

## **Reydon Parish Council**

**Ann Dobson – Clerk to the Council**  
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### **Minutes of the Parish Council Meeting held in the Village Hall on 19<sup>th</sup> June 2025**

#### **1 Present and Opening**

##### **Present:**

Chair, Cllr Linda Coe, Vice-Chair Cllr David Panther, Cllr Dominic Knight, Cllr Kalvyn Friend, Cllr Adele Coleman, Cllr Kim Harvey, Cllr Mike Medland, Cllr Chris Dixon.

Clerk – Ann Dobson.

There were no members of the public present.

The Chair welcomed everyone to the meeting.

#### **2 Apologies for Absence**

Apologies had been received from Cllr Sarah Jerman and SCC Councillor Michael Ladd.

#### **3 Public Forum and Councillor Reports**

Neither Cllr Michael Ladd or Cllr David Beavan were present to give their report.

#### **4 Declarations of Interest**

There was one declaration of interest. Cllr David Panther declared an interest in Planning Application DC/25/2410/TPO – Monterey Pine – 9 Heathlands, Reydon.

#### **5 Minutes of Last Meeting**

The Minutes of the Parish Council Annual Meeting on 22<sup>nd</sup> May 2025 were unanimously agreed to be authorised by the Chair and duly signed.

#### **6 Matters Arising from the Minutes**

There were no matters arising from the Minutes.

#### **7 Clerk's Report**

Crimes: April 2025

Reydon – 6: burglary 4, violence and sexual offences 2.

Southwold – 11: criminal damage and arson 4, anti-social behaviour 2, Burglary 2, all other 3.

Cllr Mike Medland's quarterly crime report had been circulated in advance.

The Clerk said that the Notice of Public Rights and Publication of the Unaudited AGAR were currently being displayed on the website and the dates for the Notice of Public Rights ran from 3<sup>rd</sup> June to 14<sup>th</sup> July. All other relevant Audit documents were also on the website and were awaiting external audit conclusion.

Councillor Vacancies – The three East Suffolk Notices had been posted and these were due to expire on 26<sup>th</sup> June, after which date co-option could take place.

#### **8 Highways Committee (DP)**

The recent Minutes had been circulated and Cllr David Panther asked if there were any questions, which there were not. He went on to say that Potters Bridge was arguably the most important topic on those Minutes, and a medium to long term solution to this was still being explored. He explained that both this bridge and Wolsey Bridge were below sea level but Potters Bridge was on a B road which would not usually be given so much priority.

Cllr Mike Medland said that he had reported a trailer that had been parked in Hillfield Court for years and had never moved. It had green algae growing on the side of the vehicle, flat tyres and weeds growing out of the pavement. He had been told that Highways Enforcement would be following this up.

Cllr Kalvyn Friend queried the effectiveness of the Suffolk Highways work that had been carried out on the Lowestoft Road on the overhanging trees/hedges between Oaklands and the Industrial Estate where lorries were finding it hard to get through. He did not think the trees/hedges had been cut back enough. The Clerk said she had reported this back to Highways who had photos of the finished job and that they considered this to be satisfactory, so it was agreed to put this on the next Highways Agenda for further discussion.

- 9 **Finance Working Group (DK)**  
The monthly working document had been circulated to all Councillors prior to the meeting and Cllr Dominic Knight said he had nothing further to add at this time.
- 10 **Green Spaces Working Group (PC)**  
**Fencing at Rec (Quotes to consider)**  
The quotes were discussed and considered by the Councillors and it was agreed to opt for the quote for the fencing in the sum of £2,420.40 from Redcap Farm Tree Services.  
**ACTION: Clerk to notify contractor.**  
**Pots at Reydon Corner – update**  
It was reported that the new pots had been purchased and were planted up and looked really good.  
**MUGA at Rec? (KF)**  
Cllr Kalvyn Friend said that it was really pleasing to hear so many favourable comments on the new recreation ground play equipment and he felt that now was the right time to investigate adding a MUGA to the recreation ground. This was discussed by the Councillors but it was decided to wait and see what the CIL money needed to cover first, before considering this in more detail.  
**Wildflowers at the end of The Drive (DP)**  
Cllr David Panther said that Stephen Westlake had done a very good job, and the Councillors expressed their thanks. He had acquired a scarifier rather than hiring one and had provided all the seeds free of charge etc. Cllr Panther felt that a small token of appreciation would be fitting, and all the Councillors agreed.  
**ACTION: Clerk to investigate.**  
**Water bill and use of water at allotments. (Clerk)**  
The Clerk highlighted the very high water bill that had been received for water at the allotments and said that reports had been received of children playing with this water and wasting it. It was agreed that Allotment fees would need to be reviewed for October in view of the high water costs, and also that a lock would be fitted to the tap.  
**ACTION: Cllr Kalvyn Friend to arrange for a lock to be fitted.**  
**Bus Shelter opposite Boydens Stores**  
It was discussed that this was in poor order and really needed replacing. This could, hopefully, be financed from CIL money and the Clerk was asked to investigate.  
**ACTION: Clerk to investigate buying a new bus shelter, cost, installation etc, and report back.**
- 11 **Cost of Living and Community Pantry (LC) (report already circulated)**  
Councillor Coe's Report had been received as follows:  
'The Pantry was very grateful to Sole Bay Bowls Club for the donation of a small fridge which was sorely needed. It was thought that the continued filling of the fridge to absolute capacity was causing the fridge the malfunction. Hopefully, with the new fridge, we can avoid this in future. Our new volunteers continue to bed in nicely, but there is a real need for some extra drivers, particularly as the summer holiday season is nearly here. If anyone knows anyone, please let Sarah Jerman know.  
Numbers continue to hold up with more new faces coming every week. There is also the strong possibility that Adnams Cellar & Kitchen will supply the Pantry with their unsold food items, which will add to our weekly offerings. Thanks as always to everyone connected with the smooth running of the Pantry.'  
Cllr Linda Coe went on to say that due to a socket failure recently a lot of frozen food had defrozen necessitating it being thrown away, which was very upsetting.  
It was then discussed that the large fridge was causing problems and needed repair. Cllr Kim Harvey said she would ask a colleague if they could take a look.  
**ACTION: Cllr Harvey to see if she could get someone to look at the fridge and report back**
- 12 **WW1 Pillbox Working Group (KH) - Update**  
Cllr Kim Harvey reported that there had been two meetings so far and a site visit. They had agreed on a possible bat roost. She explained that the first thing was to get all the soil out and grants towards this were currently being explored. For publicity for fund raising, Laurence Vulliamy had spoken with actress Georgie Glen and Cllr Kalvyn Friend had spoken with Giles Stibbe, both of whom had said they may be willing to be involved. The next meeting was to be held on 11<sup>th</sup> July in the Loftus Room.

**13 Footpaths Working Group (CD)**

Cllr Chris Dixon said there was nothing new to report as there had not been a recent meeting. She said the cycle signs were being displayed from the following week and she asked Cllr Dominic Knight if he could put something on the website explaining rights of way etc. Cllr Knight agreed to do this.

**ACTION:** Cllr Dominic Knight to prepare and post a suitable document.

**14 Reydon Robin (DomK)**

Cllr Dominic Knight said that the current issue had gone out and he thanked everyone involved, especially Laurence Vulliamy who had edited this issue. All the Councillors agreed that this was a very good issue and that Laurence should be thanked for this.

It was discussed and agreed that from next year, three issues a year would be trialled, in order to take the pressure off sponsorship and delivery, as well as the actual production of the magazine.

**ACTION:** Clerk to thank Laurence Vulliamy.

**15 Website (DomK)**

Cllr Dominic Knight said that there was nothing new for this meeting but that he would be presenting the quarterly statistics at the July Meeting.

**16 Correspondence (Clerk)**

The Clerk said she had received an email about a dog bin being moved which was currently being dealt with, and another about a large tree that had also been reported. There was also a resident asking about cleaning the play equipment at Winston Road Play area and the Clerk had reported this to ESC.

The Clerk further reported that she had received a 'proper letter' from NGV about energy projects and it was noted that RPC had formally registered their interest in the current Sea Link Project.

**17 Planning Committee (DomK)**

**There was no Planning Committee Meeting this month as there were no new applications to discuss. Two new applications had come in since:**

**New Application:**

DC/25/2192/P3R – Prior Notification – Change of use of part of agricultural barn to indoor Padel court. Broadside Park Farm, Lowestoft Road, Reydon IP18 6SX.

No objections

DC/25/2410/TPO – 1 no Monterey Pine (marked on submitted plan) – Works proposal as detailed on page 9 of the submitted Tree Survey Report. Gable House, 9 Heathlands, St Georges Lane, Reydon IP18 6RW

No objections

**Planning Decisions:**

Consultation – Installation of 9m medium pole – 10 The Crescents, Reydon, Southwold IP18 6RT

No objections

DC/25/2242/AME – Non material amendment of DC/25/0433/VOC – Variation of condition No 2 of DC/24/2507/FUL – Convert single storey bungalow to two storey chalet bungalow – To reduce internal floor changing walk-in store to loft space with trap door access – To use white K-render to cover ground floor. Larch cladding to remain as per plans – 1 Nicholas Drive, Reydon IP18 6RE

Application Permitted

DC/25/1553/LBC – Listed Building Consent – Garage refurbishment and rear extension to form picture framing studio, replacement joinery to dwelling (one French door set and replacing a window with a French door set) and the removal of a small section of modern partitioning – 55 Wangford Road Reydon IP18 6QA

Application Permitted

It was reported that the Anaerobic Digester at the Adnams Distribution Centre had been approved.

Finally, Cllr Kalvyn Friend said he had recently attended an ESPA Meeting which he found very interesting and useful. He said it was good for all villages to keep an eye on what was going on. It was agreed by the other members of the Planning Committee that the three of them would attend the next Meeting.

**18 Finance – (RFO)**

**a) Invoices already paid**

E-on Direct Debit- Elec Jubilee Green	£20.17
G Graham	£122.10
Wills	£25.00

Southwold Press – cycle posters	£18.00
Southwold Sailing Club Donation	£100.00
Stamps – Debit Card	£67.76
<b>b) Invoices to be paid</b>	
Hall Hire	£47.50
Pantry Electricity	£121.63
Gillian Graham (End June)	£122.10
Pantry Driving	£79.20
Southwold Press (Reydon Robin)	£580.00
Wills – Reydon Corner including new tubs	£704.75
Steria Consulting RVH Survey	£2,640.00
Wave – Reydon Corner	£92.29
Wave – Allotments	£465.04
Southwold Press Ltd	£580.00
RVH Annual Donation	£5,000.00
Kim Harvey – Pantry Expenses	£7.25
DCH Builders – RVH Work (CIL)	£8,394.00
Ann Dobson Salary and Expenses at end of Month	

**c) Bank Balances and Reconciliation as at 31<sup>st</sup> May 2025**

Commercial Instant Access Account as at 31st May 2025	£	171,405.61
Treasurers Account as at 31st May 2025	£	601.00
<b>TOTAL</b>	<b>£</b>	<b>172,006.61</b>
<b>TOTAL APR PLUS MAY RECEIPTS</b>		
<b>MINUS MAY PAYMENTS</b>	<b>£</b>	<b>172,006.61</b>

**d) CIL Money Remaining as at end May 25 – £120,155.36**

**e) Working Budget (circulated prior to meeting)**

**19 Reydon Village Hall (LC)**

This was an 'in camera' discussion and therefore public minutes were not taken.

**20 Any Other Business**

**Possible Donation to SEAS DCO (LC)**

Advice had been sought and, whilst it was agreed this was a worthwhile project, it was not thought to be appropriate to donate public money to this.

**Brass on the Green Preparations (LC)**

It was noted that this was taking place on 20<sup>th</sup> July. What to promote on the stall was discussed and it was agreed that final arrangements would be discussed between everyone who could attend and then formalised at the July Meeting.

**New Car Charging Contractor at Village Hall (LC)**

It was reported that very complicated legal documents had been received for this and that it may be necessary to take advice before Cllr Linda Coe and Cllr David Panther signed them. The Clerk was asked to see if another Council had signed up for this.

**ACTION: Clerk to make enquires.**

**Working Groups**

Cllr Dominic Knight was asked if he could write a short descriptive passage for each of the Working Groups and Committees so that everyone understood what their aims were. He agreed to do this.

**ACTION. Cllr Dominic Knight to write and circulate these descriptive passages before adding to the website.**

**Southwold Public Rights of Way Group**

It had been suggested by Simon Flunder that it would be a good idea for Reydon Councillors to attend this meeting too. Cllr David Panther, Cllr Chris Dixon and Cllr Kalvyn Friend all expressed an interest.

**ACTION: Clerk to contact Southwold Town Clerk to see if this was possible.**

**21 Date of Next Meeting**

The next Parish Council Meeting would be on Thursday 17<sup>th</sup> July at 6.30 pm in the Village Hall.

The Meeting ended at 8.30 pm.