residents saying how much they liked the new playground, was from two residents unhappy about the footpath/hedging around the Moyse Avenue/Stedman Terrace area and up to the Business Park. Cllr David Panther said that this was being dealt with by the Highways Committee as far as possible – ESC were investigating - and that Cllr Michael Ladd was involved too. It was also discussed that there had been issues with cyclists not giving way to pedestrians on pavements and footpaths and it was agreed by all the Councillors that some money could be spent on getting some laminated signs produced that said that cyclists should dismount and should always give way to pedestrians.

ACTION: Cllr Kalvyn Friend to speak with Southwold Press to get 12 laminated signs produced to begin with.

21 Planning (DomK)

Planning Committee (DomK)

The Minutes from the Planning Committee had been circulated prior to the Meeting.

Planning Decisions:

DC/25/0313/FUL – Alterations to existing front porch – 3 Fieldview Close, Reydon IP18 6PR

Application Permitted

DC/25/0867/CON – Consultation. This is a license notification for telegraph poles that Call Flow Solutions Limited is planning to install under the Company's code powers – 1 Elliott Avenue, Reydon IP18 6QX

No Objections

DC/25/0868/CON – Consultation. Installation of a 9m Telegraph pole – 48 Windsor Road, Reydon IP18 6PQ

No Objections

DC/24/4032/AME – Non material amendment of DC/22/0462/ARM – Approval of Reserved Matters of DC/15/3288/OUT – Outline application to enable improvements to Saint Felix School to include residential development, public open space and associated infrastructure on the former playing field at Saint Felix School. Appearance, landscaping, layout and scale, pursuant to outline planning permission

DC/15/3288/OUT for the development of 55 dwellings – changes to plots 8-9, 20-22, 27, 30, 34, 28, 39, 31, 40, 46, 32-33 and 38. Land South of Halesworth Road, Reydon.

Application Permitted

DC/25/0433/VOC – Variation of condition No 2 of DC/24/2507/FUL – convert single storey bungalow to two storey chalet bungalow - to reduce internal floor changing walk-in store to loft space with trap door access – 1 Nicholas Drive, Reydon IP18 6RE Application Permitted

New Applications:

DC/25/1038/FUL

Demolition of an existing side, new rear and side extensions together with some internal alteration work. Harvesters, 19 Gorse Road, Reydon IP18 6NQ

Response by 8th April 2025 – Planning Committee – no objection

DC/25/1135/VOC

Variation of Condition No 2 of DC/24/3549/FUL – change of use of land from agricultural to residential. Erection of double garage. Conversion of outbuilding to annexe. Cladding of existing dwelling. Relocation of greenhouse, shed and summer house – revision to previously approved plans. Church End, Wangford Road, Reydon IP18 6PB Response by 17th April 2025 – Planning Cttee – no objection

DC/25/1241/FUL

Single storey rear extension, removal of external chimney stack together with the provision of a new window on the south-east elevation. Lea-Rig, 65 Covert Road, Reydon IP18 6QE

Response by 18th April 2025 – Planning Cttee – no objection

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Finance – (RFO)

a) Invoices already paid

Gillian Graham (Beg Apr)	£122.10
Alan Greening (Historic Invoice)	£807.50

b) Invoices to be paid

Hall Hire x 3	£42.50
Gillian Graham (End April)	£122.10
Pantry Driving	
Warm Room Supplies	£12.67
Estimated Elec for Hall during Warm Room	£17.64
SALC Annual Subs	£838.21
Southwold Press (Reydon Robin)	£580.00
Wills – Reydon Corner	£155.00
Dominic Cragoe Pantry Driving	£39.60
Standpipe Padlock for Jubilee Green	£37.34
Cooper & Denny – Rec work	£162.00

Kim Harvey – Supplies for Memorial Event

Ann Dobson Salary and Expenses at end of Month

c) Bank Balances and Reconciliation as at 31st March 2025

Starting Balances:	
Business Account as at 28 th Feb 2025	£120,076.11
Treasurers Account as at 28 th Feb 2025	£601.00
Business Account as at 31 st March 2025	£77,527.58
Treasurers Account as at 31 st March 2025	£601.00
TOTAL	£78,128.58
TOTAL FEB PLUS MAR RECEIPTS	
MINUS MAR PAYMENTS	£78,128.58

d) CIL Money Remaining as at end March 25 - £35,925.36

e) Working Budget (circulated prior to meeting)

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Any Other Business

David Woods Memorial Event – already discussed.

Parking at Reydon Primary School – already discussed

Southwold Tennis Club new clubhouse.

A request had been made for donations to the new clubhouse but the Councillors all agreed that the Council was not in a financial position to help with this at the present time.

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Date of Next Two Meetings

The Annual Parish Meeting will take place on Thursday 24th April at 6.30 pm and the Annual Parish Council Meeting will be held on Thursday 22nd May 2025 also at 6.30 pm. Both Meetings will be held in the Village Hall.

The Meeting ended at 8.05 pm.

