

Reydon Parish Council

Ann Dobson – Clerk to the Council

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**You are summoned to the Annual Parish Council Meeting of Reydon Parish Council on the
22nd May 2025 at 6.30 pm, to be held in the Village Hall.**

Members of the public are welcome to contribute during the Public Forum

- 1 Opening and Election of Chair (PC)**
Nominations and signing of Declaration of Office
- 2 Election of Vice Chair (New Chair)**
Nominations and signing of Declaration of Office
- 3 Apologies for Absence**
Apologies received from Cllr Michael Ladd who is at a prior engagement.
- 4 Public Forum** – to receive comments from Reydon electors on matters on the Agenda and reports from the County and District Councillors along with any other Councillors.
- 5 Declarations of Interest** – to receive declarations of interest from Councillors on any items on the Agenda.
- 6 Minutes of Last Meeting** – to read or take as read the Minutes of the meeting held on 10th April 2025 plus the Annual Parish Meeting on 24th April 2025 and after due consideration to authorise the Chair to sign them.
- 7 Matters Arising from the Minutes** - any outstanding matters to be discussed later in the meeting.
- 8 Appointment to Statutory Bodies and Representatives**
PC Rep for SALC
PC Rep for Village Hall Committee
PC Rep for LionLink and NSIPS
PC Rep for Stakeholder Advisory Group
Rep to do a Monthly Report to S&R Society
- 9 Committees and Working Groups**
To confirm Members and Chairs (where appropriate) for the following:
Planning Committee
Highways Committee
Reydon Vision and Strategy Group
Employment Working Group
Green Spaces Working Group
COLC Working Group
Finance Working Group
Footpaths Working Group
Working Group to Liaise with Southwold Town Council
WW1 Pillbox Working Group
- 10 Clerk's Report**
Approval of amended budget for 25-26 (already circulated)
Approval of Internal Audit (now completed and updated version circulated)
Agree the scope and effectiveness of the internal audit which is to report on the adequacy of the system of internal control within the Parish Council.

Approval of Section 1 of AGAR (already circulated)
 Approval of Section 2 of AGAR (already circulated)
 Approval of Internal Audit Document going on website along with the unaudited AGAR.
 Approval of AGAR and associated documents being sent to PKF Littlejohn for external Audit
 CIL and Precept Money Received
 Approval of reviewed policies as follows (already circulated):
 Freedom of Information and Model Publication Scheme
 Website Accessibility
 Standing Orders
 Financial Risk Assessment
 General Reserves Policy
 Financial Regulations

11 Highways Committee (DP) – Highways Minutes already circulated

Any updates.

12 Finance Working Group (DomK)

13 Green Spaces Working Group (DP) - Update

Recreation Ground Hedge

New Planters for Reydon Corner – Quote obtained and to be voted on.

14 COLC Working Group (LC) - Update

15 Footpaths Working Group (CD) - Update

16 Village Hall (KH) - Update

17 Reydon Robin (DomK) - Update

18 Website (DomK) - Update

19 Correspondence (Clerk)

20 Planning Committee (DomK) -Planning Minutes already circulated

Planning Decisions:

DC/25/1426/AME – Non Material Amendment of DC/22/0462/ARM – Approval of Reserved Matters of DC/15/3288/OUT. Various specific cladding and window changes on the 55 dwellings.

Application Permitted

DC/24/4587/FUL – Removal of existing shed and replace with extension for utility room – 7 Moyse Avenue, Reydon, IP18 6XF

Application Permitted

DC/25/1279/DRC – Discharge of Condition Nos 3 & 4 of DC/24/2665/LBC – Listed Building Consent – To create new bathroom facilities that will properly serve the needs of a 4/5 bedroom family home. To replace a sub-standard kitchen fit out with new units and appliances. To upgrade the inadequate heating and hot water system throughout the house – Kitchen Extraction/Drainage Pipe Details – 59 Wangford Road, Reydon.

Application Permitted

DC/25/1580/CCC – County Council Consultation (Reconsultation) – SCC/118/24W – demolition of existing anaerobic digestion facility and the construction and operation of an anaerobic digestion facility and the construction and operation of an anaerobic digestion facility and associated infrastructure – Reydon AD Plan Adnams Eco Distribution Centre, Halesworth Rad, Reydon IP18 6SG

No objections

DC/25/1038/FUL – Demolition of an existing side, new rear and side extensions together with some internal alteration work – Harvesters 19 Gorse Road, Reydon IP18 6NQ

Application Permitted

DC/25/1135/VOC – Variation of Condition No 2 of DC/24/3549/FUL – Change of use of land from agricultural to residential. Erection of double garage. Conversion of outbuilding to annexe. Cladding of existing dwelling. Relocation of greenhouse, shed and summer house – Revision to previously approved plans – Church End, Wangford Road, Reydon IP18 6PB. Application Permitted

DC/25/1618/EE – Electricity Consultation – Replace the existing overhead electricity cables on a like for like basis – Overhead Electricity Cables, Wangford Road, Reydon.

Application Permitted

DC/25/1241/FUL – Single storey rear extension, removal of external chimney stack together with the provision of a new window on the south-east elevation – Lea-Rig, 65 Covert Road, Reydon IP18 6QE

Application Permitted

New Applications for Consultation:

DC/25/1387/VOC – Variation of Condition No's 1, 6, 7 and 8 of DC/18/0335/FUL – New implement store/workshop and poly tunnel, to be used in association with production of flowers etc, The Southwold Flower Co, Wangford Road, Reydon IP18 6SJ No objections already entered on ESC Portal

DC/25/1553/LBC – Listed Building Consent – Garage refurbishment and rear extension to form picture framing studio, replacement joinery to dwelling (one French door set and replacing a window with a French door set) and the removal of a small section of modern partitioning. 55 Wangford Road, Reydon IP18 6QA

Expires 15 May 2025

No objection as long as used for this specific purpose only

DC/25/1552/FUL – Same narrative as above but planning permission rather than LBC. 55 Wangford Road, Reydon IP18 6QA

Expires 15 May 2025

No objection as long as – see above

DC/25/0798/CON – Consultation – Installation of 9m medium pole. 10 The Crescents, Reydon IP18 6RT

Expires 15 May 2025

No objection

DC/25/1369/FUL – 9no executive glamping pods and 1no office/admin pod with associated parking and access tracks. Land adjacent to 70 Lowestoft Road, Reydon

Expires 29th May 2025

Planning Committee to raise objections to this which will be submitted by 29th May

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Finance (Clerk)

a) Invoices already paid

E-on D/D	£22.27
HMRC – PAYE -QTR D/D	£374.00
Wills	£155.00
Keith Seaman	£200.00
Gillian Graham	£122.10
Refreshments for Annual Parish Mtg	£24.70
Book Token Gift for Parish Work	£50.00
Expenses for Reydon Star Awards	£81.25
Signs for Rec	£20.38
Stationery	£39.84
E-on DD	£20.31

b) Invoices to be paid

Gillian Graham	£122.10
Hall Hire	£55.00
Warm Room Supplies	£13.13
Pantry Electricity (2 months)	£209.83
Pantry Driving	£99.00
Supplies for Pantry	£22.42

Planning Meeting Room	£6.80
Wills	£305.00
Pearce & Kemp Emergency Lights RVH	£1,038.42
Keith Seaman – Jubilee Green & Rec May	£240.00
SALC – Internal Audit	£488.40
A Dobson – Salary and Expenses (end of month)	

c) Bank Balances and Reconciliation as at 30th April 2025

Commercial Instant Access Account as at 30 th April	£174,408.44
Treasurers Account as at 30 th April 2025	£601.00
TOTAL	£175,009.44
Total March plus April Receipts minus April Payments	£175,009.44

d) CIL Money as at 30th April 2025 120,155.36

e) Working Budget (circulated prior to meeting)

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Any Other Business

Brass on the Grass Stand?

Donation request for Southwold Harbour Festival.

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Date of Next Meeting

The next Parish Council Meeting will be held on Thursday 19th June 2025 in the Village Hall at 6.30 pm.