

Reydon Parish Council

Ann Dobson – Clerk to the Council

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You are summoned to the Parish Meeting of Reydon Parish Council on the 18th September at 6.30 pm, to be held in the Village Hall.

- 1 **Present and Opening** – Vice-Chair, Cllr David Panther Chairing the Meeting as the Chair is on holiday.
- 2 **Apologies for Absence** – Cllr Linda Coe, Cllr Dominic Knight, Cllr Dale Goldsmith.
- 3 **Public Forum** – to receive comments from Reydon electors on matters on the Agenda and reports from the County, District and Parish Councillors.
- 4 **Declarations of Interest** – to receive declarations of interest from Councillors on any items on the Agenda.
- 5 **Minutes of Last Meeting** – to read or take as read the draft Minutes of the last Meeting on 21st August and, after due consideration, to authorise the Vice-Chair to sign them.
- 6 **Matters Arising from the Minutes** - any outstanding matters not being discussed later in the meeting.
- 7 **Clerk's Report**
Crime Report for June:
Reydon – 7. 2 Anti-Social Behaviour, 2 Other Theft, 1 Drugs, 2 All Other Crimes.
Southwold – 15. 6 Anti-Social Behaviour, 4 Violence and Sexual Offences, 3 Criminal Damage and Arson, 2 All Other Crime.
Cllr Mike Medland's crime stats circulated.
Conclusion of Audit has taken place and all documents uploaded to the website.
Insurance Renewal.
New Leaf equipment renewal.
Terms of Reference for new Finance Committee to be approved
New IT Policy to be approved.
Renewal of Data Protection and Information Management Policy and Internal Controls Policy
- 8 **Highways Committee (DP) – Update**
- 9 **Finance Committee (DK) – Update**
Request for Feed all Children donation (SJ)
- 10 **Green Spaces Working Group (DP)**
Green Spaces and Allotment Meetings Planned
Shed update.
- 11 **Cost of Living and Community Pantry (LC) – (Report circulated in advance)**
- 12 **WWI Pillbox Working Group (KH) – Update**
- 13 **Footpaths Working Group (CD) – Update**
- 14 **Reydon Robin (DK)- Update**
- 15 **Website (DK) – Update**
New Standards for Website Accessibility (Clerk)
- 16 **Correspondence (Clerk)**

17 Planning Committee (DK) - Update

New Applications:

DC/25/3358/TPO – 1 No Oak – Reduce north stem to 1.5m from point of bifurcation, 3 Green Oaks, Reydon IP18 6RX No objections

DC/25/3355/FUL – Side and rear utility room extension with attached carport, Grove View Rissemere Lane East, Reydon IP18 6SP Response by 24 Sept 2025

DC/25/3322/FUL – 4 residential properties to be built to replace 3 cottages already lost to erosion and 1 house due to be lost in the next 20 years. Land to the rear of Larks Rising, Easton Lane IP18 6SS and The Warren, Easton Lane, Easton Bavents, Reydon IP18 6SU Response by 30 Sept 2025

Planning Decisions:

DC/25/1369/FUL – 9no executive glamping pods and 1no office/admin pod with associated parking and access tracks – Land adjacent to 70 Lowestoft Road, Reydon. Application Refused

DC/25/2756/TPO – 1no Oak – 1m whole crown reduction. Remove deadwood, suppressed and crossing branches – The Oaks, 4 Long Acre Reydon IP18 6RP Application Permitted

DC/25/3106/PDN – Permitted Development Notification – Temporary holiday site with a maximum of 40 units per night including tents and caravans between 28 May to 6 June 2026 – Reydon Playing Fields, Wangford Road, Reydon IP18 6PA Permitted Development

DC/25/3116/3120/PDN – Permitted Development Notification – Temporary Holiday Site No THS 1895/2026 with a maximum number of 100 units per night including tents and caravans between 13 June to 28 June 2026 and 27 July to 9 August 2026 – Reydon Playing Fields, Wangford Road, Reydon IP18 6PA Permitted Development

DC/25/2796/VOC – Variation of Condition 2 of DC/23/2725/VOC (Variation of Condition 2 of DC/20/4583/FUL) – Construction of 3no. detached houses – second floor on plot 2 is to be added (reinstated) and external materials altered on plots 1 and 2 – Land to west of 18 Halesworth Road, Reydon IP18 6NH Application Permitted

18 Finance – (RFO)

a) Invoices already paid

CAS – New Emails and Accounts	£348.00
PKF Littlejohn – Annual External Audit	£504.00
Patrick Huggins – New Leaf Equipment (being paid back by SCC apart from £50.11)	£975.04
Linda Coe – CAS Governance Training Course	£35.00
Bank Charges	£4.25
Ann Dobson Salary and Expenses for August	

b) Invoices to be paid

E-on Electricity D/D	£20.62
Kalvyn Friend – locks for water at allotments	£31.98
Pantry Driving	£114.30
Electricity for Pantry	
Gillian Graham – Litter Picking	£122.10
Wills – Tulip bulbs for tubs	£263.54
Keith Seaman	
CAS Annual Insurance Premium	£1,422.21
Ann Dobson Salary and Expenses at end of September	

c) Bank Balances and Reconciliation as at 31st August 2025

Commercial Instant Access Account as at 31st August 2025	£	160,435.07
Community Account as at 31st August 2025	£	601.00
TOTAL	£	161,036.07
TOTAL JULY PLUS AUG RECEIPTS	£	161,036.07
MINUS AUG PAYMENTS		

d) CIL Money Remaining as at end August 25 – £115,938.36

e) Working Budget (circulated prior to meeting)

19 Any Other Business

20 Date of Next Meeting

The next Parish Council Meeting will take place on Thursday 23rd October at 6.30 pm in the Village Hall.